

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
HELD ON TUESDAY, NOVEMBER 23, 2021 AT 4:30 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL  
STATEMENT OF DIRECTOR  
MOMENT OF SILENCE  
FLAG SALUTE  
MINUTES – MOTION TO APPROVE ALL MINUTES  
COMMUNICATIONS  
REPORTS  
COMMISSIONER REPORTS

**RESOLUTIONS:**

**INTRODUCED BY MR. PIERSON, SECONDED BY MS. HAYES**

1. Resolution awarding Contract No. C1-231 to Ford, Scott & Associates, LLC for Auditing and Financial Services for Department of Finance and Purchasing.  
(This Resolution awards Contract No. C1-231 to Ford, Scott & Associates, LLC for Auditing and Financial Services for a term of one (1) year with two (2) additional one-year options commencing on January 1, 2022.)
2. Resolution authorizing use of Competitive Contracting to solicit proposals for a video surveillance system for the Sherriff's Office.  
(This Resolution authorizes use of Competitive Contracting to solicit proposals for a video surveillance system for the Sherriff's Office pursuant to N.J.S.A. 40A:11-4.1 through 40A:11-4.5 et seq.)
3. Resolution authorizing the purchase of CivicPlus, LLC software for annual hosting, support and AudioEye ALLY for the Department of Information Technologies in the amount not to exceed \$25,321.96.  
(This Resolution authorizes the purchase of CivicPlus, LLC software for annual hosting, support and AudioEye ALLY for the Department of Information Technologies for a term of one-year commencing December 1, 2021, in the amount not to exceed \$25,321.96.)
4. Resolution authorizing an Advertising Agreement with Effectv for Department of Tourism in the amount not to exceed \$115,600.00.  
(This Resolution authorizes an agreement with Effectv for County promotion and advertising for the Department of Tourism, for a term commencing on September 6, 2021, through June 18, 2022, in the amount not to exceed \$115,600.00 pursuant to N.J.S.A. 40A:11-5(1)(k).)
5. Resolution appointing Jeffrey R. Lindsay, Esquire as County Counsel.  
(This Resolution authorizes the appointment of Jeffrey R. Lindsay, Esquire as County Counsel for a term of three (3) years.)
6. Resolution transferring funds 2021 Budget.  
(This Resolution authorizes the transfer of funds from one department to another department.)
7. Resolution accepting Grant Award from U.S. Department of Justice Bureau of Justice Assistance for the FY21 Bulletproof Vest Partnership Grant in the amount of \$16,400.00.  
(This Resolution is accepting a grant award from U.S. Department of Justice, Bureau of Justice Assistance for the FY21 Bulletproof Vest Partnership Grant in the amount of \$16,400.00 for the period of 4/1/21 to 8/31/23.)

8. Resolution amending the 2021 Budget for the FY21 Bulletproof Vest Partnership Grant in the amount of \$16,400.00.  
(This Resolution amends the 2021 Budget in the amount of \$16,400.00, funding to be used for the Bulletproof Vest Partnership Grant for the period 4/1/21 to 08/31/23.)
9. Resolution accepting Grant Award from New Jersey Department of Law and Public Safety for Victims of Crime, Sexual Assault Response Team (SART)/Forensic Nurse Examiner (FNE) Grant Program for the period of October 1, 2021 to September 30, 2022 in the amount of \$49,394.00.  
(This Resolution accepts a grant award from New Jersey Department of Law and Public Safety for SART/FNE Program in the amount of \$49,394.00 and in-Kind matching funds of \$17,306.00 to support sexual assault victims.)
10. Resolution amending the 2021 Budget for Victims of Crime, Sexual Assault Response Team (SART)/Forensic Nurse Examiner (FNE) Grant Program in the amount of \$49,394.00.  
(This Resolution amends the 2021 Budget in the amount of \$49,394.00 for Victims of Crime, Sexual Assault Response Team (SART)/Forensic Nurse Examiner (FNE) Grant Program.)
11. Resolution appointing Kevin Lare as County Administrator and Clerk of the Board of County Commissioners.  
(This Resolution appoints Kevin Lare as County Administrator and Clerk of the Board of County Commissioners for a concurrent term of three (3) years.)
12. Resolution approving the monthly disbursements from the Department of Human Services for the TANF, General Assistance and Clearing Accounts.  
(This Resolution accepts and approves the monthly disbursements for the TANF, General Assistance and Clearing Accounts as submitted by the fiscal Department for the Department of Human Services.)
13. Resolution authorizing the write-off of certain accounts receivable at Cape May County Department of Health.  
(This Resolution authorizes the Cape May County Department of Health to write-off uncollectible accounts receivable originating from the Family Planning Clinic dating back from 2017-2020.)
14. Resolution amending the 2021 Budget for the 2022 County Environmental Health Act (CEHA) in the amount of \$174,622.00.  
(This Resolution amends the 2021 Budget in the amount of \$174,622.00 for 2022 County Environmental Health Act (CEHA).)
15. Resolution applying to New Jersey Department of Human Services for the 2022 Statewide Respite Care Program No. DOAS22SRP007 in the amount of \$107,180.00.  
(This Resolution authorizes Grant Application for the 2022 Statewide Respite Care Program funding to support family or other uncompensated caregivers in meeting demands of daily care for the frail elderly and other functionally impaired persons for the period of 1/1/22 through 12/31/22 in the amount of \$107,180.00.)
16. Resolution authorizing an application to the Corporation of National and Community Service Grant No. 20SRANJ007 for the FY2022 Retired Senior Volunteer Program for the period of April 1, 2022 to March 21, 2023 in the amount of \$103,415.00.  
(This Resolution authorizes application for the FY2022 Retired Senior Volunteer Program; Federal Share \$62,523.00; Local Cash Match \$40,892.00.)

17. Resolution accepting Grant Award from New Jersey Department of Human Services Division of Aging Services for 2021 Area Plan Grant No. DOAS21AAA011 in the amount of \$2,546.00 for the period January 1, 2021 to December 31, 2021.  
(This Resolution accepts a grant award for Area Plan Final Allocation funds in the amount of \$2,546.00 for the budget period of 1/1/21 to 12/31/21.)
18. Resolution amending the 2021 Budget for the 2021 Area Plan Grant in the amount of \$2,546.00.  
(This Resolution amends the 2021 Budget for the Area Plan Grant in the amount of \$2,546.00 providing funding to further support older adults with services such as home meal delivery, state health insurance assistance, thus allowing them to maintain independence and quality of life.)
19. Resolution awarding Contract No. C1-213 to Acenda, Inc. for Intensive In-Home Supervision Program for Department of Human Services.  
(This Resolution awards Contract No. C1-213 to Acenda, Inc. to provide an intensive in-home supervision program for a term of one (1) year with one (1) additional one-year option commencing on January 1, 2022.)
20. Resolution awarding Contract No. C1-235 to Cape May County Council on Alcoholism and Drug Abuse, Inc. dba Cape Assist for Station House Adjustment Programs for Department of Human Services.  
(This Resolution awards Contract No. C1-235 to Cape May County Council on Alcoholism and Drug Abuse, Inc. dba Cape Assist to provide Station House Adjustment Programs for a term of one (1) year with one (1) additional one-year option commencing on January 1, 2022.)
21. Resolution awarding Contract No. C1-214 to Jersey Cape Diagnostic, Training and Opportunity Center, Inc. for Pathways to Employment Program for Department of Human Services.  
(This Resolution awards Contract No. C1-214 to Jersey Cape Diagnostic, Training and Opportunity Center, Inc. to provide a Pathway to Employment Program for a term of one (1) year with one (1) additional one-year option commencing on January 1, 2022.)
22. Resolution extending Contract No. C9-175 with MatrixCare, Inc. through July 1, 2022, for Crest Haven Nursing and Rehabilitation Center.  
(This Resolution extends Contract No. C9-175 with MatrixCare, Inc. through July 1, 2022, for MealTracker, EHR Elite and Training Assurance Plus software for Crest Haven Nursing & Rehabilitation Center.)
23. Resolution authorizing Change Order No. 04 to Professional Services Agreement with Excellence in Caring, LLC.  
(This Resolution authorizes Change Order No. 04 to Contract C1-96 with Excellence in Caring extending the contract through December 31, 2021.)

**INTRODUCED BY MS. HAYES, SECONDED BY MR. PIERSON**

24. Resolution supplementing the 2021 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
25. Resolution granting and amending various Leaves of Absence to County Employees.

(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

26. Resolution authorizing the Board to hold a meeting excluding the public on November 23, 2021 at 3:30 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within attorney-client privilege, pursuant to N.J.S.A. 10:4-12(b)(7), and personnel matters, pursuant to N.J.S.A. 10:4-12(b)(8).  
(This Resolution authorizes the Board of County Commissioners to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
27. Resolution rejecting all proposals submitted November 10, 2021, in response to 2021 Specification 71 to Furnish, Deliver & Installation of Native Deciduous Trees for the Cape May County Park and Zoo.  
(This Resolution rejects all proposals submitted November 10, 2021, in response to 2021 Specification 71, pursuant to N.J.S.A. 40A:11-13.2(b) the lowest bid substantially exceeds the contracting unit's appropriation.)
28. Resolution establishing adjusted per diem rate for employees involved in overnight travel on official County business.  
(This Resolution authorizes reimbursable allowances for meals taken while traveling on pre-authorized County business.)
29. Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$10,499.00.  
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
30. Resolution authorizing execution of an Agreement to participate in the Atlantic County Radio Network (ACRN).  
(This Resolution authorizes the Cape May County Office of Emergency Management to establish interoperability radio communications with Atlantic County using the Atlantic County 800 MHZ Radio Network.)
31. Resolution authorizing court-approved settlement of Claim Petition #2020-1747 pursuant to N.J.S.A. 34:15-20.  
(This Resolution authorizes a court-approved settlement of CP#2020-1747 for total payments of \$24,500.00.)

**INTRODUCED BY MR. MOREY, SECONDED BY MR. PIERSON**

32. Resolution approving contract documents for 2014 SRTS Cape May Bikeway Network Extension and authorizing the Clerk of the Board to advertise for bids for same.  
(This Resolution approves contract documents and authorizes advertisement.)
33. Resolution approving contract documents for 2016 CMAQ Improving Air Quality & Reducing Traffic Congestion through Biking in Ocean City and authorizing the Clerk of the Board to advertise for bids for same.  
(This Resolution approves contract documents and authorizes advertisement.)
34. Resolution granting permission to the Lower Township Rotary Club to close a portion of Townbank Road (CR648) and Bayshore Road (CR603) in the Township of Lower on December 11, 2021 for their annual Christmas Parade.

(This Resolution gives permission to the Lower Township Rotary Club to close portions of Townbank Road (CR648) and Bayshore Road (CR603) for their Annual Christmas Parade on December 11, 2021.)

35. Resolution granting permission to the Borough of West Cape May to close portions of Broadway/Seashore Road (CR626), Perry Street (CR606) and Fourth Avenue (CR635) on December 4, 2021 for their annual Christmas Parade.

(This Resolution gives permission to the Borough of West Cape May to close portions of Broadway/Seashore Road (CR626), Perry Street (CR606) and Fourth Avenue (CR635) for their Christmas Parade.)

36. Resolution amending Resolution No. 786-21 authorizing Change Order No. 2 in the amount of \$0.00 to Landberg Construction, LLC for 2021 Miscellaneous Drainage Improvements I on an As-Needed Basis throughout Cape May County.

(This Resolution corrects the amount shown in Resolution No. 786-21 for the previously authorized Change Order No. 2 with an amended amount of \$4,606.51.)

37. Resolution amending Resolution No. 741-21 authorizing Execution of an Addendum to the Shared Services Agreement between the County of Cape May and Atlantic County Improvement Authority for Project Management Services concerning the Government Services District at the Cape May County Airport.

(This Resolution includes the funding source of amendment to the execution of an addendum to the Shared Services Agreement in Resolution 741-21 between the County of Cape May and Atlantic County Improvement Authority for Project Management Services concerning the Government Services District at the Cape May County Airport.)

38. Resolution awarding Contract No. C1-236 to WSP USA, Inc. for Professional Engineering Services for the Rehabilitation of the 96<sup>th</sup> Street (CR657) Bridge over Great Channel for the County of Cape May in the amount not to exceed \$2,984,969.51.

(This Resolution awards Contract No. C1-236 to WSP USA, Inc. for Professional Engineering Services for the Rehabilitation of the 96<sup>th</sup> Street (CR657) Bridge over Great Channel, Borough of Stone Harbor/Township of Middle, Structure No. 0500-006 in the amount not to exceed \$2,984,969.51 for a term of two (2) years with three (3) additional one-year options commencing on November 24, 2021.)

#### **INTRODUCTION OF BOND ORDINANCE 2-21 (PUBLIC HEARING)**

Bond Ordinance providing for various Bridge Improvements, by and in the County of Cape May, State of New Jersey; appropriating \$24,000,000 therefor (including a grant from the New Jersey Department of Transportation) and authorizing \$24,000,000 Bonds or Notes of the County to finance part of the costs thereof.

#### **INTRODUCTION OF BOND ORDINANCE 3-21 (PUBLIC HEARING)**

Bond Ordinance providing for various Roadway and Drainage Improvements, by and in the County of Cape May, State of New Jersey; appropriating \$16,000,000 therefor (including a grant from the New Jersey Department of Transportation) and authorizing \$16,000,000 Bonds or Notes of the County to finance part of the costs thereof.

**ADOPTION OF BOND ORDINANCE 2-21**

**ADOPTION OF BOND ORDINANCE 3-21**

MOTION TO PAY BILLS AND CHECKS BE TRANSFERRED TO THE COUNTY

PUBLIC COMMENTS

ADJOURN

**CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
HELD ON TUESDAY, NOVEMBER 23, 2021 AT 3:00 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL: \_\_\_\_\_LD \_\_\_\_\_MH \_\_\_\_\_WM \_\_\_\_\_JP \_\_\_\_\_GT

Presentation:

1. Dr. Gaba – Rutgers African-American Alumni Alliance Hall of Fame Inductee

Discussion:

1. Allison Hansen- Purchasing Report
2. Robert Church - Engineer's Update
3. Kevin Lare - County Administrator
4. Commissioner Discussions

ADJOURN: \_\_\_\_\_ moved \_\_\_\_\_seconded \_\_\_\_\_time