

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS HELD ON TUESDAY, FEBRUARY 9, 2021 AT 4:30 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Deputy Clerk Doyle presiding and the following members answering roll call:

Commissioner Desiderio and Hayes- Present (2)
Commissioner Pierson and Thornton via virtual access (2)
Commissioner Morey joined late due to technical issues (1)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2021.”

MOMENT OF SILENCE

FLAG SALUTE-Led by Commissioner Pierson.

MINUTES – MOTION TO APPROVE MINUTES OF THE 01/26/21 MEETINGS
FH Desiderio moved/ FH Hayes seconded

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Pierson	X					
Mr. Thornton	X					

COMMUNICATIONS: None.

REPORTS:

1) COUNTY ENGINEER:

Bob Church briefed the Commissioners on the progress of the Ingram’s Thorofare Bridge Redecking project, Breakwater Road project and the 96th Street Bridge Emergency repairs project.

He informed that the Cape May County Chamber of Commerce had scheduled a meeting for February 16th at 1:30 p.m. with the Acting Commissioner of the New Jersey Department of Environmental Protection to discuss proposed regulation changes associated with the climate change rules they were trying to enact. Mr. Church and the Commissioners were being provided a seat at the table to discuss concerns the engineer had with Public Works projects if the changes were enacted.

2) COUNTY COUNSEL: Jeffrey Lindsay had no report.

3) COUNTY TREASURER: Brittany Smith had no report.

COMMISSIONER REPORTS:

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

1) COMMISSIONER MOREY: Not present.

2) COMMISSIONER PIERSON:

Mr. Pierson informed his colleagues of his participation and/or attendance of the following virtual meetings/in-person events: two COVID-19 Task Force meetings, a working group meeting, HSAC committee meeting and the Cub Scout Pack 65 Crossing over Ceremony. He stated the updated COVID Actions list had been sent out to everyone today.

3) COMMISSIONER HAYES:

Ms. Hayes informed her colleagues of her participation and/or attendance of the following virtual meetings: Martin Luther King Awards presentation at the Ocean City Council meeting and the New Jersey Association of County Commissioners meeting.

4) COMMISSIONER DESIDERIO:

Mr. Desiderio commented on a call he had recently received from former Assembly Speaker, Joe Roberts complimenting a County Clerk's office employee for the expertise and assistance with a transaction. He congratulated Rita Rothberg and her staff for a job well done.

5) COMMISSIONER THORNTON:

Director Thornton reported he had received a good report from people regarding the distribution of the COVID-19 vaccine at the Veterans Clinic in Rio Grande last week. He complimented the Avalon Community Center and Veterans Clinic locations for efficient administering of vaccinations and the police academy for its COVID testing procedures.

RESOLUTIONS:

INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES

- 85-21 Resolution transferring funds in 2020 Budget.
(This Resolution authorizes the transfer of funds from one department to another department.)
- 86-21 Resolution authorizing County of Cape May to provide matching funds for Career and Technical Education Program Expansion Grant to support renovations proposed by Cape May County Technical School District.
(This Resolution authorizes County of Cape May to pledge matching funds for Career and Technical Education Program Expansion Grant ("CTE") for necessary building renovations, purchase of furniture, fixtures and equipment for Cape May County Technical School District.)
- 87-21 Resolution approving Commercial Fishing Revolving Loan Application to John's Fishing in the amount of \$115,000.00.
(This Resolution authorizes a commercial fishing loan in the amount of \$115,000.00 to John's Fishing of Rio Grande, NJ to purchase a new fishing vessel.)
- 88-21 Resolution accepting check from Ahern Rentals in the amount of \$7,505.18 for damage to a County traffic signal light pole.
(This Resolution accepts payment in the amount of \$7,505.18 from Ahern Rentals for damage to a county traffic signal light pole sustained during a motor vehicle accident on June 8, 2020.)

