

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN  
FREEHOLDERS HELD ON TUESDAY, JULY 24, 2018 AT 4:30 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Hayes, Morey, Pierson and Thornton (5)

**STATEMENT OF DIRECTOR**

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Tuesday, January 9, 2018.”

**MOMENT OF SILENCE**-In memory of the son of Sheriff Bob Nolan and wife, Michele Nolan.

**FLAG SALUTE**

**MINUTES – MOTION TO APPROVE MINUTES OF 07/10/18 REGULAR MEETING**  
FH Desiderio moved/ FH Hayes seconded

<b>Freeholders</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>	<b>Motion</b>	<b>Second</b>
<b>Mr. Desiderio</b>	<b>X</b>				<b>X</b>	
<b>Ms. Hayes</b>	<b>X</b>					<b>X</b>
<b>Mr. Morey</b>	<b>X</b>					
<b>Mr. Pierson</b>	<b>X</b>					
<b>Mr. Thornton</b>			<b>X</b>			

**COMMUNICATIONS:** None.

**REPORTS:**

- 1) **COUNTY ENGINEER:** Mr. Foster reported a lull in construction activity. Some public meetings had been scheduled for the Ocean Drive Upgrade and Bridge Improvements, which involved the Middle Thorofare Bridge. Notice to go out for the public officials meeting scheduled for mid-August, with a stakeholder meeting and public information session to follow. An update would then be provided on the various alternative analysis studied for improvement of roadway and replacement of the bridge. A much lower vertical clearance was one of most significant findings from the studies, but would have to be approved by the US Coast Guard first, he reported, in response to a question by Mr. Morey. On the topic of the Townsends Inlet Bridge, Mr. Desiderio asked if there was the possibility of the contractors working weekends and extra shifts to ensure the bridge would be fully functioning by Memorial Day weekend 2019, as previously reported by the engineer. That specific language, for an aggressive schedule, was included in the contract, Dale responded. Mr. Desiderio agreed to monitor the progress of the process for obtaining oversight services (consultant) for the project, at the suggestion of Mr. Morey. Compliance and pace of construction were the chief concerns.
- 2) **COUNTY COUNSEL:** Jeffrey Lindsay had no report.
- 3) **COUNTY TREASURER:** Lisa Burkhead, Acting Treasurer had no report.

**FREEHOLDER REPORTS:**

- 1) **FREEHOLDER MOREY:** Mr. Morey introduced Michael Suleiman, Manager of Government Relations, South Jersey Transportation Authority (SJTA), who spoke briefly about the agency, and offered support to the Board for any

MINUTES OF A REGULAR MEETING HELD JULY 24, 2018 (CONTINUED)

issues that might arise in the future. At Mr. Morey's request Mr. Suleiman spoke about the Atlantic City International Airport (ACY) and the current relationship between ACY and the Port Authority of New York and New Jersey.

He reported the Atlantic County Improvement Authority (ACIA) received several favorable responses to the Request for Proposals (RFP) for Architectural and Engineering for the Airport Tech Village. The range of bids submitted was substantial. Contractors had been selected, and a meeting was set up for next week. He had nothing but praise for the way ACIA attended to project.

He recognized and congratulated Dale Foster on his retirement, for 27 plus years with the County, as this would be his last meeting in his capacity as County Engineer. A plaque of appreciation was presented by the Board.

- 2) FREEHOLDER PIERSON: Mr. Pierson indicated the County Engineer would be missed, as he congratulated him on his retirement.

He reported and gave some background on the New Jersey Commissioner of Health, Dr. Shareef Elnahal, who made a visit to the County Health Department today, as part of a state wide effort to familiarize himself with all counties in the State. His goal was to partner with and become familiar with the concerns of Cape May County and the other counties. Kevin Thomas and his staff prepared a great briefing for the benefit of the doctor. While here, Dr. Elnahal learned that we do many things the other counties don't do in the area of health services, Freeholder Pierson commented.

He attended an Opioid Conference and training session with Freeholder Hayes. Narcan packets were distributed to those that had participated in the training. He praised the County Prosecutor for the fantastic job he was doing in that arena.

