CAPE MAY COUNTY CLERK FEE SCHEDULE 2019

PLEASE NOTE

A Cover Sheet is Required with Your Land Recordings: In compliance with P.L. 2011, c. 217 (NJSA 46:26A-5) a cover sheet or an electronic synopsis is required with all land documents submitted for recording. Here is a link to a PDF fillable cover sheet which may be used with hard copy documents submitted for recording: http://www.capemaycountynj.gov/920/Document-Recording.

$20.00 Additional Fee Will Be Charged for Documents Submitted Without a Cover Sheet
NJSA 46:26A-5 (c) provides if no electronic synopsis or cover sheet is included an additional fee of $20.00 for the cost of indexing the document is charged.

Escrow Account Customers who submit land documents without the required cover sheet will have their recording accounts debited the additional $20.00 fee per document.

Customers paying by check who submit land documents without the required cover sheet or fee will have their unrecorded documents returned with a letter requesting the additional fee.

eRecording Customers are Compliant with the Cover Sheet/ Electronic Synopsis Requirement
For those customers who electronically record documents a cover sheet/electronic synopsis is an integrated part of the document submitted. There is no further requirement for customers who eRecord. To register for an eRecording Account go to http://www1.njcountyrecording.com/njcr/Account/Home.aspx.

Please note: For hard copy recordings the cover sheet counts as a page and the recording fee will be adjusted accordingly. There is no additional charge for the cover sheet attached to filed and flat fee documents such as Notices of Settlement, UCCs and (original) mortgages endorsed for cancellation.
FEE DESCRIPTIONS AND RATES FOR RECORDED INSTRUMENTS

Regular recording fee:
$30.00 first page of document (front) plus
$10.00 each additional recorded page

Homelessness Trust Fund:
$5.00 per instrument pursuant to P.L. 2009 Ch. 123, effective September 1, 2019. Fee applies to most recorded instruments.

Noting fee:
$10.00 per instrument (book and page or citation). Fee is to link instruments on record.

Names fee:
$6.00 per name, beginning with the sixth name pursuant to NJSA 22A:4-4.

Abstracting fee:
$10.00 per instrument. Fee is to notify the Tax Assessor of the transfer. Fee applies to deeds and land transfer documents including certain court orders.

Cancellation fee (Mortgage or Tax Sale Certificate):
$20.00 per instrument

Map fee:  $55.00 per set of two identical 4 mil mylar sheets.

NJ Realty Transfer fee:
NJ Realty Transfer fee is payable to the County Clerk upon the recording of a deed. Regulations and forms: http://www.state.nj.us/treasury/taxation/lpt/rtfaqs.shtml
Chart showing the fee for transfers under $350,000:-
Chart showing the fee for transfers over $350,000:-

NJ Gross Income Tax:
A NJ Gross Income Tax form is required with the recording of a deed. An estimated tax payment or waiver form is required from out of state sellers. Regulations and forms:
http://www.state.nj.us/treasury/taxation/gitrepfaqs.shtml
FEE SCHEDULE FOR RECORDED INSTRUMENTS

AGREEMENT (General)
ASSIGNMENT (General)
DISCHARGE (General)
RELEASE (General)
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Noting fee / If applicable, Names fee

ASSESSMENT LIEN FOR CONDOMINIUM OR HOMEOWNER ASSOCIATION
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

ASSESSMENT LIEN DISCHARGE FOR CONDOMINIUM OR HOMEOWNER ASSOCIATION
ASSESSMENT LIEN AMENDMENT FOR CONDOMINIUM OR HOMEOWNER ASSOCIATION
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

BANK MERGER OR NAME CHANGE
First page $25, additional $5
Homelessness Trust Fund $5.00
If applicable, Names fee

CAFRA PERMIT (NJ Department of Environmental Protection Coastal Area Facility Review Act)
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

COURT ORDER
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Noting fee / If applicable, Names fee

COVENANTS AND RESTRICTIONS
Regular recording fee
Homelessness Trust Fund $5.00
Abstacting fee $10.00 / If applicable, Names fee

DEED
Regular recording fee (Note: count RTF and GIT tax forms front, not instructions)
Homelessness Trust Fund $5.00
Abstracting fee $10.00
If applicable, Names fee
NJ Realty Transfer (RTF) fee requirements and NJ Gross Income Tax requirements

EASEMENT
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
If applicable, Names fee

JUDGMENT
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
If applicable, Names fee

GENERAL PERMIT (NJ Army Corps of Engineers)
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

GRANT (Tidelands)
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
If applicable, Names fee

LEASE 2 – 98 years
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

LEASE ASSIGNMENT
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

LIS PENDENS – Recorded
(see filed Lis Pendens when object is foreclosure)
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee
LIS PENDENS DISCHARGE – Recorded
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

MORTGAGE CANCELATION
(original instrument endorsed)
Cancellation fee $20.00
Homelessness Trust Fund $5.00
(Total fee $25.00)

MASTER DEED
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
Map fee $55.00 per set of Survey/Plans
If applicable, Names fee

POWER OF ATTORNEY
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

MASTER DEED AMENDMENT
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
Noting fee $10.00
If applicable, Map fee $55.00 per set of Survey/Plans
If applicable, Names fee

POWER OF ATTORNEY REVOCATION
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