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

- 89-21 Resolution authorizing the adoption of The National Incident Management System.
(This Resolution authorizes the adoption of The National Incident Management System as administered by the U.S. Department of Homeland Security.)
- 90-21 Resolution establishing the mileage rate for 2021.
(This Resolution establishes the reimbursable mileage rate for 2021 for use of a personal vehicle while engaged in County business when a County owned vehicle is unavailable. Rate set at 56 cents per mile.)
- 91-21 Resolution amending Resolution No. 11-21 establishing certifying officers for various organizations and commissions for 2021.
(This Resolution designates those authorized to sign payroll, payment vouchers and/or purchase orders for various boards and commissions.)
- 92-21 Resolution authorizing renewal with National Union Fire Insurance Company of Pittsburgh, PA for Group Accident Coverage in the amount of \$1,547.00.
(This Resolution authorizes renewal of coverage for Community Service (SLAP Program), Fire Hawk Program, OEM and County Volunteers Group Accident Insurance for the term of February 1, 2021 through February 1, 2022.)
- 93-21 Resolution authorizing renewal with American Home Assurance Company for Commercial Property Policy #025032496 in the total amount of \$471,429.71.
(This Resolution authorizes renewal of Commercial Property Policy #025032496 for the term of 01/01/2021 through 01/01/2022.)
- 94-21 Resolution authorizing renewal with Travelers Indemnity Company for 2021 Commercial Liability Insurance Policies in the total amount of \$1,365,588.00.
(This Resolution authorizes renewal of 2021 Commercial Liability Insurance Policies for the term of 01/01/2021 through 01/01/2022.)
- 95-21 Resolution appointing and reappointment Deputy Fire Marshals.
(This Resolution authorizes three-year appointment and reappointments of Harry Godfrey, Stephen Schaffer, Lewis Ostrander, Rocco DiSilvestro, and Richard Harron, Jr., as Deputy Fire Marshals to perform investigations of fire scenes and to conduct fire training courses as well as fire prevention instruction.)
- 96-21 Resolution authorizing the execution of an Agreement to participate in the PetSmart/Petsmart Charities Adoption Program for the Cape May County Animal Shelter.
(This Resolution will permit the Cape May County Animal Shelter to participate in pet adoption clinics and programs organized and sponsored by the PetSmart store located in the Rio Grande Section of Middle Township. There is no cost to the County to participate in this program.)
- 97-21 Resolution authorizing various Addenda to the Master Service Agreements with the State of New Jersey Judiciary Administrative Office of the Courts.
(This Resolution authorizes various changes to the Master Service Agreements from 7/01/20 through 6/30/21; *Mailroom Services* – indirect cost \$2,567.35 per month; *Printing Services* (labor) - \$29.58-\$48.55 per month – indirect costs \$15.03 per hour; *Records Management Services* – per schedule of fees.)
- 98-21 Resolution appointing Raymond Poudrier to the Cape May County Construction Board of Appeals.
(This Resolution authorizes appointment of Raymond Poudrier to the Construction Board of Appeals.)

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

- 99-21 Resolution appointing members to the Cape May County Regional Urban Search Team for 2021-2022.
(This Resolution appoints members to the Cape May County Regional Urban Search Team for 2021-2022.)
- 100-21 Resolution authorizing participation in National Purchasing Partners' National Cooperative Contracts for various County Departments.
(This Resolution authorizes participation in a cooperative pricing system which helps reduce the cost of purchases for its members through national contracts.)
- 101-21 Resolution authorizing Agreements with various Instructors for Fire Marshal's Office on an as-needed basis for a one-year term commencing January 1, 2021.
(This Resolution authorizes agreements with various instructors from January 1, 2021 through December 31, 2021 at an hourly rate pursuant to the attached Memorandum.)
- 102-21 Resolution authorizing Agreements with various Instructors for Department of Public Safety Training Center on an as-needed basis for a one-year term commencing January 1, 2021.
(This Resolution authorizes agreements with various Public Safety instructors from January 1, 2021 through December 31, 2021 at an hourly rate pursuant to the attached Memorandum.)
- 103-21 Resolution authorizing Sublease Agreement with the Animal Alliance of Cape May County for the Operation of a Spay/Neuter Clinic at the Cape May County Animal Shelter.
(This Resolution authorizes the renewal of a sublease with the Animal Alliance of Cape May County and establishes terms in connection with the operation of a spay/neuter clinic in space provided for such purpose by the Cape May County Animal Shelter.)
- 104-21 Resolution authorizing application/acceptance to New Jersey Department of Law and Public Safety, Division of Criminal Justice for SFY21 Law Enforcement Officers Training and Equipment Fund Allocation No. LEOTEF-04-21 for the period July 1, 2020 through June 30, 2021 in the amount of \$15,142.00.
(This Resolution authorizes application for funding in the amount of \$15,142.00 through the Law Enforcement Officers Training and Equipment to be used for equipment and instructional resources.)
- 105-21 Resolution amending Grant Agreement with the New Jersey Department of Community Affairs, Division of Local Government Services Local Emergency Fund/Coronavirus Relief Grant (CRF) Program.
(This Resolution authorizes the County of Cape May to request additional funding from New Jersey Department of Community Affairs, Division of Local Government Services for the Local Government Emergency Fund (CRF) Grant for the reimbursement of COVID-19 related expenses for the extended period 3/1/2020 through 03/31/2021.)

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Pierson	X					
Mr. Thornton	X					

INTRODUCED BY MR. PIERSON, SECONDED BY MR. MOREY

- 106-21 Resolution accepting award from State of New Jersey Department of Children and Families for the County Interagency Coordination Council

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

21OAER Grant for the period 1/1/21 to 6/30/22 in the amount of \$59,738.00.

