

**MINUTES OF THE CAUCUS AND REGULAR MEETINGS OF THE BOARD OF COUNTY
COMMISSIONERS HELD ON TUESDAY, MAY 23, 2023
AT 2:00 AND 3:00 P.M. RESPECTIVELY
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

CAUCUS

The meeting convened with Director Desiderio presiding and the following members answering roll call:

Commissioners Hayes, Morey, Pierson (Virtual) and Desiderio (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Thursday, January 5, 2023.”

MOMENT OF SILENCE

FLAG SALUTE-Led by General Pierson

PRESENTATIONS: OSK Design Partners, LLC on the proposed Justice Facility

County Administrator, Kevin Lare, provided a brief description of the proposed justice facility project and introduced from OSK Design Partners, LLC, Gerald Blackman and Brad Wampler who were at the meeting to discuss their findings including the conceptual design and cost estimates for the proposed facility. The architectural firm has been working for the past 6-7 months in collaboration with the Prosecutor’s Office, Public Safety Training Academy and Department of Facilities & Services to design the new facility which will include a new Prosecutor’s Office and dormitories, as well as a new storage facility for F & S, among other items. The purpose of today’s presentation is informational, and the Board will vote on whether or not to proceed with the project at the June 13, 2023 meeting.

Gerald Blackman, Architect with OSK Design Partners, LLC, provided the Board with architectural drawings of the proposed justice facility and highlighted via a PowerPoint presentation the improvements that will be made to the proposed site. The improvements include a new two-story building that will house the Prosecutor’s Office as well as barracks for the Public Safety Training Academy recruits, expanding the parking near the current gym and old Prosecutor’s Office (which will be demolished), a covered parking area, a secured, gated area for evidence and vehicle storage, and separate entrances off Moore Road for visitors and employees. The building is designed to be as maintenance free as possible and will contain designated space for each agency/department. The plans also include relocating the current F & S storage facility to a new, more efficient building. The estimated costs for the project are \$16 million for the Prosecutor’s Office and Barracks building, \$1.4 million for the vehicle storage building and \$2.6 million for the new F & S warehouse. If approved, the timeline of the project is to solicit bids for construction in the spring of 2024, with a goal to be completed construction by the end of 2025 and occupancy mid-January 2026.

Some of the concerns expressed by the Commissioners included the parking areas, maintaining separation during investigations for witnesses, room for expansion if necessary, the style of the dormitories (barracks vs. apartment style), the possibility of using solar energy and ensuring the Prosecutor’s Office had input in the conceptual design of the project.

Mr. Blackman and Chief Mike Emmer answered their questions and assured the Board that the Prosecutor’s Office did in fact contribute to the design process for an efficient and orderly workflow throughout the building. Director Desiderio commented it is a nice project and long overdue. Having Chief Emmer’s and the Training Academy Chief’s input is vital as they know what needs to be done. He likes the design but asked the architects to possibly use some of

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the suggestions of the Commissioners, for example solar energy in the parking areas, and thanked OSK for the presentation. Mr. Lare finished by reminding the Board they will be voting on the project at the June 13, 2023 meeting.

Commissioner Discussions: None.

REGULAR MEETING

MOTION TO APPROVE MINUTES OF THE 05/09/2023 MEETINGS

Commissioner Hayes moved/ Commissioner Pierson seconded.

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					X
Mr. Desiderio	X					

Proclamation:

COMMEMORATING THE UNITED STATES COAST GUARD TRAINING CENTER CAPE MAY FOR 75 YEARS OF DISTINGUISHED RECRUIT TRAINING

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Pierson	X				X	
Mr. Desiderio	X					

COMMUNICATIONS: None.

REPORTS:

- 1) ENGINEER: Mr. Church reported just about all the projects the County had going on this spring are completed and in the punch list mode. There is one day of paving left for Lafayette Street. The contract work on the Great Channel Bridge project is complete, but there will be additional work in the fall. There are a few drainage projects that will be ongoing throughout the summer, as well as resurfacing Tyler Road in Upper Township, and Bayshore and Norbury Landing Roads in Del Haven. Finally, the County will be advertising for the resurfacing of Church Road in Upper Township and Fishing Creek Road in Lower Township for work to commence this summer.
- 2) COUNTY COUNSEL: No report.
- 3) COUNTY TREASURER: No report.
- 4) COUNTY ADMINISTRATOR: No report.

