

**MINUTES OF THE CAUCUS AND REGULAR MEETINGS OF THE BOARD OF
COUNTY COMMISSIONERS HELD ON TUESDAY, MARCH 14, 2023
AT 2:00 AND 3:00 P.M. RESPECTIVELY
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

CAUCUS

The meeting convened with Director Desiderio presiding and the following members answering roll call:

Commissioners Bulakowski, Hayes, Pierson and Desiderio (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Thursday, January 5, 2023.”

MOMENT OF SILENCE-Dedicated to Mrs. Barbara Matalucci, wife of former North Wildwood Police Chief Phil Matalucci

FLAG SALUTE-Led by General Pierson.

PRESENTATIONS:

- 1) Rita Rothberg, County Clerk-Mrs. Rothberg gave a presentation on 2 new projects her department has put in place. The first project is a series of 30 second videos that highlight a different function of the County Clerk’s Office as well as a QR code the viewer can scan which will link directly to the website. The videos are geared towards residents 18 and older and cover the following topics: County Clerk’s Office, Sample Ballots for Elections, Mail-in-Ballots for Elections, Property Alerts, Passport Services, Notary Services and Marriage Services and have already been successful in generating a lot of calls to the County Clerk’s Office. Mrs. Rothberg also advised the Board the veteran’s discount booklet entitled “Cape May County Keeps Patriotism Strong” is being updated with a deadline of April 7, 2023 for vendors to submit their information to participate. She assured Commissioner Pierson the booklet will be finished by Memorial Day and there will be a copy placed on each chair at the County’s Memorial Day Celebration. Commissioners Pierson, Hayes and Bulakowski all offered their commendations to Mrs. Rothberg and her staff on the wonderful job they do for the County. Commissioner Pierson suggested other departments might want to look into doing some video spots.

The second project she spoke on is Daniel’s Law which went into effect in January. To date, the County Clerk’s Office has received requests from 150 law enforcement officers, judges, and prosecutors to have their information redacted. Mrs. Rothberg said the law has unintended consequences because the system is not built to redact and then provide electronic access to the redacted information for things like title searches, tax assessments, etc. Because the State Department of Banking and Insurance has yet to develop the portal with which they were tasked, the County Clerks of New Jersey came together to develop a system that is working for now, but it is a very daunting task. Commissioner Director Desiderio commented on what an excellent job Mrs. Rothberg and her department do and how loved she is across the state.

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

Mr. Lare remarked the County Clerk’s Office brought in over \$7 million in revenue last year through the Real Estate Transfer Tax which was in excess of \$1 million of what was anticipated. This helps the County budget and benefits all taxpayers in the County.

Commissioner Discussions:

- 1) COMMISSIONER MOREY: Absent
- 2) COMMISSIONER PIERSON: None
- 3) COMMISSIONER BULAKOWSKI: None
- 4) COMMISSIONER HAYES: None
- 5) DIRECTOR DESIDERIO: None

Motion to recess:

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					X
Ms. Hayes	X					
Mr. Morey				X		
Mr. Pierson	X				X	
Mr. Desiderio	X					

BOARD PROCEEDS TO CLOSED SESSION: 2:23 P.M.

REGULAR MEETING

The meeting convened with Director Desiderio presiding and the following members answering roll call:

Commissioners Bulakowski, Hayes, Pierson and Desiderio (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Thursday, January 5, 2023.”

MOMENT OF SILENCE

FLAG SALUTE-Led by General Pierson.

MOTION TO APPROVE MINUTES OF THE 02/28/23 MEETINGS

Commissioner Hayes moved/ Commissioner Bulakowski seconded

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					X
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Pierson	X					
Mr. Desiderio	X					

COMMUNICATIONS: None

REPORTS:

- 1) ENGINEER: Mr. Church reported on the status of numerous projects, including the reconstruction of Pacific Avenue in Lower Township and Dennisville-Petersburg Road in Dennis Township, both on schedule. The resurfacing of Lafayette Street (CR633) is ongoing and a challenge due to the traffic and pedestrians, but they are working through it. The award for the

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

Fishing Creek Pump Station Drainage Repairs and Upgrades is being awarded tonight. The Great Channel Bridge Fender Replacement project is just about done. There are still some steel and electrical repairs to be finished. Finally, the work on the 21st and 25th Street Bridges in Avalon is set to begin on schedule.