(This Resolution accepts funding from the State of New Jersey Department of Children and Families in the amount of \$59,738.00.)

107-21 Resolution granting and amending various Leaves of Absence to County Employees.

(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

108-21 Resolution designating New Hope Integrated Behavioral Health Care as the provider of the 48 Hour Intoxicated Resource Center for Cape May County residents.

(This Resolution designates New Hope Integrated Behavioral Health Care as the provider of the 48 Hour Intoxicated Resource Center for Cape May County residents.)

109-21 Resolution designating ACENDA as the Intoxicated Driver Resource Center for 2021.

(This Resolution designates ACENDA as a provider for the Intoxicated Driver Resource Center for Cape May County residents who are convicted of driving under the influence.)

110-21 Resolution authorizing the renewal of a Shared Services Agreement with the County of Atlantic for use of the Atlantic County Detention Center, known as Harborfields.

(This Resolution authorizes renewal of a Shared Services Agreement with the County of Atlantic for the placement of Cape May County juveniles at the Atlantic County Detention Center, known as Harborfields, commencing January 1, 2021 through December 31, 2021.)

111-21 Resolution appointing and reappointing members to the Cape May County CBRNE/HAZMAT Task Force.

(This Resolution authorizes the appointments and reappointments of members to the County CBRNE/HAZMAT Task Force, in accordance with the provisions of the County Environmental Health Act, for the term of January 1, 2021 to December 31, 2021.)

112-21 Resolution authorizing the execution of Agreement to extend Memorandum of Understanding between the County of Cape May, Division of Social Services, and the State of New Jersey, Department of Human Services, for the administration of the New Jersey Medicaid Insurance Program.

(This Resolution authorizes the execution of an Extension to the Memorandum of Understanding between the County of Cape May, Division of Social Services, and the State of New Jersey, Department of Human Services, for the administration of the New Jersey Medicaid Insurance Program.)

113-21 Resolution authorizing Proprietary Software Maintenance Agreement with Unitronix Data Systems, Inc. for Department of Human Services Division of Social Services in the amount of \$47,507.47.

(This Resolution authorizes agreement between County of Cape May and Unitronix Data Systems, Inc., commencing January 1, 2021 for a term of one year in the amount of \$47,507.47 pursuant to N.J.S.A. 40A:11-5.1(dd).)

114-21 Resolution accepting Grant Award from New Jersey Department of Human Services Division of Aging Services for 2021 Area Plan Grant No. DOAS21AAA011 in the amount of \$645,374.00.

(This Resolution accepts a grant award for the Area Plan Initial Allocation funds in the amount of \$645,374.00 in Grant funds, with \$289,652.00 local match and \$62,335.00 Program Income, for a total amount of \$997,361.00 for the budget period 1/1/21 to 12/31/21.)

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

- 115-21 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety Division of State Police for FY20 Hazardous Materials Emergency Preparedness Hazmat Training Grant in the amount of \$14,104.00 for the period of September 30, 2020 to September 30, 2021.
(This Resolution accepts subgrant award No. 2020-04 for FY20 Hazardous Materials emergency Preparedness Grant Training from 9/30/20-9/30/21.)
- 116-21 Resolution applying to New Jersey Department of Law and Public Safety for FY21 Hazardous Materials Emergency Preparedness Training Grant in the amount of \$24,054.00.
(This Resolution applies to the State of New Jersey for funds to conduct Hazardous Materials Awareness and Operations/Confined Space Awareness and Operations Training for first responders for the period of 9/30/21 through 8/31/22.)

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Pierson	X				X	
Mr. Thornton	X					

INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO

- 117-21 Resolution supplementing the 2021 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 118-21 Resolution authorizing the Board to hold a meeting excluding the public on February 9, 2021 at 3:30 p.m. or as soon thereafter as possible or as practicable. Matters falling within attorney-client privilege, pursuant to N.J.S.A. 10:4-12(b)(7); personnel matters, pursuant to N.J.S.A. 10:412(b)(8), and pending litigation, pursuant to N.J.S.A. 10:4-12(b)(7).
(This Resolution authorizes the Board of County Commissioners to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
- 119-21 Resolution authorizing various Agreements with certain vendors for Advertising, Commercials and Promotional Media for 2021 for County of Cape May.
(This Resolution authorizes County Departments to use specified resources for Promotional Marketing without public advertising for bids pursuant to N.J.S.A. 40A:11-5(1)(k).)
- 120-21 Resolution authorizing amendment to Contract No. C0-161 with Routematch Software, Inc. for Transportation Routing and Scheduling System for Fare Free Transportation.
(This Resolution authorizes amendment to Contract No. C0-161 with Routematch Software, Inc. for an adjustment to vehicles' on-demand capabilities and data plan.)
- 121-21 Resolution reconfirming Resolution No. 52-21 adopted on January 12, 2021.
(This Resolution reconfirms Resolution No. 52-21 authorizing an application to the US EDA Public Works and Economic Development Adjustment Assistance Program and appointing authorized representatives for matters involving documentation for same.)