MASTER DEED REVOCATION
Regular recording fee
Homelessness Trust Fund $5.00
Abstracting fee $10.00
Noting fee $10.00
If applicable, Names fee

RE-RECORDING OF RECORDED DOCUMENT
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00
If applicable, Abstracting fee
If applicable, Names fee

MORTGAGE
COLLATERAL ASSIGNMENT OF LEASES & RENTS
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

TAX SALE CERTIFICATE
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

MORTGAGE ASSIGNMENT
MORTGAGE ASSUMPTION AGREEMENT
MORTGAGE MODIFICATION AGREEMENT
Regular recording fee
Noting fee $10.00 / If applicable, Names fee

TAX SALE CERTIFICATE ASSIGNMENT
TAX SALE CERTIFICATE REDEMPTION
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

MORTGAGE DISCHARGE
MORTGAGE PARTIAL RELEASE
MORTGAGE SUBORDINATION AGREEMENT
Regular recording fee
Homelessness Trust Fund $5.00
Noting fee $10.00 / If applicable, Names fee

TAX SALE CERTIFICATE CANCELATION
(original instrument endorsed)
Cancelation fee $20.00
Homelessness Trust Fund $5.00
(Total fee $25.00)

VACATION ORDINANCE OR STREET DEDICATION
Regular recording fee
Homelessness Trust Fund $5.00
If applicable, Names fee

RELIGIOUS CORPORATION
AMENDMENT OR DISSOLUTION
$25
Homelessness Trust Fund $5.00
If applicable, Names fee

Cape May County Clerk Fee Schedule, 12/19/2019
FEE SCHEDULE FOR FILED INSTRUMENTS

BUSINESS TRADE NAME CERTIFICATE
PARTNERSHIP AGREEMENT
$50.00
$2.00 per true copy returned

BUSINESS TRADE NAME CERTIFICATE DISSOLUTION
$25.00

CONSTRUCTION LIEN
$15.00

CONSTRUCTION LIEN AMENDMENT
CONSTRUCTION LIEN DISCHARGE
CONSTRUCTION LIEN SUBORDINATION
$15.00
$5.00 per noting

CONSTRUCTION LIEN BOND TO RELEASE
$25.00 plus
$5.00 per noting

DISCLAIMER
$15.00

FEDERAL TAX LIEN
FEDERAL TAX LIEN RELEASE
FEDERAL BAIL LIEN
$25.00

INHERITANCE TAX WAIVER
$15.00

LIS PENDENS – Foreclosure
(see recorded Lis Pendens when object is not foreclosure)
$30.00
$10.00 per noting
If applicable, Noting fee / If applicable, Names fee

LIS PENDENS DISCHARGE – Foreclosure
$30.00
$10.00 per noting
If applicable, Noting fee / If applicable, Names fee

MUNICIPAL MECHANIC’S LIEN
$15.00

NOTICE OF REAL ESTATE SETTLEMENT
$20.00 - 2 parties - contract for sale or mortgage commitment
$40.00 – 3 parties - contract for sale and mortgage commitment

NOTICE OF REAL ESTATE SETTLEMENT DISCHARGE
$25.00

NOTICE OF UNPAID BALANCE AND RIGHT TO FILE LIEN (NUB)
$15.00

NUB AMENDMENT
NUB DISCHARGE
NUB SUBORDINATION
$15.00
$5.00 per noting

PHYSICIAN OR HOSPITAL LIEN
PHYSICIAN OR HOSPITAL LIEN DISCHARGE
$15.00

SUBDIVISION MAP
$55.00 per set of two identical 4 mil mylar sheets

UNIFORM COMMERCIAL CODE DOCUMENTS – All
Also known as Financing Statements
$25.00
FEE SCHEDULE FOR SERVICES

COPIES, CERTIFIED
$10.00 certification
$1.00 per page

COPIES, MARKED TRUE COPY
$2.00 per instrument

COPIES, PLAIN
$0.05 per page

COPIES, MAP
$5.00 24 X 36”
$4.00 18 X 24”
$3.00 15 X 21”
$2.00 11 X 17”
$1.00 8 ½ X 14”
$2.00 Plans reduced to 8 ½ X 14”

ELECTION DATA, LISTS AND COPIES
$1.00 CD with data
$0.05 per copy page
$0.02 per label
$0.25 per election district voter list
$5.00 election district map

INDEXING FEE
$20.00 per land document submitted without a cover sheet

NOTARY PUBLIC
$15.00 Notary Public Oath
No fee Notary change of address
$7.50 Notary change of name
$15.00 Notary commission (in or out)

US PASSPORT BOOK
$110 applicants age 16+
$80 applicants age 15 and under

US PASSPORT CARD
$30.00 applicants age 16+
$15.00 applicants age 15 and under

US PASSPORT EXPEDITED FEES
$60.00 to expedite processing of Passport Book or Passport Card
$16.48 overnight delivery fee for Passport Book

EXEMPT FIREFIGHTER CERTIFICATE
no fee

VENDOR LICENSE FOR VETERAN OR EXEMPT FIREFIGHTER
No fee

VETERAN’S HONORABLE DISCHARGE
no fee

US PASSPORT EXECUTION FEE FOR COUNTY CLERK
$35.00 each applicant

US PASSPORT PHOTO
$5.00