

HSAC Minutes  
April 7, 2021

- I. Call to Order and Roundtable Introductions – J. Roy  
The meeting was called to order at 2:03pm. Meeting held via Zoom. Roll call followed.

*Members Present:*

Megan Santiago – Consumer Advocate  
Chris Zellers – Consumer Advocate  
Liz Meenan – Provider  
Terri Bryan – Provider  
Carol Haig – Member-at-Large  
John Roy – Consumer Advocate  
Christa Loper – Provider  
Joe Faldetta – Provider  
Joe Sittineri – Provider  
Wayne Whelan – Member-at-Large  
Mary Dozier – Provider  
Nichol Hoff – Consumer

*Members Excused:*

Lorenzo McFadden  
Joe Fahy  
Judy Kunec  
Jeffrey Pierson  
Donna Groome  
Jamie Moscony  
Rose Kuprianov

*Interested Persons:*

Sarah Matthews – Habitat for Humanity  
Sandra Donley – The Arc  
Rick Hager – DCF/Community Outreach Coordinator  
Norma Cordeiro – NJ DVRS  
Sherry Hazel – Interested Person  
Krista Fitzsimons – Division of Aging & Disability Services  
Sharon Modzelewski – CMC Human Services  
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy  
Minutes from the 3/3/21 meeting were emailed to voting members. J. Faldetta motioned to accept the minutes as circulated and T. Bryan seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.
- III. Administrator’s Report – S. Hand  
S. Hand stated that she would be giving a brief oral report as most of the activities of the office are covered under the various committee reports including the Executive Committee report. The focus of the HSAC office continues to be on the bureaucratic processes of contracting and planning, specifically contract closeouts and the required budget modification for the HSAC administration contract; planning for the implementation of services funded through the CMC HTF. The HSAC Needs Assessment (PDF) was shared with all on the HSAC distribution lists. Anyone who would like a copy but did not receive is asked to contact S. Hand. The HSAC office completed the required

forms for the budget modification to the HSAC Administration contract to eliminate the Adolescent Pregnancy Prevention dollars as directed by DCP&P. All required paperwork was submitted to P. Lynch, CP&P contract administrator, on 3/10/21. P. Lynch has confirmed receipt of the documents and is reviewing for approval. Regarding budgets, the Board of County Commissioners have delayed the approving of the 2021 County budget and are extending the temporary budget for 3 months. This is due to the potential for the County to receive additional federal dollars, specifically, American Rescue Plan Act funds. Contracts funded through the Division of Community and Behavioral Health Services are still expected to remain funded at CY 2020 levels. Lastly, the HTF Advisory Board continues to meet. The most recent meeting was held on 3/11/21. The Board of County Commissioners has approved the HTF funding recommendation as submitted by the HTF Board. The Board is now working on establishing policies and protocols for the services to be funded.

#### IV. State Department Reports:

- DHS – N. Troché  
N. Troché was unable to attend today's meeting. J. Roy reported that all NJ DHS announcements and press releases received since the March meeting have been forwarded via email to all on the HSAC distribution lists.
  
- DCF – J. Hirsch  
A written report with the Cape May DCP&P local office statistics for the month of March 2021 was distributed with the meeting packet. S. Hand stated that J. Hirsch was unable to attend today's meeting, but she would try to answer any questions on the monthly statistics and/or forward the questions to J. Hirsch. There were no questions. R. Hager, DCF Community Outreach Coordinator, introduced himself to those present. One of the main components of his job is to share information on DCF announcements and initiatives. In order to disseminate the information widely, he asked that those receiving this information share with their respective distribution networks.

#### V. Committee Reports:

- a. Executive Committee – J. Roy  
Minutes from the 3/31/21 meeting were distributed with the meeting packet via email. J. Roy asked if there were any questions on the minutes; there were none. J. Roy then referenced #5 of the minutes regarding the HSAC Needs Assessment report to state that the report is very well done and provides valuable information for use in planning, grant writing, etc.
  
- b. Disability Services Committee – K. Fitzsimons  
K. Fitzsimons reported that the next meeting of the Committee is scheduled for 4/20/21.
  
- c. Program Review Committee – J. Kunec  
No report.
  