- 2) COUNTY COUNSEL: No report.
- 3) COUNTY TREASURER: No report.
- 4) COUNTY ADMINISTRATOR: No report.

COMMISSIONER REPORTS:

- 1) COMMISSIONER MOREY: Absent
- 2) COMMISSIONER PIERSON: General Pierson reported he attended the Lower Township Chamber of Commerce luncheon at the Icona, a well-attended event, and the 40th Annual ACCC Restuarant Gala where a record-breaking \$280,000 plus was raised. Commissioner Pierson also attended the ribbon cutting ceremony at Anglesea Aleworks in Wildwood and the Sea Isle City St. Patrick's Day Parade and festivities, which had a good public turnout despite the weather. General Pierson and Mr. Lare met with concerned county veterans that wanted to be brought up to speed on things happening in the county, particularly with the County Veteran's Cemetery now that Mr. Thornton has retired. Concepts and ideas were shared, and General Pierson said the meeting went very well.
- 3) COMMISISONER BULAKOWSKI: Mr. Bulakowski attended the Lower Township Chamber of Commerce luncheon and said it was a highlight to meet new prospective members. He also attended Middle Township's State of the Township at the Bellevue Tavern. One key takeaway from this event was the update given by Police Chief Leusner as to what law enforcement officers can do to circumvent the limitations placed on them by Governor Murphy when dealing with juveniles to keep the peace. He mentioned Director Desiderio, Assemblyman McClellan, and all the municipal leaders have been working together to try to come up with solutions so that we don't have another issue like we did last summer with the H2Oi incident. Other events he attended included the ACCC Restaurant Gala where the cake-pops were a hit and the Sea Isle City St. Patrick's Day Parade and festivities which were a pleasure to attend. Finally, he stated he is very encouraged to hear the Master Plan from the County Park and Zoo.
- 4) COMMISSIONER HAYES: Vice Director Hayes also attended the Lower Township Chamber of Commerce luncheon where she was pleased that each of the Commissioners in attendance had a chance to speak. One of the things she spoke about was last year's car rally and how we need to be vigilant because they will happen again, as one just happened in Philadelphia. She also attended the ACCC Restaurant Gala, where her daughter, having recognized and commented on one of the vendors winning Cupcake Wars, was awarded with a tray of cake-pops from that vendor. Ms. Hayes reiterated what an outstanding annual event the Gala is, and encourages anyone that gets the chance to attend, to do so. Finally, Vice Director Hayes attended the Business Women's Lunch with Commissioner Bulakowski at the Flanders Hotel. Ms. Hayes remarked on the spectacular speakers that attend this conference. One of this year's speakers was a former Olympic track athlete who is now a motivational speaker and gave her speech while running back and forth on stage in stilettos. Ms. Hayes said this is another fantastic event, which incidentally is not just for women.
- 5) COMMISSIONER DESIDERIO: Director Desiderio attended the Board of Trustees Meeting for Atlantic Cape Community College along with Vice Director Hayes and will be attending another one on Friday evening. He continues to attend other meetings to work with the local communities to bring the county and communities closer together.