COMMISSIONER REPORTS:

- 1) COMMISSIONER MOREY: Mr. Morey attended the groundbreaking ceremony of the General Aviation Terminal on May 18th. He stated it was a delightful event organized by the DRBA. Through the collaboration of the County and the DRBA, aviation services are being brought to the level at which they deserve to be in the County, and he thanked Director Desiderio for attending and his remarks. Director Desiderio commented it was his honor to be there, he is happy to see the collaboration among the entities and is very proud of Commissioner Morey's leadership at the airport.
- 2) COMMISSIONER PIERSON: General Pierson stated the Coast Guard Community Foundation Festival went very well and he appreciates the support. He also thanked his fellow Commissioners for the proclamation honoring the 75th Anniversary of the Training Center in Cape May. He reminded the Board in the late 80s/early 90s, the center was almost closed but through the efforts of Federal, State and County officials, it is still here. There will be a celebration on June 8, 2023 for the anniversary, which he plans to attend. Finally, he confirmed the County's Memorial Day Ceremony will be held on Monday, May 29, at 2 p.m.

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- 3) COMMISSISONER BULAKOWSKI: Absent.
- 4) COMMISSIONER HAYES: Vice Director Hayes attended the Senior Jamboree in Avalon along with Director Desiderio. She remarked they got to see Pete, who used to be a staple at the Commissioner Meetings but due to health reasons can no longer attend. She is happy to see him annually at the jamboree. Ms. Hayes also attended the Lower Township and County Chamber of Commerce meetings where the discussions were mostly about being ready for the impending summer season. Other events she attended included a ribbon cutting for Hotel Cabana on the Wildwood boardwalk and the South Jersey Commissioners Association dinner at the Running Deer Country Club. Finally, she complimented Commissioner Morey on his leadership at the County Airport.
- 5) COMMISSIONER DESIDERIO: Director Desiderio attended a welcome luncheon at VFW Post 1963 in Sea Isle City for the Vineland Veterans Home. The veterans were served lunch and had a walk on the promenade to see the ocean. One of the attendees was a 101-year-old WWII veteran who Director Desiderio had the pleasure of meeting. He also attended the groundbreaking of the General Aviation Terminal and joked he was hoping Commissioner Morey would make a grand entrance by parachuting into the event. He stated there are so many things happening there and it is an exciting time. Finally, he attended the Senior Jamboree in Avalon. There were hundreds of seniors there dancing to the DJ and the Division of Aging surprised former Director Thornton with a plaque thanking him for his many years of service.

Motion to open Public Comment for Consent Agenda

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X				X	
Mr. Morey	X					X
Mr. Pierson	X					
Mr. Desiderio	X					

PUBLIC COMMENT: Kimberly Osmundsen, Business Administrator and Township Clerk of Middle Township, addressed the Board on behalf of Township Committee to express the Township’s appreciation to the Board for their decision to undertake the reconstruction of the Grassy Sound Fishing Pier. She stated the pier holds immense value for both residents and visitors, and by investing in the pier the Commissioners have demonstrated their commitment to preserving the heritage of the area and enhancing the overall quality of life in Middle Township. Ms. Osmundsen thanked the Board for their unwavering support.

Motion to close Public Comment for Consent Agenda

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					X
Mr. Desiderio	X					

CONSENT AGENDA

Motion to approve Resolution Nos. 314-23 through 351-23

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X				X	
Mr. Morey	X					X
Mr. Pierson	X					
Mr. Desiderio	X					

RESOLUTIONS:

- 314-23 Resolution opposing Orsted’s wind projects, Ocean Wind 1 and Ocean Wind 2.
(This Resolution directs all available resources of the County toward the goal of stopping or postponing Orsted’s Ocean Wind 1 and Ocean Wind 2 offshore wind development for the protection of our local environment and economy.)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MAY 23, 2023 (CONTINUED)

- 315-23 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 316-23 Resolution approving the monthly disbursements from the Department of Human Services for the TANF, General Assistance and Clearing Accounts.
(This Resolution accepts and approves the monthly disbursements for the TANF, General Assistance and Clearing Accounts as submitted by the Fiscal Department for the Department of Human Services.)
- 317-23 Resolution supplementing the 2023 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 318-23 Resolution authorizing the Atlantic County Improvement Authority to award Contract No. C3-78 to Arthur J. Ogren, Inc., for an amount not to exceed \$6,345,700.00 for construction of Tech Village, Phase II.
(This Resolution authorizes ACIA to award a contract to Arthur J. Ogren Inc., who was low bidder following a competitive process pursuant to N.J.S.A. 40A:11-1, et. seq.)
- 319-23 Resolution authorizing release of Performance Guarantee funds in the amount of \$3,982.00 to John Perone for improvements to Dehirsh Avenue (CR#550), Woodbine.
(This Resolution authorizes release of a portion of the funds held as a performance guarantee for improvements within a County right-of-way to John Perone.)
- 320-23 Resolution accepting a 2009 Ford Crown Victoria from the City of Ocean City for the token of \$1.00 for use by the Department of Public Safety and Training Center.
(This Resolution authorizes transfer of a vehicle no longer needed by the City of Ocean City for use by the County Public Safety Training Center and replaces vehicle SC 1792.)
- 321-23 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$8,452.50.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department, for various claims.)
- 322-23 Resolution authorizing an Application and Indemnification Agreement with Girl Scouts of Central & Southern New Jersey to hold a Girl Scout Day at the Cape May County Zoo at the Cape May County Park, Cape May Court House location.
(This Resolution permits use of a portion of the Cape May County Park, Cape May Court House location, by Girl Scouts of Central & Southern New Jersey on September 30, 2023, between the hours of 10:00 a.m. and 4:00 p.m.)
- 323-23 Resolution authorizing an Application and Indemnification Agreement with First United Methodist Church of Cape May Court House to hold a Praise in the Park activity at the Cape May County Park, Cape May Court House location.
(This Resolution permits use of a portion of the Cape May County Park, Cape May Court House location, by First United Methodist Church of Cape May Court House on August 11, 2023 between the hours of 6:00 p.m. to dusk and on August 12, 2023 between the hours of 7:00 a.m. and 7:00 p.m.)
- 324-23 Resolution appointing certain County employees to their permanent position in their respective offices. (Prosecutor)
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)
- 325-23 Resolution applying to New Jersey Department of Health for funds to support the Right To Know Program Grant in the amount of \$8,976.00.
(This Resolution applies to the State for funds to support the Right to Know Program Grant #EPID24RTK18L for the budget period of 7/1/23 through 6/30/24.)
- 326-23 Resolution amending Resolution No. 143-23 to update language in application to New Jersey Department of Law and Public Safety, Office of the Attorney General Division of Administration for Stop Violence Against Women Act (VAWA) Grant Program in the amount of \$31,717.00.

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(This Resolution authorizes an application to the New Jersey Department of Law and Public Safety to secure funding for direct services on the municipal court level to victims of domestic violence in the amount of \$31,717.00 for the period 7/1/23 to 6/30/24.)

- 327-23 Resolution amending Resolution No. 255-23 to update language authorizing acceptance of Grant Award from The New Jersey Department of Law and Public Safety, Office of the Attorney General Division of Administration for The FFY22 Violence Against Women (VAWA) grant program in the amount of \$22,478.00.
(This Resolution authorizes a grant award from the New Jersey Department of Law and Public Safety to secure funding for direct services on the municipal court level to victims of domestic violence in the amount of \$22,478.00 (with \$9,239.00 In-Kind Match) for the period 7/1/23 to 6/30/24.)
- 328-23 Resolution amending Resolution No. 211-23 to update language in application to State of New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration for the Victims of Crime Act (VOCA) Grant #V-35-21 for the period of July 1, 2023 to June 30, 2024 in the amount of \$590,576.00.
(This Resolution is applying to State of New Jersey Division of Administration Department of Law and Safety for funding in the amount of \$590,576.00 (\$362,547.00 of the Federal and \$228,029.00 of the In-Kind Match funds) through the Victims of Crime Act (VOCA), Grant #V-35-21 to support victim service projects for the period of 7/1/23 to 6/30/24.)
- 329-23 Resolution authorizing execution of a Memorandum of Understanding between the New Jersey Office of Emergency Management and Cape May County for application for Disaster Assistance under the Federal Emergency Management Agency Public Assistance and/or Hazard Mitigation Programs for Presidentially Declared Major Disasters.
(This Resolution authorizes an MOU between the NJOEM and the County for Disaster assistance under FEMA Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters.)
- 330-23 Resolution applying to New Jersey Department of Health for County Health Infrastructure Funding 2024 (CHIF) Grant No. OLPH24CHI for the period July 1, 2023 to June 30, 2026 for a total amount of \$423,227.00.
(This Resolution authorizes submission of an application to New Jersey Department of Health for grant funds for the period of 7/1/23 through 6/30/26.)
- 331-23 Resolution authorizing Grant Application for FY23 County Environmental Health Act (CEHA) for the period of July 1, 2022 to June 30, 2023 in the amount of \$203,808.00.
(This Resolution authorizes application for funds for FY23 County Environmental Health Act funding in the amount of \$67,056.00 (Federal), \$136,752.00 (State) and up to \$134,656.00 (County In-Kind Match) for the period 7/1/22 to 6/30/23.)
- 332-23 Resolution approving contract documents for Church Road (CR602) Resurfacing Improvements, Township of Upper and authorizing the Clerk of the Board to advertise for bids for same.
(This Resolution approves contract documents and authorizes advertisement.)
- 333-23 Resolution authorizing the use of Competitive Contracting to provide Professional Construction Engineering Services for Third Avenue (CR619) Resurfacing Improvements from 99th Street to 80th Street, Borough of Stone Harbor.
(This Resolution authorizes the use of competitive contracting process pursuant to N.J.S.A. 40A:11-4.1(3)i for selecting consultants for professional construction engineering services.)
- 334-23 Resolution Modifying No Passing Zones along Dennisville Petersburg Road (CR610), Township of Dennis.
(This Resolution modifies existing no passing zones on Dennisville Petersburg Road (CR610), Township of Dennis.)
- 335-23 Resolution authorizing an Indemnification Agreement with Lower Township Department of Parks & Recreation for Its Coombs/Douglass Memorial Bay Run on August 5, 2023.
(This Resolution gives permission to Lower Township Department of Parks & Recreation to utilize County roads for a memorial run.)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MAY 23, 2023 (CONTINUED)