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

INTRODUCED BY MR. MOREY, SECONDED BY MR. PIERSON

- 122-21 Resolution designating members to the Cumberland/Salem/Cape May Workforce Development Board and establishing terms of appointment, per the New Jersey State Employment Commission “Policy on Local Workforce Development Board (LWDB) Member Appointments and Process”.
 (This Resolution appoints four members to represent Cape May County on the Cumberland/Salem/Cape May Workforce Development Board and establishes the terms of those appointments.)
- 123-21 Resolution authorizing Change Order No. 3 in the amount of \$12,528.00 to the Professional Services Agreement with Greenman-Pedersen, Inc. for Ocean Drive (CR621) over Middle Thorofare Fender Repairs.
 (This Resolution increases the ceiling amount of Greenman-Pedersen, Inc. professional bridge engineering services agreement for the Ocean Drive (CR621) Bridge over Middle Thorofare Fender Repairs Project.)
- 124-21 Resolution authorizing Consent to Assignment of Contracts with Maser Associates to Colliers Engineering & Design, Inc.
 (This Resolution authorizes the County’s Consent of the Assignment of Contracts with Maser Associates to Colliers Engineering & Design, Inc. effective November 16th, 2020.)
- 125-21 Resolution approving contract documents for Bayshore Road (CR603) Phase I Improvements, Township of Lower and authorizing the Clerk of the Board to advertise for bids for same.
 (This Resolution approves contract documents and authorizes advertisement.)
- 126-21 Resolution authorizing Marchetti Bros., LLC DBA Total Control Systems to provide Electrical Engineering Services on an as-needed basis.
 (This Resolution authorizes Marchetti Bros., LLC DBA Total Control Systems, Inc. to provide electrical engineering services associated with 96th Street Bridge, Borough of Stone Harbor. Marchetti Bros., LLC DBA Total Control Systems, Inc. is one of the consultants in the electrical engineering pool of consultants established by the Fair and Open Process.)
- 127-21 Resolution authorizing Marmora Volunteer Fire Company to solicit contributions along Roosevelt Boulevard (CR623) on various dates in the Township of Upper.
 (This Resolution authorizes fire company volunteers to hold ‘coin drops’ to obtain public contributions which help offset operational expenses.)
- 128-21 Resolution endorsing the plan to extend NJ Route 55 to Cape May County.
 (This Resolution supports improvements of Coastal Evacuation Routes particularly the completion of NJ Route 55.)
- 129-21 Resolution closing the contract and accepting the work of South State, Inc. for Roosevelt Boulevard (CR623) over Crook Horn Creek Bridge Deck Rehabilitation, City of Ocean City and Township of Upper.
 (This Resolution accepts the work and closes the contract.)
- 130-21 Resolution granting permission to Strathmere Volunteer Fire Company to close a portion of Commonwealth Avenue (CR619) in Upper Township for their annual 4th of July Parade.

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

(This Resolution gives permission to the Strathmere Volunteer Fire Company to temporarily close a portion of Commonwealth Avenue (CR619) for their annual 4th of July parade.)

131-21 Resolution authorizing Urban Engineers, Inc. to provide Professional General Engineering Services in the amount of \$13,250.00 for Seashore Road (CR626) Missing Bicycle Link Improvements, Township of Lower.

(This Resolution authorizes Urban Engineers, Inc. to provide professional general engineering services associated with Seashore Road (CR626) Missing Bicycle Link Improvements, Township of Lower. Urban Engineers, Inc. is one of the consultants in the professional general engineering pool of consultants established by the Fair and Open Process.)

132-21 Resolution authorizing Change Order No. 3 in the amount of \$0.00 to Landberg Construction, LLC for 2019/2020 Miscellaneous Drainage Improvements on an as-needed basis throughout Cape May County. (This Resolution authorizes a change order for extra work that was performed at 25th Street Bridge (structure no. 0500-024) and Ocean Drive, Borough of Avalon.)

133-21 Resolution authorizing an Indemnification Agreement with Ocean City High School Crew Boosters.

(This Resolution gives permission to Ocean City High School Crew Boosters to utilize portions of County roads for parking.)

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Pierson	X					X
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

PUBLIC COMMENTS: None.

ADJOURN: 5:19 P.M. FH Desiderio moved/FH Hayes seconded

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson	X					
Mr. Thornton	X					

APPROVED

DIRECTOR

MINUTES OF A REGULAR MEETING HELD FEBRUARY 9, 2021 (CONTINUED)

ATTEST:

CLERK OF THE BOARD