Motion to open Public Comment for Consent Agenda

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X				X	
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Pierson	X					
Mr. Desiderio	X					

Public Comment: None

Motion to close Public Comment for Consent Agenda

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X				X	
Ms. Hayes	X					
Mr. Morey				X		
Mr. Pierson	X					X
Mr. Desiderio	X					

CONSENT AGENDA

Motion to approve Resolution Nos. 155 -23 through 189-23

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Pierson	X					X
Mr. Desiderio	X					

RESOLUTIONS:

- 155-23 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 156-23 Resolution supplementing the 2023 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 157-23 Resolution appointing a Cape May County Fire Coordinator.
(This Resolution appoints Battalion Chief Wayne Matthews as Cape May County Fire Coordinator to fill an unexpired term to December 31, 2023.)
- 158-23 Resolution reappointing members to the Cape May County Area Agency on Aging Advisory Council.
(This Resolution reappoints members to the Cape May County Area Agency on Aging Advisory Council from 1/1/23 to 12/31/23.)
- 159-23 Resolution authorizing a Shared Services Agreement with Atlantic County for Public Health Officer Services.
(This Resolution authorizes a Shared Services Agreement with Atlantic County for Public Health Officer Services.)
- 160-23 Resolution authorizing extension of a Shared Services Agreement with Ocean City through December 31, 2023 and the execution of a Successor Shared Services Agreement.
(This Resolution extends the current Shared Services Agreement with Ocean City for routine maintenance of traffic signals through December 31, 2023 and authorizes the execution of a Successor Agreement for a period of five (5) years.)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

- 161-23 Resolution authorizing execution of a Memorandum of Agreement between the County of Cape May and South Jersey Gas for paving restoration services.
(This Resolution authorizes the execution of a Memorandum of Agreement between the County of Cape May and South Jersey Gas for paving restoration services for County Road 612, known as Dias Creek Road.)
- 162-23 Resolution authorizing execution of a Second Addendum to Memorandum of Agreement between the County of Cape May and the Township of Lower.
(This Resolution authorizes the execution of a Second Addendum to Memorandum of Agreement between the County of Cape May and the Township of Lower for additional funding to support the operations of a warming center for emergency Code Blue placements.)
- 163-23 Resolution authorizing an Application and Indemnification Agreement with the Shore Medical Center to hold a Health Fair for Families at the Cape May County Park, Cape May Court House location.
(This Resolution permits use of a portion of the Cape May County Park, Cape May Court House location, by the Shore Medical Center on June 3, 2023 between the hours of 10:00 a.m. and 1:00 p.m.)
- 164-23 Resolution authorizing payment to the Travelers Insurance Company for a claim in the amount of \$4,527.22.
(This Resolution authorizes payment to the Travelers Insurance Company, Deductible Billing Department, for a claim in the amount of \$4,527.22.)
- 165-23 Resolution authorizing execution of a Lease Agreement with the Township of Middle.
(This Resolution authorizes execution of a Lease Agreement with the Township of Middle to provide a Rio Grande substation for the Middle Township Police Department.)
- 166-23 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety Division of State Police for FY22 Hazardous Materials Emergency Preparedness Hazmat Training Grant in the amount of \$21,760.00 for the period of October 1, 2022 to September 30, 2023.
(This Resolution accepts Subgrant Award No. 2022-04 for FY22 Hazardous Materials Emergency Preparedness Grant Training from 10/01/22 to 9/30/23.)
- 167-23 Resolution accepting Grant Award from New Jersey Department of Human Services Division of Aging Services for 2022 Area Plan Grant No. DOAS23AAA004 in the amount of \$911,712.00.
(This Resolution accepts a Grant Award for Area Plan Initial Allocation funds in the amount of \$911,712.00 in Grant funds, with \$39,141.00 in Carry-over funds, \$29,535.00 in Local Match and \$62,340.00 in Program Income for a total amount of \$1,304,728.00 for the budget period 1/1/23 to 12/31/23.)
- 168-23 Resolution accepting Grant Award for SNAP Admin Funding (ARPA) from Department of Human Services Division of Family Development (DFD) for the period January 1, 2023 to September 30, 2023 in the amount of \$41,694.84.
(This Resolution authorizes acceptance of grant award from Department of Human Services Division of Family Development for the period 1/1/2023 to 9/30/2023 in the amount of \$41,694.84.)
- 169-23 Resolution accepting Grand Awards from State of New Jersey Juvenile Justice Commission for State Community Partnership and Family Court Appropriations for a total amount of \$363,189.00.
(This Resolution accepts award notices for the following grants 01/01/2023 through 12/31/2023: State Community Partnership & Family Court Appropriations - SCP Program Services Funds \$188,037.00, SCP Program Management Funds \$70,000.00, Family Court Services Funds \$105,152.00.)
- 170-23 Resolution transferring funds 2022 Budget.
(This Resolution authorizes the transfer of funds from one department to another department.)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