Additionally, the freeholder participated in the following functions over the past several weeks: change of command ceremony at the Coast Guard Base for the Fast Cutter Lawson, Cape May County Chamber of Commerce luncheon in Avalon and the 4-H Fair Flag Retirement Ceremony.

He announced the Services Outreach Assistance Referral (SOAR) Program would be held again on Tuesday, July 31 at 10:00 a.m. at the Upper Township Senior Center on Old Stagecoach Road. The program served to both gather and distribute information, to residents.

October 14, 2018 would mark the 65<sup>th</sup> Anniversary Celebration of Crest Haven Nursing and Rehabilitation Center. The event was being put together by a committee led by Denis Brown of the Freeholders' Office. Mike Laffey, Director of Operations was assisting also, overseeing the project to perform minor renovations to the facility.

- 3) FREEHOLDER HAYES: Ms. Hayes visited Stockton State College recently for the week long Annual STEM Program for girls. The goal of the program was to expose the 7<sup>th</sup> graders from throughout the State to careers in the science, technology, engineering and math fields by doing classes and various projects. She was very impressed by the women doctors, women engineers, and even met a woman astrophysicist she stated.

The new Fare Free employee bus program runs are operating and doing okay she reported. People are realizing the service is there to be utilized. The program was being marketed by the Tourism Department and Public Information Office to get the word out to more people.

The freeholder interviewed the contestants for the Miss North Wildwood contest. She was very impressed by the many accomplishments of the individuals in the competition.

- 4) FREEHOLDER DESIDERIO: Mr. Desiderio attended the opening ceremony of the 4-H Fair with Freeholders Morey and Hayes, Beth Bozzelli and Mike Laffey. Also Sheriff Nolan and Surrogate Marcolongo. It was a great ceremony; the weather was beautiful he stated. Over 480 chicken dinners were served.
- 5) FREEHOLDER THORNTON: The County's armed security guards had completed their Active Shooter Training, per his request. Also upcoming, the local police departments would be coming through the Administration Building for an Active Shooter Drill he informed.

The County Office of Emergency Management has implemented a new program; its own Code Red system for county-wide emergency alerts and would be performing a test on Thursday, August 2, on the system to notify residents of major storm or disaster. An alert would be sent to cell phones of the people who had signed up for the program. It was important for residents to sign up he stated, and they could do so on the Emergency Management web page by clicking on the Code Red icon. He requested the Clerk of the Board supply Emergency Management with all the freeholders' cell numbers so they could be informed as well.

Building on the Director's report regarding local police departments coming through the building, Ms. Bozzelli reported she had been arranging with Middle Township, the Sheriff's Department and Prosecutors SWAT Team a familiarity walk through of all county buildings. Beginning with this building, after the close of business for 2 days in August, they would hold SWAT exercises. The department heads had been forewarned not to be alarmed if they see clusters of law enforcement walking through the buildings, to become familiar with the layout of the building, in the coming months. She felt these exercises were a necessary thing. Freeholder Pierson suggested the fire chiefs and EMT's be included at some point.

## **RESOLUTIONS:**

### **INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES**

- 550-18 Resolution appointing a Cape May County Emergency Medical Services Coordinator.  
(This Resolution appoints a Cape May County Emergency Medical Services Coordinator for the term of August 1, 2018 to July 31, 2019.)
- 551-18 Resolution reappointing Martin Pagliughi as Office of Emergency Management Coordinator.  
(This Resolution reappoints Martin Pagliughi as Office of Emergency Management Coordinator for a term of three years. Term to expire July 8, 2021.)
- 552-18 Resolution authorizing extension to Contract No. 17-37 with Law Offices of Wanda Chin Monahan, LLC to provide Environmental Legal Counsel Services to February 11, 2019.  
(This Resolution authorizes an extension to Contract No. 17-37 with the Law Offices of Wanda Chin Monahan, LLC through February 11, 2019.)
- 553-18 Resolution authorizing Death Pronouncement Agreements with various Professional Licensed Registered Nurses.  
(This Resolution authorizes an agreement with various Professional Licensed Registered Nurses for a term of one year commencing June 1, 2018 through June 1, 2019 at the rate of \$125.00 per response and pronouncement and \$75.00 per scene response when no pronouncement.)
- 554-18 Resolution authorizing Contract No. C8-131 with Windstream Holdings, Inc., for telecommunication services at various County locations.  
(This Resolution authorizes a three-year Agreement with Windstream Holdings Inc., for (VoIP) telecommunication services consolidating existing contracts with an average net monthly savings of \$6,000.00. Contract No. C8-131 commences August 1, 2018 and expires July 31, 2021.)

MINUTES OF A REGULAR MEETING HELD JULY 24, 2018 (CONTINUED)

- 555-18 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$70,337.80.iuytre  
(This Resolution authorizes payment to Travelers Insurance Company, Property-Casualty Department for various claims.)
- 556-18 Resolution amending Resolution No. 9-18 appointing certifying officers for 2018.  
(This Resolution changes/clarifies certifying officers for departments for auditing purposes.)
- 557-18 Resolution adopting Standard Title VI/Americans with Disabilities Act Self-Evaluation and Transition Plan.  
(This Resolution adopts Standard Title VI/Americans with Disabilities Act Self-Evaluation and Transition Plan pursuant to DOT Order No. 1050.2A.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

**INTRODUCED BY MR. PIERSON, SECONDED BY MR. MOREY**

- 558-18 Resolution granting and amending various Leaves of Absence to County Employees.  
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 559-18 Resolution authorizing extension to Contract No. 12-63 with Cape Counseling Services for Adolescent Substance Abuse Outpatient, Intensive Outpatient and Relapse Prevention Services to December 31, 2018.  
(This Resolution authorizes an extension to Contract No. 12-63 with Cape Counseling Services through December 31, 2018.)
- 560-18 Resolution authorizing extension to Contract No. 12-64 with Cape Counseling Services for Substance Abuse Residential Liaison Screener to December 31, 2018.  
(This Resolution authorizes an extension to Contract No. 12-64 with Cape Counseling Services through December 31, 2018.)
- 561-18 Resolution authorizing extension to Contract No. 12-66 with Cape Counseling Services for Mental Health Services for Youth, Families and Adults to December 31, 2018.  
(This Resolution authorizes an extension to Contract No. 12-66 with Cape Counseling Services through December 31, 2018.)
- 562-18 Resolution approving the monthly disbursements from the Department of Human Services for the TANF, General Assistance and Clearing Accounts.  
(This Resolution accepts and approves the monthly disbursements for the TANF, General Assistance and Clearing Accounts as submitted by the fiscal Department of Human Services.)
- 563-18 Resolution authorizing execution of various Memorandums of Understanding for Cancer Education Early Detection Grant on an as needed basis.  
(This Resolution authorizes the execution of Memorandums of Understanding with various vendors for the Cancer Education Early Detection Grant on an as needed basis.)
- 564-18 Resolution appointing certain County employees to their permanent position in their respective offices. (Health Department)  
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)

MINUTES OF A REGULAR MEETING HELD JULY 24, 2018 (CONTINUED)

- 565-18 Resolution consenting to the proposed amendment to the Cape May County Water Quality Management Plan.  
(This Resolution consents to the proposed amendment to the Cape May County Water Quality Management Plan.)
- 566-18 Resolution accepting Grant Award from the New Jersey Department of Health Division of Epidemiology, Environmental and Occupational Health for the Right to Know Program for the period July 1, 2018 to June 30, 2019 in the amount of \$8,976.00.  
(This Resolution accepts a grant award for the Right to Know Program for the period of 07/01/18 through 06/30/19 in the amount of \$8,976.00.)
- 567-18 Resolution amending the 2018 Budget for the Right to Know Program No. EPID19RTK02L for the period July 1, 2018 to June 30, 2019 in the amount of \$8,976.00.  
(This Resolution amends the 2018 Budget in the amount of \$8,976.00, funding to be used for the Right to Know Program for the period 7/1/18 to 6/30/19.)
- 568-18 Resolution accepting Grant Award for FEMA Phase 35 Emergency Food and Shelter Program (EFSP) for the period February 1, 2018 to January 31, 2019 in the amount of \$79,041.00.  
(This Resolution authorizes acceptance of grant award from FEMA for the Emergency Food and Shelter National Board Program in the amount of \$79,041.00; County of Cape May will receive \$29,041.00 of the award and FEMA will administer \$50,000.00 on behalf of Cape May County; to submit an application to the Local EFSP; to act as a Local Recipient Organization; to solicit applications to qualifying organizations; and to execute applications and subsequent contracts as applicable in order to administer the food and shelter program.)
- 569-18 Resolution amending the 2018 Budget for FEMA Phase 35 funding for the Emergency Food and Shelter Program (EFSP) for the period February 1, 2018 to January 31, 2019 in the amount \$29,041.00.  
(This Resolution amends the 2018 Budget in the amount of \$29,041.00 providing funding to utilize for food and/or shelter assistance in Cape May County.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Pierson	X				X	
Mr. Thornton	X					

**INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO**

- 570-18 Resolution supplementing the 2018 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 571-18 Resolution authorizing the Board to hold a meeting excluding the public on July 24, 2018 at 3:30 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within attorney client privilege, pursuant to N.J.S.A. 10:4-12(b)(7); matters falling within the purchase, lease or acquisition of real property, pursuant to N.J.S.A. 10:4-12(b)(5), and litigation matters captioned Silvia Munoz-Palacios v. County of Cape May, Superior Court, Law Division, Docket #CPM-L-535-15 and Santo Stracuzzi v. County of Cape May, Superior Court, Law Division, Docket #CPM-L-80-16, pursuant to N.J.S.A. 10:412(b)(7).  
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)

MINUTES OF A REGULAR MEETING HELD JULY 24, 2018 (CONTINUED)

572-18 Resolution accepting Grant Award from the State of New Jersey Department of Military & Veterans Affairs for the Veterans Transportation Grant No. VL19T73 for the period July 1, 2018 to June 30, 2019 in the amount of \$13,000.00.

(This Resolution accepts a grant award for the Veterans Transportation Program for the period 7/1/18 to 6/30/19 in the amount of \$13,000.00 to provide veterans transportation to specific locations and facilities to receive services.)

573-18 Resolution amending the 2018 Budget for the Veterans Transportation Grant No. VL19T73 for the period July 1, 2018 to June 30, 2019 in the amount of \$13,000.00.

(This Resolution amends the 2018 Budget in the amount of \$13,000.00, providing funds for transportation of veterans to specific locations and facilities to receive services.)

574-18 Resolution appointing certain County employees to their permanent position in their respective offices. (Park/Zoo)

(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

**INTRODUCED BY MR. MOREY, SECONDED BY MR. PIERSON**

575-18 Resolution authorizing SubRegional Transportation Planning Program FY2019 Subcontract Agreement with South Jersey Transportation Authority for a total amount of \$73,000.00.

(This Resolution authorizes a subcontract for an amount of \$58,400.00 Federal funding and \$14,600.00 In-Kind match for the period 7/1/18 through 6/30/19 to improve the efficiency of the region's transportation network and system by participating in subregional transportation planning efforts.)

576-18 Resolution amending the 2018 Budget for the SubRegional Transportation Planning FY19 Grant for the period July 1, 2018 to June 30, 2019 in the amount of \$58,400.00.

(This Resolution amends the 2018 Budget in the amount of \$58,400.00 (Federal funding) and \$14,600.00 (In-Kind match) providing funding to improve the efficiency of the region's transportation network and system by participating in subregional transportation planning efforts.)

577-18 Resolution granting permission to the Cape May Police Department to close a portion of Beach Avenue (CR604) for their annual National Night Out on August 7, 2018.

(This Resolution gives permission to the Cape May Police Department to close a portion of Beach Avenue (CR604) for their National Night Out on August 7, 2018.)

578-18 Resolution authorizing Change Order No. 9 in the amount of \$139,955.98 for the contract of Hall Construction Co., Inc. for Re-Bid Cape May County Correctional Center.

(This Resolution authorizes a change order for additional costs for revisions to certain cameras, concealment of an exposed sprinkler pipe, furnish and install speak thru devices in interview rooms, relocation of the make-up air supply grilles, repainting exercise yards and shower areas and epoxy flooring moisture preparation.)

MINUTES OF A REGULAR MEETING HELD JULY 24, 2018 (CONTINUED)

- 579-18 Resolution authorizing an Indemnification Agreement among the National Multiple Sclerosis Society and the County of Cape May for their 2018 Bike MS City to Shore Ride.  
(This Resolution gives permission to the National MS Society to close a portion of Bay Avenue (CR656) for their annual Bike MS City to Shore Ride on September 29 and 30, 2018.)
- 580-18 Resolution granting permission to the City of Cape May to close a portion of Beach Avenue (CR604) for their Murph Mile on August 3, 2018.  
(This Resolution gives permission to the City of Cape May to close a portion of Beach Avenue (CR604) for their Murph Mile on August 3, 2018.)
- 581-18 Resolution granting permission to the Township of Lower to close a portion of Townbank Road (CR648) on August 4, 2018 for their annual Coombs/Douglass Memorial Bay Run.  
(This Resolution gives permission to the Township of Lower to temporarily close a portion of Townbank Road (CR648) for their annual Coombs/Douglass Memorial Bay Run.)
- 582-18 Resolution authorizing application for road opening permit to South Jersey Gas Company for Bay Avenue (CR619), City of Ocean City and Township of Upper.  
(This Resolution authorizes South Jersey Gas Company to renew a gas main on Bay Avenue (CR619), City of Ocean City and Township of Upper. Work will be completed promptly.)
- 583-18 Resolution authorizing application for Road Opening Permit to Hunt & Son LLC for Breakwater Road (CR613), Township of Lower.  
(This Resolution authorizes Hunt & Son LLC to install a curb along Breakwater Road (CR613), Township of Lower between Fishing Creek Road and Bayshore Road. Work will be completed as soon as possible.)
- 584-18 Resolution granting permission to the Corinthian Yacht Club to close a portion of Delaware Avenue (CR640) in the City of Cape May on August 2, 2018 for a Youth Sailing Event.  
(This Resolution gives permission to the Corinthian Yacht Club to temporarily close a portion of Delaware Avenue (CR640) for their Youth Sailing Event.)
- 585-18 Resolution authorizing Change Order No. 1 in the amount of \$58,889.77 to Arawak Paving Co., Inc. for Corsons Tavern Road (CR628) Resurfacing Improvements from North of Gracetown Road to South of Woodbine-Ocean View Road, Township of Dennis.  
(This Resolution authorizes a change order for additional work and a supplementary item for extra work due to site conditions differing than originally anticipated.)
- 586-18 Resolution authorizing purchase and sale of Mitigation Credits between Evergreen Environmental, LLC and Cape May County for Ocean Drive (CR619) Bridge over Townsends Inlet Spans 1-7 Replacement, Borough of Avalon.  
(This Resolution authorizes execution of an agreement for the Purchase and Sale of Mitigation Credits as required by NJ Department of Environmental Protection to satisfy the mitigation resulting from the disturbance of the coastal area associated with the Ocean Drive (CR619) Bridge over Townsends Inlet Spans 1-7 Replacement, Borough of Avalon.)
- 587-18 Resolution authorizing Modification No. 2 in the amount of \$64,120.44 to the Professional Services Agreement with French & Parrello Associates, P.A. for 17<sup>th</sup> Street Culvert Rehabilitation City of Ocean City.  
(This Resolution increases the ceiling amount of French & Parrello Associates, P.A. professional services agreement for the additional cost associated with

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traffic control plans, construction easements, utility coordination and drainage improvements.)

588-18 Resolution authorizing Urban Engineers, Inc., in the amount of \$15,000.00, to provide Professional General Engineering Services for the Rio Grande Avenue (CR661) Entrance Improvement Project, Borough of Wildwood Crest.

(This Resolution authorizes Urban Engineers, Inc., in the amount of \$15,000.00, to provide professional general engineering services associated with the review of plans for Rio Grande Avenue (CR661) Entrance Improvements, Borough of Wildwood Crest. Urban Engineers, Inc. is one of the consultants in the professional general engineering pool of consultants established by the Fair and Open Process.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Pierson	X					X
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

PUBLIC COMMENTS: None

ADJOURN: 5:25 P.M. FH Desiderio moved/FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

APPROVED

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DIRECTOR

ATTEST:

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CLERK OF THE BOARD