

**MINUTES OF THE CAUCUS AND REGULAR MEETINGS OF THE BOARD OF
COUNTY COMMISSIONERS HELD ON TUESDAY, FEBRUARY 14, 2023
AT 2:00 AND 3:00 P.M. RESPECTIVELY
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

CAUCUS

The meeting convened with Director Desiderio presiding and the following members answering roll call:

Commissioners Bulakowski, Hayes, Morey (Virtual) Pierson and Desiderio (5)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Thursday, January 5, 2023.”

MOMENT OF SILENCE

FLAG SALUTE-Led by General Pierson.

Commissioner Discussions:

- 1) COMMISSIONER MOREY: None
- 2) COMMISSIONER PIERSON: None
- 3) COMMISSIONER BULAKOWSKI: None
- 4) COMMISSIONER HAYES: None
- 5) DIRECTOR DESIDERIO: None

RESOLUTION:

82-23 Resolution authorizing the Board to recess and enter executive session excluding the public on February 14, 2023 at 2:00 p.m. or as soon thereafter as possible or as practicable.

Matters falling within attorney-client privilege, pursuant to N.J.S.A. 10:4-12(b)(7).

(This Resolution authorizes the Board of County Commissioners to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|-----------------------|-------------|-------------|----------------|---------------|---------------|---------------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | X | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

BOARD PROCEEDS TO CLOSED SESSION: 2:04 P.M.

REGULAR MEETING

The meeting convened with Director Desiderio presiding and the following members answering roll call:

Commissioners Bulakowski, Hayes, Morey (Virtual) Pierson and Desiderio (5)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Thursday, January 5, 2023.”

MOMENT OF SILENCE

FLAG SALUTE-Led by General Pierson.

MOTION TO APPROVE MINUTES OF THE 01/24/23 MEETINGS

Commissioner Hayes moved/ Commissioner Bulakowski seconded

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | X | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

PRESENTATIONS:

1. Veterans Corner Memorabilia Donations

Commissioner Pierson explained that himself and Sergeant Larry Scott, longtime member of 253 Transportation Company had dedicated a book about their unit to be displayed in Veterans Corner in the Administration Building. An ashtray made from a “shipping plug”, part of a former rocket body, was also dedicated. Both were donated in memory of Lt. Colonel Bob Grace of Dennis Township. Sergeant Scott, not present, would be mailed his certificate acknowledging the donation.

Mrs. Sandra Pierson was also acknowledged with a certificate for her memorabilia donation of items belonging to her father, Wallie Dorr of Wildwood. The items would also be on display in Veterans Corner.

2. Cape Atlantic League Fall Co-Male Athlete of the Year 2022

Senior soccer player Steve Berrodin of Middle Township was recognized for receiving the 2022 Fall Co-Male Athlete of the Year award from the Cape Atlantic League (CAL). His mother, father, grandparents and fellow team members were in attendance for the recognition. Photographs of all were taken with the Board.

COMMUNICATIONS: None.

REPORTS:

- 1) ENGINEER: Bob Church provided the Board with detail for a few of his 17-capital road and bridge projects. Most of them had been issue free he stated with the following exceptions: 104th Street Bridge emergency project and the Great Channel Bridge project. For road projects, Cape May City would soon

MINUTES OF A REGULAR MEETING HELD FEBRUARY 14, 2023 (CONTINUED)

have three going on concurrently with Lafayette Street resurfacing, Beach Avenue and Pittsburgh Avenue construction.

- 2) COUNTY COUNSEL: No report.
- 3) COUNTY TREASURER: No report.
- 4) COUNTY ADMINISTRATOR: Mr. Lare informed the Board the budget process was well underway with the budget being diligently worked on. They were looking at possibly the last meeting in February or the first meeting in March for introduction. Ratables were still strong for 2022, he noted. When the budget was introduced, the annual presentation would be made the same day, with any questions from the Board addressed at that time. The budget would not officially be adopted for another month following the introduction.

COMMISSIONER REPORTS:

- 1) COMMISSIONER MOREY: No report.
- 2) COMMISSIONER PIERSON: Mr. Pierson reported his attendance at the Cape May County League of Municipalities meeting in Woodbine, a Women’s Commission sponsored Maternal Health Care process meeting, and the Pack 65 Arrow of Light Ceremony for six cub scouts in Wildwood moving up to become Boy Scouts.
- 3) COMMISSISONER BULAKOWSKI: Mr. Bulakowski reported he had been out and about meeting the departments assigned to him and learning about the county process. He attended the “Stop the Hate” presentation put on by the Prosecutor’s Office at the Performing Arts Center in Middle Township, and the Lower Township Town Council meeting.
- 4) COMMISSIONER HAYES: Ms. Hayes reiterated Mr. Pierson’s and Mr. Bulakowski’s reports. She also added to what was stated regarding the Lower Township Council. She noted that during the portion of the meeting when members of the fire department were recognized for their years of service, everyone would stand up including the children. The little ones all stood and recited the pledge of allegiance along with the adults, which she was happy to see they knew it and were still being taught the pledge at school.
- 5) COMMISSIONER DESIDERIO: A mayors roundtable discussion was hosted by himself and Commissioner Morey this past week he stated. We want to work with the municipalities much closer and continue to dialogue with them. He accompanied Commissioner Bulakowski on a tour of county buildings, the Park & Zoo, the airport, and the new Franklin Street library in Cape May City. A tour of Cape Commons finished out the tour. The opening of the establishment was very much anticipated, he finished.

Motion to open Public Comment for Consent Agenda

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | |
| Ms. Hayes | X | | | | | X |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | X | |
| Mr. Desiderio | X | | | | | |

No comments were forthcoming from the public.

Motion to close Public Comment for Consent Agenda

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | X | |
| Mr. Desiderio | X | | | | | |

CONSENT AGENDA

Motion to approve Resolution Nos. 82-23 through 110-23.

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | X | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

RESOLUTIONS:

- 83-23 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 84-23 Resolution supplementing the 2023 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 85-23 Resolution authorizing Event Lease Agreement with Greater Wildwoods Tourism Improvement and Development Authority for ‘We Check for 21’.
(This Resolution authorizes an event and equipment lease agreement with GWTIDA for a conference to be held on June 6, 2023 at the Wildwood Convention Center in the amount of \$788.00.)
- 86-23 Resolution authorizing signatories for the Superintendent of Schools petty cash account.
(This Resolution authorizes changes to the signatories for petty cash account managed by the Superintendent of Schools due to change of staff.)
- 87-23 Resolution appointing and reappointing members to the Cape May County Women’s Commission.
(This Resolution reappoints Krista Fitzsimons and Melanie T. Collette and appoints Kristin Jackson, Jade DeLuca and Angela Rodriguez Moore as members to the Cape May County Women’s Commission.)
- 88-23 Resolution to rescind petty cash funds for Cape May County Clerk, Facilities & Service and Road Department.
(This Resolution authorizes the rescinding of the petty cash accounts of the Cape May County Clerk, Facilities & Service and Road Department.)
- 89-23 Resolution authorizing execution of a Shared Services Agreement between the Borough of Wildwood Crest and the County of Cape May for traffic signal maintenance.
(This Resolution authorizes a Shared Services Agreement with the Borough of Wildwood Crest for traffic signal maintenance.)
- 90-23 Resolution amending Resolution Nos. 485-21 and 487-21 appropriating grant funding received from the State of New Jersey Department of Community Affairs for Small Cities Community Development Block Grant (CDBG).

MINUTES OF A REGULAR MEETING HELD FEBRUARY 14, 2023 (CONTINUED)

(This Resolution amends Resolution Nos. 485-21 and 487-21 appropriating grant funding received from the State of New Jersey Department of Community Affairs for Small Cities Community Development Block Grant (CDBG).)

