

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY
COURT HOUSE, NEW JERSEY ON TUESDAY, FEBRUARY 9, 2021 AT 3:00 P.M.**

Deputy Clerk Doyle called the meeting to order. The following members answered roll call:

Commissioners Hayes -Present (1)
Commissioners Morey, Pierson and Thornton- Virtual access (3)
Commissioner Desiderio-Arrived 3:07 p.m. (1)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2021.”

Moment of Silence

Flag Salute- Led by Commissioner Pierson.

Agenda Items

Discussion:

1. Allison Hansen-Purchasing Report

Ms. Hansen detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 100-21, 101-21, 102-21, 103-21, 113-21, 119-21, 120-21 and 124-21.

Res. 100-21 authorizing participation in National Purchasing Partners’ National Cooperative Contracts for various County Departments.

Res. 101-21 authorizing Agreements with various Instructors for Fire Marshal’s Office on an as-needed basis for a one-year term commencing January 1, 2021.

Res. 102-21 authorizing Agreements with various Instructors for Department of Public Safety Training Center on an as-needed basis for a one-year term commencing January 1, 2021.

Res. 103-21 authorizing Sublease Agreement with the Animal Alliance of Cape May County for the Operation of a Spay/Neuter Clinic at the Cape May County Animal Shelter.

Res. 113-21 authorizing Proprietary Software Maintenance Agreement with Unitronix Data Systems, Inc. for Department of Human Services Division of Social Services in the amount of \$47,507.47.

Res. 119-21 authorizing various Agreements with certain vendors for Advertising, Commercials and Promotional Media for 2021 for County of Cape May.

Res. 120-21 authorizing amendment to Contract No. C0-161 with Routematch Software, Inc. for Transportation Routing and Scheduling System for Fare Free Transportation.

February 9, 2021, (Continued)

Res. 124-21 authorizing Consent to Assignment of Contracts with Maser Associates to Colliers Engineering & Design, Inc.

2. Robert Church-Engineer's Update

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged and/or discussed by Mr. Church.

Res. 123-21 authorizing Change Order No. 3 in the amount of \$12,528.00 to the Professional Services Agreement with Greenman-Pedersen, Inc. for Ocean Drive (CR621) over Middle Thorofare Fender Repairs.

Res. 125-21 approving contract documents for Bayshore Road (CR603) Phase I Improvements, Township of Lower and authorizing the Clerk of the Board to advertise for bids for same.

Res. 126-21 authorizing Marchetti Bros., LLC DBA Total Control Systems to provide Electrical Engineering Services on an as-needed basis.

Res. 128-21 endorsing the plan to extend NJ Route 55 to Cape May County.

Res. 129-21 closing the contract and accepting the work of South State, Inc. for Roosevelt Boulevard (CR623) over Crook Horn Creek Bridge Deck Rehabilitation, City of Ocean City and Township of Upper.

Res. 131-21 authorizing Urban Engineers, Inc. to provide Professional General Engineering Services in the amount of \$13,250.00 for Seashore Road (CR626) Missing Bicycle Link Improvements, Township of Lower.

Res. 132-21 authorizing Change Order No. 3 in the amount of \$0.00 to Landberg Construction, LLC for 2019/2020 Miscellaneous Drainage Improvements on an as-needed basis throughout Cape May County.

Res. 133-21 authorizing an Indemnification Agreement with Ocean City High School Crew Boosters.

Commissioner Director Thornton gave a statement regarding Res. 128-21. He had asked the County Engineer and County Counsel to come up with yet another resolution for NJ Rt. 55 extension. Until the State of NJ backs and begins the process it is not going to go anywhere, he informed them.

3. Dr. Nancy Hudanich/Paula Smith-Technical School Capital Projects

Proposal and presentation of Cape May County Technical School's application to the State of New Jersey for "Securing Our Children's Future Bond Act", Career and Technical Education Program Expansion Grants. Several new careers and enhancements to existing hospitality and culinary arts courses, including a new conference center and secure entrance to the school were detailed by Dr. Hudanich. Matching funds from the County were pledged and authorized by way of Res. No. 86-21.

4. Kevin Lare, Acting Administrator Report

February 9, 2021, (Continued)

Mr. Lare discussed an agreement with Lower Cape May Regional High School for use of a field house on school property. The building would be renovated prior to being used for a COVID-19 vaccination site.

He reported on an application which had been submitted for additional funding from NJ Dept. of Community Affairs for reimbursement of COVID-19 related expenses through 03/31/21. Resolution No. 105-21 authorized amending the original agreement.

He commented on the use of the Avalon Community Center as a vaccination site and professionalism of the those staffing the clinic.

5. Commissioner Discussions

Commissioner Morey- No discussion.

Commissioner Hayes- She noted there was a resolution appearing on the agenda which closed a county road for a parade.

Commissioner Pierson-No discussion.

Commissioner Desiderio- No discussion.

Commissioner Thornton-He noted the Board already had the most recent information on COVID-19 testing, vaccinations and his meetings with the State.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Commissioner Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

Caucus adjourned at 3:39 p.m.

Clerk of the Board