- 171-23 Resolution authorizing 2023 Aerial Dispensing Operations by the Cape May County Department of Mosquito Control.
(This Resolution authorizes aerial dispensing for control of mosquito populations.)
- 172-23 Resolution authorizing Marmora Volunteer Fire Company to solicit contributions along Roosevelt Boulevard (CR623) on various dates in the Township of Upper.
(This Resolution authorizes fire company volunteers to hold 'coin drops' to obtain public contributions which help offset operational expenses.)
- 173-23 Resolution authorizing an Indemnification Agreement with Cape May Running Co. for its Great Cape May Footrace 5k/10k on Saturday, May 20, 2023.
(This Resolution gives permission to Cape May Running Co. to close portions of County roads for a 5K/10K.)
- 174-23 Resolution authorizing an Indemnification Agreement with Cape May Running Co. for its Polar Plunge 5k on Saturday, March 18, 2023.
(This Resolution gives permission to Cape May Running Co. to close portions of County roads for a 5K.)
- 175-23 Resolution authorizing purchase of forested freshwater wetlands between Evergreen Environmental, LLC and Cape May County as part of required Wetlands Mitigation for Traffic Circulation and Parking Improvements at Cape May County Park & Zoo.
(This Resolution authorizes execution of an agreement for the Purchase of Mitigation Credits as required by NJ Department of Environmental Protection to satisfy the mitigation resulting from the disturbance of wetland area associated with the Traffic Circulation and Parking Improvements at Cape May County Park & Zoo, Township of Middle.)
- 176-23 Resolution closing the contract and accepting the work of Colliers Engineering & Design for Professional Construction Engineering Services for FY 2020 Cape May County Centerline Rumble Strip.
(This Resolution accepts the work and closes the contract.)
- 177-23 Resolution authorizing Tuckahoe Volunteer Fire Company to solicit contributions along Woodbine-Marshallville Road (CR617), Township of Upper.
(This Resolution permits fire company volunteers to hold 'coin drops' to obtain public contributions which help offset operational expenses.)
- 178-23 Resolution awarding contract to Agate Construction Company, Inc. in the amount of \$1,740,986.00 for Fishing Creek Drainage Improvements, Township of Lower and Township of Middle.
(This Resolution awards the contract for Fishing Creek Drainage Improvements, Township of Lower and Township of Middle.)
- 179-23 Resolution amending Resolution No. 659-20 authorizing approval to submit a Grant Application and a Grant Agreement with the New Jersey Department of Transportation for the 2021 Local Bridges Future Needs Grant Fund Program.
(This Resolution authorizes the County to apply for funds from the State's Transportation Trust Fund for needs of local bridge improvements for the year 2021. The request is for a six (6) month extension to the award deadline for improvements to the bridges currently under NJDOT review and concurrence for Ocean Drive (CR621) over Upper Thorofare and Ocean Drive (CR619) over Corson's Inlet.)
- 180-23 Resolution accepting proposal of Colliers Engineering and Design not exceeding the amount of \$108,471.00 to provide Professional Construction Engineering Services for Countywide Roadway Construction Materials Testing Services on an as-needed basis.
(This Resolution accepts the proposal of Colliers Engineering and Design not exceeding the amount of \$108,471.00 for professional construction engineering services associated with the Countywide Roadway Construction Materials

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

Testing Services on an As-Needed Basis. Colliers Engineering and Design is one of the consultants in the professional construction engineering pool of consultants established by the Fair and Open Process.)