- 91-23 Resolution authorizing execution of a Shared Services Agreement between the County of Cape May and the Township of Lower for Public Safety Answering, Dispatch and Related Services.
(This Resolution authorizes a Shared Services Agreement wherein the County shall provide public safety call answering, dispatch and related services for all calls relating to police, fire and emergency medical services for Lower Township.)
- 92-23 Resolution accepting Federal FY2022 Subgrant Award from New Jersey Department of Law and Public Safety Division of State Police Office of Emergency Management for Emergency Management Agency Assistance (EMAA) Grant for the period of July 1, 2022 through June 30, 2023 in the amount of \$55,000.00.
(This Resolution authorizes the County to accept a subgrant award for FY22 Emergency Management Agency Assistance Subaward No. FY22-EMPG-EMAA-0500 consisting of a total amount of \$110,000.00 (\$55,000.00 Federal funds and \$55,000.00 Local In-Kind matching funds).)
- 93-23 Resolution accepting a Grant Award from The New Jersey Office of Emergency Management Hazard Mitigation Grant for Cape May County Multi-Jurisdictional Hazard Mitigation Plan 2026 in the amount of \$175,000.00.
(This Resolution accepts Emergency Management Hazard Mitigation Grant in the amount of \$175,000.00 for the period 1/25/23 to 2/1/26.)
- 94-23 Resolution accepting award from the New Jersey Department of Children and Families for Child Advocacy Development Grants in the amount of \$222,497.10.
(This Resolution accepts award for Child Advocacy Development Grants in the amount of \$222,497.10.)
- 95-23 Resolution accepting additional grant funding from the New Jersey Department of Health for the Cancer Education and Early Detection Grant (CEED) No. DCHS23CED006 for the period of July 1, 2022 to June 30, 2023 in the amount of \$30,000.00 for a total grant award of 176,897.00.
(This Resolution accepts additional grant award in the amount of \$30,000.00 to support breast and cervical cancer screening and education services.)
- 96-23 Resolution transferring funds 2022 Budget.
(This Resolution authorizes the transfer of funds from one department to another department.)
- 97-23 Resolution authorizing execution of a Shared Services Agreement between the County of Cape May and Delaware River and Bay Authority.
(This Resolution authorizes a Shared Services Agreement between the County of Cape May and Delaware River and Bay Authority for the exchange of vehicle wash station, fuel pump, landscaping, and snow removal services.)
- 98-23 Resolution authorizing release of performance guarantee funds in the amount of \$6,365.70 to Behr Brewing for improvements to Seashore Road (CR #626), Lower Township.
(This Resolution authorizes release of the funds held as a performance guarantee for improvements within a County right-of-way to Behr Brewing.)
- 99-23 Resolution authorizing payment to the Travelers Insurance Company for a claim in the amount of \$2,315.00.
(This Resolution authorizes payment to the Travelers Insurance Company, Deductible Billing Department, for a claim in the amount of \$2,315.00.)
- 100-23 Resolution authorizing an Application and Indemnification Agreement with Middle Township High School to hold a 5K Color Run at the Cape May County Park, Cape May Court House location.

MINUTES OF A REGULAR MEETING HELD FEBRUARY 14, 2023 (CONTINUED)

(This Resolution permits use of a portion of the Cape May County Park, Cape May Court House location, by the Middle Township High School on May 7, 2023 between the hours of 7:00 a.m. and 2:00 p.m.)

101-23 Resolution authorizing an Application and Indemnification Agreement with the Fellowship of Christian Athletes to hold a Youth Sports Camp at the Cape May County Park, Cape May Court House location.

(This Resolution permits use of a portion of the Cape May County Park, Cape May Court House location, by the Fellowship of Christian Athletes from July 10, 2023 through July 14, 2023 between the hours of 8:00 a.m. and 1:00 p.m.)

102-23 Resolution closing the contract and accepting the work of South State, Inc. for Rio Grande Avenue (CR661) Entrance Improvements from George Redding Bridge to Arctic Avenue, City of Wildwood.

(This Resolution accepts the work and closes the contract.)

103-23 Resolution authorizing an Indemnification Agreement with Somerset Wheelman to conduct the Cape May Time Trials on Court House-South Dennis Road (CR657) on April 2, 2023.

