

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN  
FREEHOLDERS HELD ON TUESDAY, JANUARY 23, 2018 AT 4:30 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Hayes, Morey, Pierson and Thornton (5)

**STATEMENT OF DIRECTOR**

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Tuesday, January 9, 2018.”

**MOMENT OF SILENCE**

**FLAG SALUTE**

**MINUTES – MOTION TO APPROVE MINUTES OF 01/09/18 REGULAR AND REORGANIZATION MEETING**

FH Desiderio moved/ FH Hayes seconded

<b>Freeholders</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>	<b>Motion</b>	<b>Second</b>
<b>Mr. Desiderio</b>	<b>X</b>				<b>X</b>	
<b>Ms. Hayes</b>	<b>X</b>					<b>X</b>
<b>Mr. Morey</b>	<b>X</b>					
<b>Mr. Pierson</b>	<b>X</b>					
<b>Mr. Thornton</b>	<b>X</b>					

COMMUNICATIONS: None.

**REPORTS:**

- 1) COUNTY ENGINEER: Dale Foster had no report.
- 2) COUNTY COUNSEL: Jeffrey Lindsay had no report.
- 3) COUNTY TREASURER: Francine Springer reported the 2018 Budget being introduced tonight was the same as presented to the Board last week, except for an \$84,000 operating expense error which was entered twice and subsequently corrected. Freeholder Morey inquired and confirmed with Francine the percentage used of surplus was less in this budget.

**FREEHOLDER REPORTS:**

- 1) FREEHOLDER MOREY: Mr. Morey recognized Pete Lomax, Chair of the Open Space Review Board, in attendance. There had been an Open Space meeting held earlier in the day and additionally Leslie Gimeno, Planning Director had presented on new projects requiring freeholder board approval, during the Caucus Meeting. The freeholder commented he was pleased with the outstanding recreational and historic preservation projects that were being supported by the county. He pointed out that the members of this board and various others were volunteers who devoted a lot of time and attention to their positions, for no monetary compensation. The program couldn’t run without them, he stated. A new initiative for coastal enhancement was underway, to be reported on later.

In follow up to the FAA IPP, the County hadn’t yet received a material response for the application submitted to the Unmanned Aerial Systems

Integration Pilot Program. Over 300 applications were submitted, with only between five and ten teams being chosen to participate.

- 2) FREEHOLDER PIERSON: In honor of Dr. Martin Luther King's birthday, Freeholders Pierson and Hayes attended the celebration held in Ocean City. Both had the opportunity to speak this year.

On January 14<sup>th</sup>, all freeholders attended the wreath laying at the Vietnam Wall in Wildwood and heard Governor Murphy's speech. Jamal Beale, newly appointed head of the Department of Military & Veterans Affairs was introduced to those present at the affair.

Mr. Pierson encouraged anyone who hadn't done so already, to get a flu shot. Thirty pediatric deaths had been reported to the County Health Department, since the beginning of the flu season. He urged young and old alike to take advantage of the free vaccines still available at the Health Department clinic.

He warned of a prevalent scam using the Green Dot Money Pak Card. A private company had been targeting people, trying to get their money, urging them to purchase a prepaid green dot money card to pay a debt, but facilitating the transfer of money to them instead. Atlantic City Electric had notified the county of the scam which used e-mail to facilitate the fraudulent offer.

- 3) FREEHOLDER HAYES: Freeholder Hayes reported on her attendance at the Middle Township Volunteer Ambulance Corps. Installation Dinner and the Martin Luther King Jr. Day celebration. The highlight of the MLK celebration for her, were the winning essay submissions presented by two intermediate school students who were very comfortable with public speaking she commented.
- 4) FREEHOLDER DESIDERIO: Mr. Desiderio reported he addressed the 43<sup>rd</sup> graduating class of full time officers from the police academy, last Wednesday. He acknowledged and credited Chief DePaul and the instructors for the continued success of the program, and the county academy being one of the best in the State of New Jersey.

He congratulated Director Thornton on becoming president of the Southern New Jersey Freeholders Association (SNJFA) last night, at the annual reorganization meeting. Mr. Desiderio administered the Oath of Office to Director Thornton, as well as the other executive board of directors.

County Clerk, Rita Fulginiti gave an update on the state of public records management in her office, and the transition to electronic records. Her office worked with Bess Dyer, Information Technology (IT) Manager to apply for image processing certification, as required by law for all public records systems that involved an imaging component. Having three certified systems there, enabled the County Clerk's Office to review destruction requests for over 1100 boxes of paper records, ready for disposition.

- 5) FREEHOLDER THORNTON: No report as much of his report already covered by other freeholders.

## **RESOLUTIONS:**

### **INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES**

- 50-18 Resolution authorizing signatories for the Sheriff's Department checking accounts.  
(This Resolution changes Robert Nolan from Undersheriff to Sheriff and adds Undersheriff Frank Sippel to Operating Account, Writs and Levies and Petty Cash/Legal Accounts and deletes Sheriff Gary G. Schaffer due to his retirement.)

MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

- 51-18 Resolution authorizing on-going Public Sale of surplus property and vehicles through contracted on-line auction service.  
(This Resolution authorizes the County to hold on-line auctions as needed to dispose of County surplus property and vehicles through December 31, 2018.)
- 52-18 Resolution authorizing Change Order No. 7 to County Contract No. 15-177 with Buell Kratzer Powell, LTD for Lower Township Public Safety Building in the amount of \$10,000.00.  
(This Resolution authorizes Change Order No.7 to County Contract No. 15-177 with Buell Kratzer Powell, LTD for additional services performed between mid-October 2017 and mid-February 2018, for Lower Township Public Safety Building in the amount of \$10,000.00.)
- 53-18 Resolution awarding Open-End Contract No. C7-259 to MSA Systems Integration, Inc. DBA Access Systems Integration for expansion and integration of security access and video surveillance systems on an as-needed project specific basis.  
(This Resolution awards an Open-End County Contract No. C7-259 to MSA Systems DBA Access Systems for security access and video surveillance systems expansion on an as-needed project specific basis, for a term of one year, commencing January 24, 2018 with two (2) one-year options.)
- 54-18 Resolution appointing William Pikolycky a member to the Pinelands Commission.  
(This Resolution appoints William Pikolycky as a member to the Pinelands Commission for a term of 3 years. Term to expire January 23, 2021.)
- 55-18 Resolution accepting payment from Travelers Insurance in the amount of \$2,524.58 for damage to a County of Cape May Fare Free bus due to a motor vehicle accident on November 21, 2017.  
(This Resolution accepts payment from Travelers Insurance in the amount of \$2,524.58 for damage to a County of Cape May Fare Free bus due to a motor vehicle accident on November 21, 2017.)
- 56-18 Resolution authorizing Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".  
(This Resolution is a certification of compliance with the United States Equal Employment Opportunity Commission pursuant to P.L. 2017, C. 183.)
- 57-18 Resolution opposing offshore oil and gas activities.  
(This Resolution is in opposition of offshore oil and gas activities.)
- 58-18 Resolution authorizing a Professional Services Agreement for Legal Services with John M. Carbone, Esquire in an amount not to exceed \$17,500.00.  
(This Resolution authorizes the County to enter into a PSA with John M. Carbone, Esquire for legal services.)
- 59-18 Resolution appointing certain County employees to their permanent position in their respective offices. (Facilities & Services)  
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)

Georgina Shanley of Ocean City commented on the interview process used by the county for the recommendation on the appointment of William Pikolycky to the Pinelands Commission. (Res. 54-18)

Martha Wright of Avalon spoke about the selection criteria for choosing an individual for a seat on the board of the Pinelands Commission and transparency of the decision-making process.

Elaine Scattergood of Avalon agreed with previous commenters; she would have preferred an independent person be chosen for the Pinelands Commission seat vacancy.

MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

**INTRODUCED BY MR. PIERSON, SECONDED BY MR. MOREY**

- 60-18 Resolution granting and amending various Leaves of Absence to County Employees.  
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 61-18 Resolution approving the monthly disbursements from the Department of Human Services for the TANF, General Assistance and Clearing Accounts.  
(This Resolution accepts and approves the monthly disbursements for the TANF, General Assistance and Clearing Accounts as submitted by the fiscal Department of Human Services.)
- 62-18 Resolution honoring Raymond L. Zawacki, Deputy Commissioner of Veterans Affairs.  
(This Resolution honors Raymond L. Zawacki upon his retirement and for his many years of service and dedication to the veterans of New Jersey.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Pierson	X				X	
Mr. Thornton	X					

**INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO**

- 63-18 Resolution supplementing the 2018 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 64-18 Resolution approving Commercial Fishing Revolving Loan Application to J.J.C. Boats, Inc. in the amount of \$100,000.00.  
(This Resolution authorizes a commercial fishing loan in the amount of \$100,000.00 to J.J.C. Boats, Inc. to replace transmissions.)
- 65-18 Resolution awarding Open-End Contract No. C7-253 to TJD Architects & Engineers PC for Professional Architectural Services for Cape May County Park and Zoo.  
(This Resolution awards Open-End County Contract No. C7-253 to TJD Architects & Engineers PC for Professional Architectural Services for three specific Zoo Exhibit Projects - Project Porcupine, Project Capybara and Project Eagle for a term of one year, commencing January 24, 2018 through January 23, 2019 with two (2) one-year options.)
- 66-18 Resolution authorizing the Board to hold a meeting excluding the public on January 23, 2018 at 3:30 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within attorney-client privilege, pursuant to N.J.S.A. 10:4-12(b)(7).  
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)

MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

**INTRODUCED BY MR. MOREY, SECONDED BY MR. PIERSON**

- 67-18 Resolution congratulating Dr. Kathleen W. Taylor on being named 2018 New Jersey Superintendent of the Year.  
(This Resolution honors Dr. Kathleen Taylor as being named the 2018 New Jersey Superintendent of the Year.)
- 68-18 Resolution appointing Ron Simone as a member to the Cape May County Planning Board.  
(This Resolution appoints Ron Simone to the Cape May County Planning Board for a term of three (3) years.)
- 69-18 Resolution designating February 2018 as Career and Technical Education (CTE) Month in Cape May County.  
(This Resolution designates February as Career and Technical Education (CTE) month in Cape May County.)
- 70-18 Resolution encouraging the National Marine Fisheries Service to request funding in their Fiscal Year 2019 Budget for an Atlantic Horseshoe Crab Trawl Survey.  
(This Resolution authorizes the County to support Congressman LoBiondo and Congressman Pallone's efforts to urge the National Marine Fisheries Service to include appropriate funding in Fiscal Year 2019 to support an Atlantic Horseshoe Crab Trawl Survey.)
- 71-18 Resolution accepting proposal of NV5, Inc. in the amount of \$15,696.37 for Professional Traffic and Roadside Safety Engineering Services for Commonwealth Avenue (CR619) Traffic Review.  
(This Resolution accepts the proposal of NV5, Inc. in the amount of \$15,696.37 for traffic and roadside safety services associated with Commonwealth Avenue (CR619) Traffic Review. NV5, Inc. is one of the consultants in the Traffic and Roadside Safety Engineering Professional Services on an as-needed basis pool of consultants established by the Fair and Open Process.)
- 72-18 Resolution authorizing Change Order No. 1 in the amount of \$67,338.00 to Thomas Barry Marine Construction, Inc. for Ocean Drive (CR619) over Townsends Inlet Bridge Railing Replacement.  
(This Resolution authorizes a change order for concrete safetywalk replacement at Ocean Drive (CR619) over Townsends Inlet.)
- 73-18 Resolution authorizing Change Order No. 4-Final in the amount of <\$6,769.84> to Ricky Slade Construction, Inc. for Re-Bid 2017 Parking Lot Improvements.  
(This Resolution authorizes a change order to adjust quantities to reflect the as-built conditions.)
- 74-18 Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for North Railroad Avenue (CR626), Township of Middle.  
(This Resolution authorizes South Jersey Gas Company to install a gas main on North Railroad Avenue (CR626), Township of Middle. Work will be completed promptly.)
- 75-18 Resolution closing the contract and accepting the work of South State, Inc. for Superstorm Sandy Emergency Restoration of Ocean Drive (CR619) from Rush Chattin Bridge to Corsons Inlet Bridge, Township of Upper.  
(This Resolution accepts the work and closes the contract.)

MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

- 76-18 Resolution awarding contract to Allied Painting, Inc. in the amount of \$487,995.00 for Re-Bid Ocean Drive (CR619) over Great Channel Recoating Bridge Railing.  
(This Resolution awards the contract for Re-Bid Ocean Drive (CR619) over Great Channel Recoating Bridge Railing.)
- 77-18 Resolution accepting proposal of Stantec Consulting Services Inc. in the amount of \$254,467.78 for Professional General Engineering Services for New Jersey Avenue (CR621) Improvements, City of North Wildwood.  
(This Resolution accepts the proposal of Stantec Consulting Services Inc. in the amount of \$254,467.78 for professional general engineering services associated with the New Jersey Avenue (CR621) Improvement Project. Stantec Consulting Services Inc. is one of the consultants in the professional general engineering pool of consultants established by the Fair and Open Process.)
- 78-18 Resolution authorizing Change Order No. 6 in the amount of \$0.00 to Landberg Construction, LLC for 2017 Miscellaneous Drainage Improvements I on an as-needed basis throughout Cape May County.  
(This Resolution authorizes a change order for removal of a storm pipe at 408 Townbank Road and repairs/upgrades to the County Animal Shelter sanitary sewer force main.)
- 79-18 Resolution accepting proposal of Churchill Consulting Engineers in the amount of \$74,767.77 to provide Professional Construction Engineering Services for Bayshore Road (CR603) Phase 3 Reconstruction from Wilde Avenue to Weber Avenue, Township of Lower.  
(This Resolution accepts the proposal of Churchill Consulting Engineers for professional construction engineering services for the Bayshore Road (CR603) Phase 3 Reconstruction Project.)
- 80-18 Resolution accepting proposal of Maser Consulting, P.A. in the amount of \$199,592.37 for Professional Construction Engineering Services for Ocean Drive (CR619) Retention Wall Extension, Township of Upper.  
(This Resolution accepts the proposal of Maser Consulting, P.A. in the amount of \$199,592.37 for professional construction engineering services for the Ocean Drive (CR619) Retention Wall Extension project.)
- 81-18 Resolution appointing certain County employees to their permanent position in their respective offices. (Planning Board/Workforce Development)  
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)
- 82-18 Resolution to Exceed the County Budget Appropriation Limits and to Establish a Cap Bank for Fiscal Year 2018 N.J.S.A. 40A:4-45.15(b).  
(This Resolution establishes a CAP Bank for fiscal year 2018 and schedules a public hearing for February 13, 2018 at 7:00 p.m.)

Kathleen Taylor of Ocean City remarked on the educational system in Cape May County as she received recognition for being named State Superintendent of the Year. (Res. 67-18) She thanked the freeholder board for all they do on a day to day basis for the students in CMC and Dr. Richard Stepura for planning for her attendance at the meeting for this occasion. She acknowledged others present: Bob Bumpus, Acting Executive County Superintendent; Jacqueline McAlister, Vice-President Ocean City School Board; Dale Braun, board member; Lynne Shirk, SIC board member; Victoria Zelenak, Cape May City Superintendent; Anne Borger, District Administrator. Additionally, though not present, she mentioned Amy Anderson, Teacher of the Year and Nora Faverzani, OCHS Junior and State Board of Education Representative.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Pierson	X					X
Mr. Thornton	X					

**Freeholder Director Thornton's Budget Message**

Preparing the budget is one of the most important documents used to govern all facets of County Government. The budget serves as the blueprint that ensures we are addressing the needs of our residents, living within our means and maintaining the quality of life Cape May County residents expect and we work hard to maintain.

The budget being introduced today has taken our senior administrative staff months of research, coordination and work to complete. The Budget Team is made up of professionals who are highly regarded in their fields. They have created a document that best reflects our mission to provide services to our residents and invest in our future. They are sensitive to the needs of our most venerable and underserved population and that is reflected in this budget. They understand this Board's continued commitment to our constituents and the need to remain within the State mandated CAP. Their job does not end with the adoption of the budget. They carefully monitor spending throughout the year to ensure we remain on track and continue to be fiscally responsible to the taxpayers.

The total budget for 2018 is \$152.6 m. This budget reflects an overall 4% increase over 2017. This increase will enable the County to maintain essential services as well as prepare for substantial capital projects for improvements in county infrastructure.

The tax rate for 2018 is up just over 1/2 a cent. Revenue is up, the levy raised in support of the 2018 budget is \$112 million. The tax rate is projected to be .2247 in 2018 which is an increase of 6/10 of a cent.

The County was able to generate surplus of over 11 million dollars, which pushed the total surplus over \$20 million dollars for the first time in several years. The County increased the surplus anticipated in the budget to 10.3 which is 50% of the available surplus. This is consistent with the County's policy.

We are tested each year to find ways to meet the ever-changing needs of our residents. We as a community, face new challenges that impact our resiliency and test our resolve. Never before has the need for us to work together for the good of the people been more crucial. Cape May County is not isolated from the social problems that have become a national crisis. The answer lies in joining with our community to address these issues head on. Cape May County is working on many fronts to deal with the issues that are hurting our families.

Renovations at the Court House will provide for an extended drug court, staffing and training has been added to the Prosecutors' Office and the Department of Social Services is at the end stages of being reorganized to better identify and assist those in need.

Cooperation with local organizations has been ramped up to provide warming shelters, food pantries and clothing for those in need. The Homeless Trust Fund is generating funds to address and prevent homelessness in the county. The Office of Emergency Management has revamped the Code Blue program to enable each municipality time to focus on providing shelter in the event of severe weather conditions.

This Board takes pride in the accomplishments and improvements made over the past several years. This is our home and we work hard to provide the best opportunities for our residents. Infrastructure, public safety and health and human services are paramount in our spending plan.

We are continuing to work to bring new jobs and economic opportunities to the county. Public safety is always in the forefront. Two major construction projects will come to fruition this year.

The construction of the new 85,000 square foot Correctional Center is scheduled to be completed in May. The entire project, including the demolition of the existing jail and the construction of the parking areas is scheduled for completion in December 2018. The facility will operate under the model of "Direct Supervision" with one Officer being assigned to a Housing Unit with 64 inmates. This is the new model in jail design that will ensure the safety of our correctional officers and allow optimal oversight of the inmates. Under the Direction of Sheriff Nolan and former Sheriff Schaffer the facility will meet mandated requirements well into the future. Warden

MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

Don Lombardo, and Captain Chuck Magill have established a transition team to begin working on the logistics of transitioning from the old jail to the new. This was a much needed and monumental task that would not have been possible or affordable without our Facilities and Services Director Ann Marie McMahon. Everyone involved in the project has done an exemplary job to keep the construction on time and on budget.

Central dispatch and communication within Cape May County for emergency purposes has been an ongoing concern. The County Central Dispatch project is nearing completion. The inter-local agreement with Lower Township has proven to be a cost effective and efficient model to provide 9-1-1 services throughout the county.

The project consists of a Central Dispatch Facility for Cape May County and includes a renovation to the Lower Township Police Department. The construction was completed in phases and the contractor is currently working on Phase 3. The Emergency Management Center contains 16 dispatch consoles, dispatch training room, command room, conference room, administrative offices, a locker room and kitchen. Security features such as cameras and card access units are being installed. The equipment is being assembled on the dispatch consoles. The Lower Township Police Department is on track and all team members are anxiously awaiting the completion of this innovative project.

In conclusion, we believe this is a good budget for our County this year. It will provide the ability to keep costs low, while tackling necessary and important projects that will improve our community both this years and in our time ahead.

**Introduction of the 2018 County Budget**

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

PUBLIC COMMENTS: None.

ADJOURN: 7:31 P.M. FH Desiderio moved/Hayes seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

APPROVED

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DIRECTOR



MINUTES OF A REGULAR MEETING HELD JANUARY 23, 2018 (CONTINUED)

ATTEST:

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CLERK OF THE BOARD