

HSAC Minutes
June 5, 2019

- I. Call to Order and Roundtable Introductions – J. Roy
The meeting was called to order at 2:05pm. Roundtable introductions followed.

Members Present:

Sarah Matthews – Provider
John Roy – Consumer Advocate
Barry Keefe – Member-at-Large
Joe Sittineri – Provider
Katie Faldetta – Provider
Eleanor McBride – Provider
Jamie Moscony – Member-at-Large
Donna Groome – Provider

Members Excused:

Bill Desmond
Terri Bryan
Carol Haig
Lorenzo McFadden
Jeffrey Pierson
Mary Dozier
Rose Kuprianov
Judy Kunec
Nichol Hoff
Megan Santiago

Interested Persons:

Jen Hirsch – DCP&P
Elizabeth Reed – NJ DOL/CMC One Stop
Elizabeth Cunningham – SJLS
Katie Smith – SJLS
Kristen Raring – CMC Human Services
Deborah Brasch – Caring for Kids
Nelson Troché – CO/NJDHS
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy
Minutes from the 5/1/19 meeting were emailed to voting members and hard copies were available at the meeting. K. Faldetta motioned to accept the minutes as circulated and J. Sittineri seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.
- III. Administrator's Report – S. Hand
S. Hand stated that for the past month, the HSAC office has been involved with and/or working on the following items of business. With regard to the HTF, the CMC Board of Chosen Freeholders are moving forward with implementation. To that end, there will be a second meeting on 6/6/19 to solicit input from the community (agencies, organizations, consumers) regarding the services seen as a priority to be funded through available HTF dollars. This meeting will build upon the first in that this meeting will focus on the selection of services to be provided from those identified as a priority

at the first meeting. In essence, drilling down on both the selection of the target populations and services to be provided with this first round of funding. The annual “We √ for 21” campaign kickoff will be held on June 11th at the Wildwood Convention Center. This will be the 27th year for the campaign aimed at preventing those that are underage from purchasing/consuming alcohol. The event has expanded to include 3 sessions – 9am, 11:30am, and 5pm. On behalf of the CEAS Committee, the HSAC office is in the process of updating the Homeless Services Resource Directory. The Directory was developed in 2016 as part of the 10 Year Plan; it was updated in 2018. The Directory has been sent out to all agencies currently listed in the document with the direction to edit current information for changes and/or add any new programs. In addition, anyone knowing of a program that should be included or would like more information on this project is asked to contact S. Hand. As reported last month, the SNJCoC has initiated the application process for both new and renewal applications for the 2019 CoC Competition. Applications were due on 5/17/19. The SNJCoC Proposal Review Committee will meet within the next few weeks to review and score the applications. CMC representatives on the Proposal Review Committee are C. Loper and S. Hand. The Mental Health First Aid course held on 5/21/19 went very well. Twenty-five (25) people were trained and the evaluations were very positive. As for the pre-school ACES training to be held in July, the session is fully subscribed with 100 registrants. Lastly, in an effort to reduce costs and be mindful of the environment at the same time, the County is embarking on an initiative to reduce paper costs. This will have several implications for the HSAC and its subcommittees including: a limited number of packets will be made for all meetings (based on the number that RSVP as attending), if asked to distribute flyers for events, a copy will be included in the pass around folder for review and those wanting additional copies may call the HSAC office/sponsoring entity and have the document scanned to them, announcements from NJ DHS and NJ DCF will be forwarded via email, and minutes from the previous HSAC meeting will continue to be emailed to voting members prior to the meeting, limited copies will be available at the meeting; once approved, the minutes are uploaded to the County website; interested persons may access the approved minutes from this site. D. Groome noted that this is a countywide initiative and all Departments have been asked to develop a plan to decrease paper consumption and copier costs. S. Hand stated that she will remind those on the HSAC distribution lists of the new copying procedures in the September meeting announcement.

IV. State Department Reports:

- DHS – N. Troché

N. Troché reported that the major focus of the Department has been on the NARCAN kit one-day event to be held on 6/18/19 (this is one of Governor Murphy’s initiatives). He added that NJ DHS has partnered with pharmacies to distribute the NARCAN kits on this date to anyone who requests one (individual must show photo identification). A list of participating pharmacies is being developed. N. Troché stated that more information on this initiative will be forthcoming. He will share any additional information, as well as, the list of pharmacies with the HSAC as they become available. J. Roy commented that Atlantic and Cape May Counties have both held free training sessions on NARCAN utilization coupled with the distribution of NARCAN kits. He asked if DHS was planning to include training as part of the Governor’s initiative. N. Troché responded that he was not aware of any planned training sessions at this time, however; it was his understanding that the directions that come with the kits were very clear in their instruction. K. Faldetta stated that Cape Assist has been very involved with NARCAN training sessions and distribution in CMC including working with pharmacies. She offered her assistance in getting pharmacies in CMC to participate. B. Keefe asked if it was just “chain” pharmacies that would be contacted to participate or if small, local pharmacies would be included. N. Troché responded that he believed it was both. He noted that the CVS corporate office has agreed to participate but the information has not been relayed to all the local stores as some are indicating that they do not have any information on the program or the corporate agreement to participate. N. Troché concluded by stating that the new administration at NJ

DHS has settled in and is committed to providing more community and stakeholder outreach.