(This Resolution grants permission for an organization to conduct USA Cycling, Inc. sanctioned time trials on a County road.)

104-23 Resolution authorizing Change Order No. 6 in the amount of \$4,303.30 to Landberg Construction, LLC for 2019-2020 Miscellaneous Drainage Improvements on an As-Needed Basis throughout Cape May County.

(This Resolution authorizes a change order for extra work that will be performed at the Cape May County National Wildlife Refuge.)

105-23 Resolution authorizing Change Order No. 3 in the amount of \$32,675.69 to South State, Inc. for 2021 Maintenance Paving on Various County Roads.

(This Resolution authorizes a change order to adjust various pay items in the contract to reflect as-built conditions.)

106-23 Resolution authorizing Modification No. 2 in the amount of \$44,716.13 to the Professional Engineering Services Agreement with Urban Engineers, Inc. for Lafayette Street (CR633) Resurfacing Improvements, City of Cape May.

(This Resolution increases the ceiling amount for additional work to be performed by Urban Engineers, Inc. under their professional engineering services agreement for Lafayette Street (CR633) Resurfacing Improvements, City of Cape May.)

107-23 Resolution authorizing an Indemnification Agreement with Good Day for a Run for their event Run the Vineyards – Down the Shore 5K on April 16, 2023.

(This Resolution gives permission to Good Day for a Run to utilize County roads for a 5K.)

108-23 Resolution authorizing participation in Hunterdon County Educational Services Commission Cooperative Pricing System for County of Cape May.

(This Resolution authorizes participation in Hunterdon County Educational Services Commission, State of New Jersey, Cooperative Pricing System, which provides sourcing and cost reduction opportunities for members.)

109-23 Resolution rejecting all proposals submitted January 11, 2023, in response to 2023 Specification No. 2 to provide Agency Nurse Staffing Services for the Crest Haven Nursing & Rehabilitation Center.

(This Resolution rejects all proposals received January 11, 2023, for 2023 Specification No. 2, pursuant to N.J.S.A. 40A:11-13.2(d) substantially revise the specifications.)

Addition:

110-23 Resolution authorizing execution of a Memorandum of Understanding between the County of Cape May and the South Jersey Workforce Collaborative which includes the New Jersey Workforce Development Boards.

MINUTES OF A REGULAR MEETING HELD FEBRUARY 14, 2023 (CONTINUED)

(This Resolution authorizes the execution of a MOU between the County of Cape May and the South Jersey Workforce Collaborative which includes the New Jersey Workforce Development Boards of Atlantic, Burlington, Camden, Cape May, Cumberland, and Salem Counties.)

MOTION TO PAY BILLS: Commissioner Hayes moved/ Commissioner Bulakowski seconded

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | X | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

Motion to open Public Comment

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | X | |
| Mr. Desiderio | X | | | | | |

Public Comment:

James Morris, resident of North Wildwood and owner of Grassy Sound Marina, briefed the Board of his concern with the condition of the bulkhead and fishing pier located very near his property but owned by the County.

Bill Davenport of Cape May Court House praised Dan Mulraney, Director of the Department of Fare Free Transportation and Commissioner E. Marie Hayes for a positive occurrence taking place within the department in November of 2022. He described for the Board an occasion involving two elderly disabled marines needing a ride to the 247th Marine Corps Birthday celebration at the American Legion Hall in Wildwood. He credited the leadership characteristics of both for this incident.

Motion to close Public Comment

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | | X |
| Ms. Hayes | X | | | | X | |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

ADJOURN: 3:57 P.M.

| Commissioners | Ayes | Nays | Abstain | Absent | Motion | Second |
|----------------|------|------|---------|--------|--------|--------|
| Mr. Bulakowski | X | | | | X | |
| Ms. Hayes | X | | | | | X |
| Mr. Morey | X | | | | | |
| Mr. Pierson | X | | | | | |
| Mr. Desiderio | X | | | | | |

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD