

**POLLUTION CONTROL FINANCING AUTHORITY
OF CAPE MAY COUNTY
MINUTES
October 6, 2015**

The Annual Reorganization and 2016 Budget Approval Meeting of the Pollution Control Financing Authority of Cape May County was held on Tuesday, October 6, 2015 at 6:30 P.M. at the Jury Management Room, 9 North Main Street, Cape May Court House, New Jersey, 08210.

The Solicitor announced publically and caused to be entered into the minutes of the meeting compliance with the Open Public Meetings Act, Chapter 231, P. L. 1975 and publication of the meeting notice in The Press of Atlantic City on September 22, 2015.

Members Present:

Patricia Callinan
Dennis Roberts
Jeffrey DeVico
Frederick Sylvester, CPA (Ford-Scott)
Doreen Corino, Esq. (Corino Law Office)

NEW BUSINESS:

1. The Solicitor notified the Board of the resignation of Thomas Shaiko as Chairman of the Authority due to his serious illness. Introduction was made of the two new members appointed to the Authority, Dennis Roberts and Jeffrey DeVico.

2(a). *REORGANIZATION.*

A motion was made by Jeffrey DeVico and seconded by Dennis Roberts for reorganization for the following positions:

Chairman:	Dennis Roberts
Vice Chairman:	Antwan McClellan
Secretary/Treasurer:	Patricia Callinan
Member at Large:	Jeffrey DeVico

All votes were in the affirmative.

2(b). *REORGANIZATION (ACCOUNTING AND LEGAL).*

A motion was made by Dennis Roberts and seconded by Jeffrey DeVico to retain Ford, Scott & Associates LLC as CPA for the Authority for 2016. All votes were in the affirmative.

A motion was made by Dennis Roberts and seconded by Jeffrey DeVico to retain Corino Law Office P.A. as Solicitor for the Authority for 2016. All votes were in the affirmative.

Invoices for 2015 are to be submitted at the December 14, 2015 meeting for Authority approval and authorization.

3. *RESOLUTION FOR CHANGING BANK SIGNATORIES.*

A motion was made by Dennis Roberts and seconded by Patricia Callinan to replace Thomas Shaiko (resigned) with Antwan McClellan and Patricia Callinan as a co-signatories on all Pollution Control Financing Authority bank accounts and financial matters. All votes were in the affirmative. A formal resolution was executed at the October 6, 2015 meeting and was provided to Frederick Sylvester of Ford Scott and forwarded to Sturdy Savings Bank.

4. *REVIEW AND APPROVAL OF THE AUDIT REPORT FOR YEAR ENDING 2014. SYNOPSIS OF CASH RECEIPTS AND DISBURSEMENTS. MEMBERS AFFIDAVIT.*

Frederick Sylvester of Ford-Scott Associates gave an overview of the 2014 audit report and audit synopsis, which synopsis is to be published in The Press of Atlantic City on November 27, 2015. Dennis Roberts motioned to approve the 2014 audit report and the audit synopsis. The motion was seconded by Patricia Callinan and a roll call vote was taken, with all votes in the affirmative.

5. *REVIEW AND APPROVAL OF PROPOSED 2016 PROPOSED AUTHORITY BUDGET.*

Frederick Sylvester, CPA for the Authority, explained the 2016 proposed budget and confirmed the current funds maintained by the Authority. The members discussed the second meeting date for adoption of the budget and agreed on Monday, December 14, 2015 at 6:00 P.M. Patricia Callinan motioned to approve the 2016 budget and to schedule Monday, December 14, 2015 as the budget adoption meeting, with dinner following at Alfe's Restaurant, and Jeffrey DeVico seconded the motion, and a roll call vote was taken, with all votes in the affirmative.

5. *GENERAL DISCUSSION.*

Discussion was had by all members to reluctantly request the appointment of a new member to fill the position of Thomas Shaiko, who resigned for health reasons. Discussion was had, including Veronica Town, to be present at the December meeting and for the dinner afterwards. A letter will be forwarded to Freeholder Thornton again inviting him to the December meeting and dinner..

There were no members of the public present and no correspondence to be read at the meeting.

A motion was made by Patricia Callinan to adjourn the meeting, seconded by Jeffrey DeVico, with all votes in the affirmative.

Patricia Callinan, Secretary

Dated: December 14, 2015