- 181-23 Resolution amending the Agreements authorized by Resolution Nos. 597-21 and 370-22.
(This Resolution authorizes the execution of amendments to the Non-Fair and Open Agreements authorized by Resolution Nos. 597-21 and 370-22.)
- 182-23 Resolution awarding Contract No. C3-43 to Root for Your Dog, LLC, to provide Dog Training Services for the Animal Shelter & Adoption Center.
(This Resolution awards Contract No. C3-43 to Root for Your Dog, LLC, to provide dog training services, on an as needed basis, for a term of one (1) year, commencing March 25, 2023, with two (2) one-year options.)
- 183-23 Resolution accepting the work and closing Contract No. C1-59 with South State, Inc. for various priority bridge repairs for Cape May County Bridge Commission.
(This Resolution accepts the work and closes Contract No. C1-59 with South State, Inc.)
- 184-23 Resolution authorizing Change Order No. 3 to Contract No. C2-222 with Remington & Vernick Engineers, Inc. for Ocean Drive (CR619) Bridge over Townsends Inlet Spans 1-7 replacement, Borough of Avalon and Sea Isle City.
(This Resolution authorizes Change Order No. 3 to Contract No. C2-222 with Remington & Vernick Engineers, Inc. for Ocean Drive (CR619) Bridge over Townsends Inlet, spans 1-7 replacement, Borough of Avalon, and Sea Isle City, in an amount not to exceed \$14,833.26.)
- 185-23 Resolution accepting the work and closing Contract No. C1-142 with MJJ Construction, Inc. for Construction of Toucan Exhibit at Cape May County Zoo.
(This Resolution accepts the work and closes Contract No. C1-142 with MJJ Construction, Inc.)
- 186-23 Resolution authorizing use of Competitive Contracting to provide Preliminary Engineering and Final Design Services for Ocean Drive (CR621) Upgrades and Bridge Improvements.
(This Resolution authorizes the use of Competitive Contracting for Preliminary Engineering (PE) and Final Design (FD) Services for Ocean Drive (CR621) Upgrade and Bridge Improvements from NJ Route 109 to Madison Avenue, Township of Lower pursuant to N.J.S.A. 40A:11-4.1 et seq.)
- 187-23 Resolution authorizing Professional Service Agreement with ARS of Rio Grande, LLC to provide Methadone Treatment Services for Inmates at the Cape May County Correctional Center on an as-needed basis.
(This Resolution authorizes a Professional Service Agreement with ARS of Rio Grande, LLC to provide counseling, doctor visits, and assessment services at the Cape May County Correctional Center on an as-needed basis for a term of one (1) year, commencing January 1, 2023.)
- 188-23 Resolution authorizing the adoption of updated Program Guide for the Cape May County Open Spaces Program.
(This Resolution authorizes adoption of an updated Program Guide for the administration and implementation of the County Open Spaces Program.)
- 189-23 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety Office of Insurance Fraud Prosecutor for Insurance Fraud Reimbursement Program (Cycle 23) from January 1, 2023 through December 31, 2023 in the amount of \$140,910.00.
(This Resolution authorizes the County to accept a Grant Award in the amount of \$140,910.00 to be used for activities undertaken in connection with investigating and prosecuting insurance fraud for the period of January 1, 2023 through December 31, 2023.)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MARCH 14, 2023 (CONTINUED)

MOTION TO PAY BILLS:

Commissioner Hayes moved/Commissioner Bulakowski seconded

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					X
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Pierson	X					
Mr. Desiderio	X					

PUBLIC COMMENT:

Motion to open Public Comment

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X				X	
Ms. Hayes	X					
Mr. Morey				X		
Mr. Pierson	X					X
Mr. Desiderio	X					

Public Comment: None

Motion to close Public Comment

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					X
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Pierson	X					
Mr. Desiderio	X					

ADJOURN:

Motion to Adjourn

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski	X					X
Ms. Hayes	X					
Mr. Morey				X		
Mr. Pierson	X				X	
Mr. Desiderio	X					

3:18 P.M. TIME

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD