

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS, HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY COURT HOUSE, NEW JERSEY ON TUESDAY, FEBRUARY 22, 2022 AT 3:00 P.M.**

Director Thornton called the meeting to order. The following members answered roll call:

Commissioners Desiderio, Hayes, Morey, Pierson (Virtual) and Thornton (5)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Tuesday, January 11, 2022.”

Moment of Silence.

Flag Salute-Led by Commissioner Pierson.

Presentations:

**1. Rita Rothberg-** County Clerk

Ms. Rothberg informed the Board of the new service available on-line through her office, the Cape May County Clerk’s Office Property Alert Service. It was an informational tool attached to the land records piece of software already used in her office, she said. An individual would need to sign up on the County Clerk’s web page by creating a username and password. After an e-mail verification process, the individual could submit the name and various versions of their name, and property block and lot in the municipality the alert would be linked with. If the name or property information showed up in a recorded document the consumer would be alerted with an e-mail.

**2. Leslie Gimeno, Director-** Open Space Program

Ms. Gimeno described the recommended changes the Open Space Board was making to the Open Space program. The full program guide elements were included as an attachment to Res. No. 120-22 found on the February 22, 2022 Regular Meeting Agenda.

- a) No changes to the Farmland Preservation Program.
- b) Land Acquisition Program-applications to be accepted continuously, no due dates. Completed applications to take priority over all other types of applications.
- c) Historic Preservation Program-switching from 3 funding rounds to 2 funding rounds. Exterior and structural restoration and preservation projects only. No funding of HVAC or mechanical systems. Although the program would contribute 25% to fire suppression systems.
- d) Park and Recreation Development-switching from 3 funding rounds to 2 funding rounds per year. Also, they were switching the matching requirements. They would match 75% of projects up to \$1 million, with a maximum grant award of \$1.75 million.

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- e) Program Priority Grants- Coastal Recreation, Creative Placemaking implementation and Regional Bike Path system had a ceiling limit of \$2.5 million for each phase of the projects. They would fund 90% of the capital and 50% of the engineering/design phase.

Discussion:

**1. Allison Hansen- Purchasing Report**

Ms. Hansen detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 122-22 and 123-22.

Res. 122-22 rejecting all proposals submitted January 26, 2022, in response to 2022 Specification No. 2 to provide Marketing and Branding Services for the Cape May Airport Tech Hangers.

Res. 123-22 authorizing Change Order No. 2 to Contract No. CO-179 with South State Inc. for Ocean Drive (CR621) Bridge over Middle Thorofare Rehabilitation in a net credit amount of \$200,393.69.

**2. Robert Church-Engineer's Update**

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged or discussed by Mr. Church.

Res. 119-22 authorizing release of Performance Guarantee funds in the amount of \$13,182.40 to Clark Hindelang for improvements to Bay Avenue (CR #656), Ocean City.

Res. 121-22 authorizing release of Performance Guarantee funds in the amount of \$715.00 to Jeffrey Sorenson for improvements to DeHirsch Avenue (CR #550), Woodbine.

**3. Kevin Lare-Administrator Update**

No report.

**4. Commissioner Discussions**

**Commissioner Morey**-No discussion.

**Commissioner Hayes**-No discussion.

**Commissioner Pierson**-Commissioner Pierson said he really liked the new service described by the County Clerk.

**Commissioner Desiderio**-No discussion.

**Commissioner Director Thornton**-No discussion.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Commissioners Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

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Caucus adjourned at 3:30 p.m.

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Administrator/Clerk of the Board