- d. WFNJ-WTW – D. Groome  
A written report detailing WFNJ/SNAP caseload numbers for Cape May County for January 2021 was distributed with the meeting packet. S. Hand reported for D. Groome. She highlighted the following from the report: GA cases = 142, TANF cases = 88, and SNAP cases = 4,338. The GA and TANF caseloads have reverted to pre-pandemic levels; the SNAP caseload remains high (as high as December 2016 numbers). The WFNJ participation rate for January was 3.6%. S. Hand noted that due to COVID, DFD has issued waivers from the work activity requirements; this waiver significantly impacts the participation rate. S. Hand concluded by announcing that the Divisions of Social Services, Veterans Affairs, and Aging and Disability Services have moved into County Commons. The address is 3801 Route 9 South, Unit 4 Rio Grande. Phone numbers

remain the same. The Division of Community and Behavioral Health Services is expected to move into the new building within the next month. It is hoped that a ribbon cutting ceremony can be held when COVID protocols are loosened.

e. CEAS – S. Matthews

Minutes from the 3/9/21 meeting were distributed with the meeting packet via email. S. Matthews reported that the March meeting focused on updates on programs/services offered locally (through Cape May County specific funds) and those offered through the SNJCoC. The Committee also agreed to participate in a Racial Equity project being conducted by Monarch Housing. K. Portella of Monarch Housing will be posing a discussion question on racial equity as it relates to the provision of homeless services at upcoming CEAS meetings throughout the year.

f. CIACC – S. Modzelewski

Minutes from the 3/9/2021 meeting were distributed in the meeting packet. S. Modzelewski highlighted the following: 1) CIACC is working with the Healthy Community Coalition and PRIDE committee to schedule a *Mental Health Resources for Cape May County Youth* presentation in May. Target group is education staff, but the presentation will be open to the community. 2) Youth Mental Health First Aid trainings which were cancelled due to COVID will resume with a virtual format. 3) Discussed recent incidences of suicide ideation/attempts and self-harm. Youth and families experience stress due to COVID and it is important to keep connected to them to offer support. 4) Agency representatives provided updates on their services and activities. 5) *Partnership for Success* Subcommittee met on 3/9 to discuss updates to the planning process of the grant regarding assessments and resources. 6) The next CIACC meeting will be held on May 11, 2021.

g. Membership – C. Loper

C. Loper reported that Council membership is full and all *Conflict of Interest* forms have been received.

A motion was made by J. Faldetta and seconded by W. Whelan to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

a. MHADA Board – P. Devaney

Minutes from the 3/9/21 meeting were distributed with the meeting packet. S. Hand reported for P. Devaney. She noted that the 2<sup>nd</sup> page of the minutes identifies an issue with the mental health screening process. The issue is being pursued for a solution.

b. Youth Services Commission – S. Modzelewski

Minutes from the 2/9/21 meeting were distributed with the meeting packet. S. Modzelewski highlighted the following: 1) The County received the 2021 award letter for \$117,000 in Innovations Funding. This money funds the Family Court Advocate program and the Probation Enrichment, Incentive, and Orientation program. 2) The County submitted an RFP waiver request for 3 programs in the current grant year to be compliant with the Comprehensive County Funding guidelines. The programs are the Intensive Supervision, Station House Adjustment, and Probation Pathways. 3) Agency representatives provided updates on their services and activities. 4) The next YSC meeting will be held on 4/13/2021.

VII. Old Business

There was no old business.

VIII. New Business

1. R. Hager asked those present if they could advise him regarding a situation. He explained that he received a call from a therapist (therapist operates the counseling agency) working in CMC regarding payment from Blue Cross/Blue Shield. Specifically, the agency and the therapist have moved physical locations but remain within CMC. R. Hager stated that he was hoping that this group could provide him with some direction for the therapist. W. Whelan responded that the therapist/agency needs to contact the Credentialing Department of BC/BS to update their information. He added that any type of change including physical address/site where services are delivered must be reported to the insurance company for payments to be processed as a discrepancy such as the location of the billing site from that which is on file to the address on the claim will cause payments to cease.

IX. Public Response

There was no public response.

Meeting adjourned at 2:34pm.