

HSAC Minutes
December 4, 2019

I. Call to Order and Roundtable Introductions – J. Roy

The meeting was called to order at 2:03pm. Roundtable introductions followed. J. Roy stated that prior to opening the business meeting, the Board of Chosen Freeholders and the HSAC took a few minutes to honor two very special individuals who are long term HSAC members and who have served the Council in various capacities over the years. J. Roy stated that he and Freeholder Director Thornton presented recognition awards to Barry Keefe and Nelson Amey; he congratulated both on their well-deserved awards and for their dedication to the community.

Members Present:

Wayne Whelan – Member-at-Large
Mary Dozier – Provider
John Roy – Consumer Advocate
Barry Keefe – Member-at-Large
Katie Faldetta – Provider
Eleanor McBride – Provider
Jamie Moscony – Member-at-Large
Judy Kunec – Member-at-Large
Lorenzo McFadden – Provider
Terri Bryan – Provider
Rose Kuprianov – Consumer
Megan Santiago – Consumer Advocate
Christa Loper – Provider

Members Excused:

Nichol Hoff
Jeff Pierson
Carol Haig
Donna Groome
Joe Sittineri

Interested Persons:

Jerry Thornton – Freeholder
Sarah Matthews – Habitat for Humanity
Lesley Watson – NJ Military Family Assistance Center
Joe Faldetta – Cape Assist
Betsy Reed – NJ DOL/One Stop
Natalie Kuprianov – Consumer
Heidi Kern – Visitor
Jennifer Zoyac – CSPNJ
Betsy Cunningham – SJLS
Greg Speed – ACENDA Integrated Health
Nelson Amey – Interested Party
Jessica Houghton – DCF
Angela Armendariz – Thrive
Kristen Raring – CMC Human Services
Norma Cordeiro – NJ DVRS
Krista Fitzsimons – Division of Aging & Disability Services
Jen Hirsch – DCP&P

Diane Rhile – DCP&P
Shannon Staino – DCP&P
Sue Conrad – CMC ACE Prevention Partnership
Pat Devaney – DHS/DC&BH Services
Sabrina Hand – HSAC Coordinator

II. Additions and Corrections to the Minutes – J. Roy

Minutes from the 11/6/19 meeting were emailed to voting members with hard copies available at the meeting. T. Bryan motioned to accept the minutes as circulated and K. Faldetta seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.

III. Administrator's Report – S. Hand

S. Hand began her report by stating that the HSAC office is conducting its annual survey regarding the HSAC meetings. Copies of the survey are included with the meeting agenda. The goal of the survey is to determine if HSAC members/interested persons are happy with the meeting format or if there are recommendations for improvement (other than the issues of the security procedures which are beyond our control). Surveys can be completed during the meeting and returned to the box provided. The CDHS (by Division) will be submitting its proposed budget to the Board of Chosen Freeholders. It is hoped that funding levels for various programs and services funded through the Department will remain level but there is always the possibility that funding levels may be modified as the budget process moves forward. As noted in the Executive Committee report, the 2020 HSAC Administration contract package has been completed and submitted to DCP&P for execution on 11/15/19. Also, with regard to contracting, the renewal packages for those services funded with County dollars were issued on 10/17 and returned by the due date of 11/18/19 by all funded agencies. The HSAC office is in the process of reviewing the application packages and is seeking revisions as needed. It is expected that the 2020 contracts will be prepared by the end of December. However; contract execution by the Board of Chosen Freeholders will most likely be completed in January. Applications for membership on the CMC HTF Advisory Board are available on the County website. The applications will be available from 11/15 to 12/16/19. Much like the HSAC, the HTF Advisory Board has prescribed membership per regulation. Once the application time period has closed, applications will be reviewed and members will be appointed by the Board of Chosen Freeholders. The HSAC office received 2019 Kids Count data from ACNJ on 11/22/19. The Executive Committee reviewed the data provided as part of the CMC profile at their 10/26/19 meeting. Copies of the profile are in the pass around folder for those interested. S. Hand stated that ACNJ has once again changed the format of the report from previous years. Instead of an overall rank for each County, ACNJ has compared each county to the NJ State average across four (4) domains – child & family economics, child health, child safety & well-being, and education. Notations on the CMC profile are contained within the Executive Committee minutes. All 2019 Kids Count data can be found on the ACNJ website at www.acnj.org. S. Hand concluded by thanking both HSAC members and interested persons for their continued support of the CMC HSAC and the human/social services community through their work with and on behalf of the Council, as well as, their attendance at HSAC meetings. This dedication to community has allowed the CMC HSAC to function very efficiently for the past 25+ years. She expressed her appreciation to those present for all that they do for not only the residents of CMC, but also, the Council. S. Matthews asked if agencies that may be considering applying for funding were permitted to apply for membership on the HTF Advisory Board. S. Hand responded that the HTF regulations require three (3) provider members. These agencies may apply for HTF funding; however, in order to avoid any conflict of interest they must recuse themselves from participating in any meetings and/or dialogue at which potential programs, program design, and/or funding are discussed. She added that there is a specific conflict of interest statement that HTF members will be required to sign once appointed.

