



MINUTES – TUESDAY, JANUARY 25<sup>TH</sup> , 2022 – 10:00 AM

COMMISSIONERS MEETING ROOM

OPEN SESSION

Call to Order: The meeting was called to order at 10:00 am.

Pledge of Allegiance: Mr. Craig led the Pledge of Allegiance.

Statement Pertaining to the Open Public Meetings Act: Mr. Craig read the statement.

Attendance Board Members:

David Craig

Leslie Gimeno

Neil Byrne

Commissioner Will Morey

Attendance Others:

Scott Mullen, Lauren Purdom

Approval of Minutes: Mr. Byrne made a motion to approve the minutes (open and closed sessions) of December 14<sup>th</sup>; Ms. Gimeno seconded the motion; all in favor.

Chairman's Report: In the interest of time, Mr. Craig did not offer a report.

Director's Report: Mr. Mullen did not have a report.

Financial Report: The financial report was reviewed by Mr. Mullen, who indicated that the unobligated fund balance is currently \$11,198,313.76. He noted that 3 projects were paid off in December, there are \$4.5 million in requests from pending applications, and there are 2 active farmland preservation projects.

Correspondence:

- Email from Michael Zumpino to Ms. Gimeno dated 1/5/22 providing additional context and seeking an update on the Woodbine EcoPark project.

Discussion: Woodbine EcoPark Project: Ms. Gimeno outlined the main issues of concern being the solid commitment of staffing in support of a full maintenance plan for the park and the sign-off from the NJ Department of Community Affairs regarding the Jake's Law playground. She indicated that the Borough had provided some feedback with respect to both issues, but that the Open Spaces Board was not yet comfortable with the level of detail provided. Consensus of the Board was that this is a very significant potential investment in a public asset and that the Board needs to be fully confident that both issues are addressed in a comprehensive manner. Identification of the commitment of all parties involved needs to be fully vetted. A number of scenarios were discussed, with Ms. Gimeno being asked to arrange a meeting between the County, the Borough, and the landscape architecture firm to review the maintenance plan for the site and to outline the responsibilities of the parties based on their capabilities. Ms. Gimeno was asked to develop a memo summarizing the project and the current situation so that Commissioner Morey can vet the issues with administration and the Commissioners. All members agree that a solid plan and commitments are necessary before moving forward with making a recommendation on the project. With respect to the Jake's Law sign-off by DCA, it was discussed that the proposal by DCA has been released; Ms. Gimeno said that she would reach out to the DCA for a status update.

- Letter dated 1/14/22 from John Ryan, COO of Historic Cold Spring Village to Mrs. Ernst requesting a three month extension of their grant (HP 19-04) to 6/30/22 due to unforeseen circumstances related to the contractor.

Resolution# 1-2022 – Resolution providing a term extension to Historic Cold Spring Village for HP 19-04 to June 30<sup>th</sup>, 2022. Ms. Gimeno made a motion to approve the Resolution; Mr. Byrne seconded the motion. All in favor.

Resolution #2-2022 – Resolution providing a term extension to the Township of Upper for the Beesley's Point Park Project (SF 19-01) to 3/22/22. Mr. Mullen indicated that the financial reimbursement paperwork had been submitted by the Borough, and that this resolution would ensure that the contract was in place and current throughout the closeout process. Mr. Byrne made a motion to approve the Resolution; Ms. Gimeno seconded the motion. All in favor.

Public Comment – There were no members of the public present.

Closed Session: The Board entered into Closed Session at 10:43 am, upon a motion by Ms. Gimeno, seconded by Mr. Byrne. All members were in favor.

Open Session: The Board returned to Open Session at 11:28 upon a motion by Ms. Gimeno, seconded by Mr. Byrne.

General discussion on the status of recommended and funded projects was held.

Motion to Adjourn: Mr. Byrne made a motion to adjourn at 11:38; Ms. Gimeno seconded the motion. All in favor.