- DCF – J. Hirsch

J. Hirsch stated that she will now be providing the DCF report at HSAC since K. Tomasello is now officially retired. She then distributed a written report with the following statistics with regard to the Cape May DCP&P local office for the month of May 2019: 386 total cases, (this = 725 active children with 154 of those children in resource home placement). The cases breakdown into the following categories: 89 investigation cases, 206 in-home services cases and 91 placement cases (=386 cases). In addition, there were 72 intakes (58 for child abuse/neglect investigation and 14 for child welfare assessment). Thus far this year, 10 adoptions have been finalized.

V. Committee Reports:

a. Executive Committee – J. Roy

Minutes from the 5/29/19 meeting were distributed. J. Roy referenced #2 of the report regarding Council membership to state that during the course of a review of membership procedures, the Executive Committee noted a few areas of the bylaws in need of clarification. Thus, the Committee is recommending some minor revisions to the bylaws. All of the recommended revisions are to the “membership” section and clarify procedures regarding an individual serving as a provider member on Council who terminates employment with an agency/organization. S. Hand will prepare a draft of the revised bylaws over the summer months. Once approved by the Executive Committee, all voting members will be emailed the proposed draft of the bylaws (revisions will be in bold and/or highlighted) to review and then respond with their vote to adopt the revised bylaws. J. Roy then referenced #5 of the report regarding the HSAC summer schedule to remind those present that the CMC HSAC does not meet in July or August. He added that the Executive Committee is recommending that the Committee (Executive) be empowered to convene and conduct business on behalf of Council should an issue arise that necessitates action prior to the next HSAC meeting. K. Faldetta made a motion that the Executive Committee be empowered as stated by J. Roy. E. McBride seconded. Motion carried.

b. Disability Services Committee – K. Fitzsimons

S. Hand reported for K. Fitzsimons. The next meeting of the Committee is scheduled for 7/16/19.

c. Program Review Committee – J. Kunec

No report.

d. WFNJ-WTW – D. Groome

A written report detailing WFNJ/SNAP caseload numbers for Cape May County for January, February, and March 2019 was distributed. D. Groome noted that the January statistics have already been shared with Council but the inclusion provides a picture of the 1st quarter of 2019. She highlighted the following statistics from the report: GA cases = 135 in February, 130 in March, TANF cases = 105 in February, 102 in March, and SNAP cases = 3,701 in February, 3,763 in March. D. Groome reported that the impact of the federal shutdown on the Coast Guard community contributed to the increase in SNAP cases. The WFNJ participation rate for March 4.2%. D. Groome added that while not yet official, she has seen the participation rate for May and it has increased significantly (similar to the January and February rates of 24.1 and 25.9% respectively). She explained that many factors contribute to the participation rate – some that can be controlled and some that cannot. D. Groome cited the example of a third trimester pregnancy. This exempts the consumer from participation but does not remove them from the overall number being counted toward the rate. D. Groome concluded by referencing #3 of the Executive

Committee report regarding WFNJ proposed reforms to state the NJ DFD is working diligently to improve the WFNJ program; the goal is to streamline the program and make it more efficient.

e. CEAS – S. Matthews

Minutes from the 5/14/19 meeting were distributed. S. Matthews stated that the minutes are very comprehensive. She gave those present a few minutes to review the minutes. S. Matthews then noted the following from the minutes: 1) there is a status update on local CEAS programs, as well as, CoC funded programs operating in CMC, 2) the 2019 CoC Competition – HUD has not yet issued the NOFA, however; the SNJCoC has implemented the local process, 3) updates on Coordinated Assessment (R. Stockton of Center for Family Services, the agency administering Coordinated Assessment (CA) provided a report on the CA process and how it is working thus far) and the Veterans Master List which is now being administered by the Veterans Multi-Service Center, 4) the HSAC office is in the process of updating the Homeless Resource Directory, 5) the agency spotlight presentation for the meeting was Family Promise, and 5) various other “news notes” under “other business” including the announcement of upcoming events.

f. CIACC – K. Raring

Minutes from the 5/14/19 meeting were distributed. K. Raring highlighted the following from the minutes: 2020 Grant Applications for Innovations and State Community Partnership/Family Court funding are due in August; Emerging Needs Roundtable is to be scheduled in July; MRSS reported seeing repeat families with no change despite services provided; ACFSO reported over 350 families in CMO that are in want of ACFSO services. The next CIACC meeting is 7/9/19. K. Raring concluded by stating that she has been working with DCF on the ChildStat process. This is a process that takes place after the local DCP&P office has a qualitative review. Those participating in ChildStat examine County demographics and the needs of County youth to identify both the strengths and the challenges in serving the youth of a particular county. She noted that the Handle with Care program and the resiliency training sessions serve as examples of some of the strengths in Cape May County. The Cape May County ChildStat presentation (invitation only) is scheduled for 6/18 in New Brunswick.

g. Membership – B. Keefe

B. Keefe stated that the Membership Committee report was addressed in #2 of the Executive Committee report. Anyone interested in a voting membership position on the HSAC is asked to contact S. Hand for an application.

A motion was made by B. Keefe and seconded by S. Matthews to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

a. Area Agency on Aging Advisory Council – M. Dozier

S. Hand reported for M. Dozier (M. Dozier sends her apologies as she was unable to attend due to illness). S. Hand stated that the 45th Annual Senior Art Show opened today and will continue through June 19th at ACCC. In addition, the Division will be holding public hearings for the 2020 Area Plan Grant. The first hearing is scheduled for 6/20 at the Ocean City Senior Center and the second is scheduled for 6/27 at the Lower Cape Senior Center. Both hearings begin at 10am.

b. Workforce Development Board – T. Bryan

S. Hand reported for T. Bryan. She stated that T. Bryan sends her apologies but she was unable to attend today due to a schedule conflict. However; T. Bryan did submit a written report dated May 2019. T. Bryan asked that the following be highlighted from the report: 1) the Workforce Development Board (WDB) RFPs for In-School and Out-of-School Youth programs were issued on 5/20/19, 2) the On the Job Training (OJT) program has a variety of openings in need of

employees, and 3) the One Stop is seeking interested candidates for multiple training programs – please send referrals (interested candidates) to the Wildwood One Stop for both the OJT and the training programs. S. Hand concluded by noting that contact information for the One Stop, as well as, the hours for orientation are included in the written report.

VII. Old Business

1. E. McBride stated that she would like to provide a brief overview of key facts related to the planned merger between Cape Counseling Services, New Point Behavioral Health, and Robin’s Nest. She noted that her remarks would be limited in scope. Specifically, in response to Council’s questions at the May meeting regarding the impact of the merger on services. E. McBride’s comments included that CMC funding will remain in CMC to support County residents, CCS direct care services will not be diminished in any way, and CCS anticipates the expansion of services, especially integrated care-primary care, child and family services, and addiction services. She added that G. Speed will become the Chief Integration Officer of the new entity; his office will be located in Glassboro. Dr. Anthony DiFabio will be the CEO. E. McBride’s office will remain in CMC.
2. D. Groome reported that the County held a Code Blue debriefing meeting last week with the municipalities and organizations that provided services during the 2018-2019 Code Blue season. She explained that this was the first season in which services transitioned from the hotel/motel model to the warming center model. Overall, the comments and the feedback at the meeting were extremely positive. While no system is perfect, those present expressed satisfaction in that any problems/concerns that arose were discussed and handled as quickly as possible. She added that the majority of those that attended the meeting commended the County’s Fare Free Transportation Department for their service during the Code Blue Season.
3. K. Faldetta reported that with regard to Coastal Prep Recovery HS and the ruling by the City of Wildwood that the Cape Assist office building was not zoned to house a “school program”, a judge has reversed that decision. Thus, Coastal Prep can operate in the Cape Assist offices if those involved so choose. When asked if Coastal Prep would be moving back to Cape Assist, K. Faldetta responded that a decision has not been made at this time but it was nice to have the option. She concluded by stating that with regard to Coastal Prep enrollment, there are 6 current students (4 from CMC, 2 from other counties) and 2 more are being interviewed. Coastal Prep will offer a 3 day per week summer program.

VIII. New Business

1. B. Keefe stated that he is a member of the County Alliance Steering Committee which works with the Municipal Alliance Committees (MAC – there is one in almost every community in CMC) on the prevention of substance abuse. The MACs receive their funding from the Governor’s Council on Alcohol and Drug Abuse (GCADA). GCADA is preparing to launch a new planning process for the MACs focusing on 3 problems – underage drinking, opioid abuse, and marijuana. B. Keefe encouraged anyone interested in these issues to get involved with their local MAC.
2. S. Matthews announced that after 24 years she is resigning from The Arc. She has taken the position of Executive Director for Cape May County Habitat for Humanity. S. Matthews stated that she will continue to participate on the HSAC through her work as the chairperson of the CEAS Committee.

IX. Public Response

There was no public response.
Meeting adjourned at 3pm.