IV. State Department Reports:

- DHS – N. Troché
S. Hand stated that N. Troché was unable to attend today's meeting as NJ DHS is hosting their annual "budget listening" session today. She added that any announcements and/or informational emails that the HSAC office has received from the Department have been forwarded to those on the HSAC distribution lists.

- DCF – S. Staino
A written report with the following statistics with regard to the Cape May DCP&P local office for the month of November 2019 was distributed. S. Staino highlighted the following numbers from the report: 387 total cases, (this = 747 active children with 109 of those children in resource home placement). The cases breakdown into the following categories: 107 investigation cases, 211 in-home service cases and 69 placement cases (=387 cases). In addition, there were 77 intakes (62 for child abuse/neglect investigation and 15 for child welfare assessment). Thus far this year, 35 adoptions have been finalized. S. Staino concluded by stating that 37 new resource homes were licensed in Cape May County in 2019; 24 of these homes are relatives of the children being placed.

V. Committee Reports:

- a. Executive Committee – J. Roy
Minutes from the 11/26/19 meeting were distributed with the meeting packet via email (limited copies available on site). J. Roy referenced #6 of the minutes regarding the budget revision request to the 2019 Peer Grouping spending plan to report that the Executive Committee approved the requested revision. He explained that this is a revision among line items within the In-Home services program based on service usage. It does not alter the contract ceiling. J. Roy then referenced #10 of the minutes regarding the upcoming schedule of the HSAC to remind those present that the CMC HSAC does not meet in January; the first meeting of 2020 will be held on 2/5/20.

- b. Disability Services Committee – K. Fitzsimons
K. Fitzsimons reported that the next meeting of the Committee is scheduled for 1/21/20. She then reported that CMC Disability Awareness Day (DAD) was held on 10/22/19 from 5 to 8pm at SSSD. K. Fitzsimons stated that she would like to publicly thank J. Moscony and the staff at SSSD who worked with the DAD planning committee to make the event very successful. J. Roy added that he represented Cape-Atlantic INK as a vendor at the event; he felt the site worked well not only for the event but also provided those who may not be familiar with the district the opportunity to see some of what the school has to offer; he noted he was especially impressed with the sensory rooms.

- c. Program Review Committee – J. Kunec
No report.

- d. WFNJ-WTW – D. Groome
A written report detailing WFNJ/SNAP caseload numbers for Cape May County for the 3rd quarter (July, August, and September) of 2019 was distributed with the meeting packet (individual reports for August and September were also distributed). S. Hand stated that D. Groome sends her apologies but she had an unexpected schedule conflict. With regard to the reports, she noted that the 3rd quarter report provides a concise summary of the WFNJ program during the summer months in CMC. S. Hand highlighted the following statistics from the September report: GA cases = 139, TANF cases = 93, and SNAP cases = 3,338. The WFNJ participation rate for September was 24.1%.

- e. CEAS – S. Matthews
Minutes from the 11/12/19 meeting were distributed with the meeting packet via email (limited copies available on site). S. Matthews noted that CEAS stands for Comprehensive Emergency Assistance System. She then highlighted the following from the minutes: 1) there is a status update on local CEAS programs, as well as, CoC funded programs operating in CMC, 2) beginning 1/1/20, CMC will have two (2) additional representatives on the SNJCoC Executive Board (S. Matthews and C. Loper will be the two (2) new members), 3) the 2020 SSH spending plan was presented and discussed; it was then approved by the CMC CEAS voting members, and 4) the agency spotlight presentation for the meeting was CMC Habitat for Humanity. S. Matthews concluded by stating that the next meeting of the CEAS Committee will be 1/14/20.
- f. CIACC – K. Raring
Minutes from the 11/12/19 meeting were distributed via email (limited copies available on site). K. Raring highlighted the following: The 2020 CIACC meetings will be held 1/14, 3/10, 5/12, 7/14, 9/15, and 11/20; agency reports continue to show the need for county-based youth services. Mobile Response reported an increase of calls from Ocean City residents which can be attributed to agency outreach efforts; Oasis youth shelter is now fully operational with 3 of the 7 beds occupied; and Robert Schober is the new Executive Director ACFSO. The next CIACC meeting is 1/14/20.
- g. Membership – B. Keefe
B. Keefe stated that the Committee’s written membership report which lists the Committee’s recommendations for CY 2020 HSAC officers was distributed with the meeting packets via email and available onsite. The Membership Committee is asking that the following slate of officers for CY 2020 recommended by the Committee at the 11/6/19 Council meeting be submitted for a vote: John Roy – Chairperson, Eleanor McBride – Vice Chairperson, Christa Loper – Membership Chairperson, Judy Kunec – Program Review Chairperson, Donna Groome – Director and Carol Haig – Director. J. Roy opened the floor to additional nominations. There were none. B. Keefe made a motion to close the nominations and R. Kuprianov seconded. Motion carried. B. Keefe motioned to accept the slate of officers as presented by the Membership Committee and T. Bryan seconded. Motion carried. B. Keefe further reported that the Membership Committee is asking for action on one (1) more item of business. The Committee is asking that the HSAC recommend J. Faldetta to the Board of Chosen Freeholders for Council membership. B. Keefe made a motion that J. Faldetta be recommended to the Board of Chosen Freeholders for HSAC membership. E. McBride seconded. Motion carried. B. Keefe concluded by stating that as the written report indicates, Council will have two (2) membership openings – one (1) consumer/consumer advocate and one (1) member-at-large as of 1/1/20. Anyone interested in these membership positions should contact the HSAC office for an application.

J. Roy noted that in approving the Committee reports, Council is approving all recommendations and actions taken by the various committees as stated in their respective reports. A motion was made by R. Kuprianov and seconded by B. Keefe to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

- a. Area Agency on Aging Advisory Council – M. Dozier
M. Dozier reported on the following: 1) Open Enrollment ends on 12/7/19 – this is the process whereby individuals can make changes to their Medicare Part D programs and 2) PRAC continues to have staff at the Division’s offices every Wednesday from 9:30-11:30am (through April) to assist consumers with LIHEAP and USF applications. M. Dozier stated that those working with consumers should encourage those consumers to apply for these programs as the income eligibility criteria is reasonable.

b. Workforce Development Board – T. Bryan

T. Bryan reported on the following: 1) Training funds are available for adults, out-of-school youth, and dislocated workers locally, plus apprenticeship funds with the state. 2) Career opportunities galore – these are available for any person interested in career training for GED, Individual Training Accounts (ITA's) or any labor demand OJT's, work experience and more. Referrals are welcome; One-Stop orientations held weekly – Tuesday/Thursday at 1pm (no appointment required). 3) WDB's throughout NJ in conjunction with Garden State Employment and Training Association held their annual conference in Atlantic City. The conference provided WDB updates plus acknowledged area success stories (this was the highlight of the event). 4) Free computer training classes are offered at the One Stop. Classes are held weekly on Monday, Tuesday, Wednesday, and Friday from 9am - 4pm. New enrollments are welcome daily.

VII. Old Business

There was no old business.

VIII. New Business

There was no new business.

IX. Public Response

1. J. Roy thanked those present for their participation on and with the Council. He wished all a joyous holiday season. He then encouraged those present to continue networking after the close of the business meeting.

Meeting adjourned at 2:42pm.