- 336-23 Resolution authorizing Change Order No. 1 in the amount of \$0.00 to South State, Inc. for Ocean Drive (CR619) Bridge over Great Channel Superstructure Repairs and Fender Replacement.
(This Resolution authorizes a change order to extend the contract time to December 31, 2023.)
- 337-23 Resolution authorizing an Indemnification Agreement with Hemal Patel for a Wedding Ceremony on June 3, 2023.
(This Resolution gives permission to Hemal Patel to utilize a County road for a wedding ceremony.)
- 338-23 Resolution closing the contract and accepting the work of Stantec Consulting Services, Inc. for Traffic and Roadside Safety Engineering Services on an As-Needed Basis.
(This Resolution accepts the work and closes the contract.)
- 339-23 Resolution authorizing Modification of No Passing Zones along Woodbine-Ocean View Road (CR550) in the Township of Dennis.
(This Resolution authorizes a modification of existing no passing zones on Woodbine-Ocean View Road (CR550), Township of Dennis.)
- 340-23 Resolution granting permission to the Lower Township Police Department to close a portion of Townbank Road (CR648) on July 3, 2023 for their July Fireworks Celebration.
(This Resolution gives permission to the Lower Township Police Department to close a portion of Townbank Road (CR648) for their July Fireworks Celebration on July 3, 2022.)
- 341-23 Resolution amending Contract No. C1-235 with Cape Assist to expand curriculum for a Station House Adjustment Program.
(This Resolution amends Contract No. C1-235 with Cape Assist to add evidence-based life skills curriculum, in the amount of \$15,000.00, for a term of 8 months, commencing on May 1, 2023, through December 31, 2023.)
- 342-23 Resolution amending Contract No. C2-170 with Cellebrite Inc., to provide proprietary software supplement for Office of Prosecutor in the amount of \$28,031.78.
(This Resolution amends Contract No. C2-170 with Cellebrite Inc., to add proprietary software modules, in the amount of \$28,031.78, for a term of one (1) year coterminous through May 31, 2024, pursuant to N.J.S.A. 40A:11-5(1)(dd).)
- 343-23 Resolution awarding Contract No. C3-71 to Olivieri, Shousky & Kiss, PA dba OSK Design Partners, PA, to provide MEP & Design Services of Cape May County Superior Court Building server room.
(This Resolution awards Contract No. C3-71 to Olivieri, Shousky & Kiss, PA dba OSK Design Partners, PA for MEP & design services of Cape May County Superior Court Building server room, in the amount of \$39,870.00, commencing May 24, 2023, and expiring upon project completion and closeout pursuant to N.J.S.A. 40A:11-15(9).)
- 344-23 Resolution rejecting all bids submitted in response to 2023 Specification No. 18, exterior maintenance painting services at Old Cape May County Court House Building.
(This Resolution rejects all bids received April 26, 2023, in response to 2023 Specification No. 18, pursuant to N.J.S.A. 40A:11-13.2(d) substantially revise the specifications.)
- 345-23 Resolution awarding Contract No. C3-73 to South State, Inc. for Corson's Inlet Bridge Rehabilitation.
(This Resolution awards Contract No. C3-73 to South State, Inc. for Corson's Inlet Bridge Rehabilitation, in the amount of \$2,696,767.00, commencing May 24, 2023.)
- 346-23 Resolution awarding Contract No. C3-75 to Remington & Vernick Engineers for Construction Engineering Services for Corson's Inlet Bridge Rehabilitation.
(This Resolution awards Contract No. C3-75 to Remington & Vernick Engineers for construction engineering services for Corson's Inlet Bridge Rehabilitation, in the amount of \$394,799.41, commencing May 24, 2023, and expiring upon project completion and closeout pursuant to N.J.S.A. 40A:11-15(9).)

MINUTES OF CAUCUS AND REGULAR MEETINGS HELD MAY 23, 2023 (CONTINUED)

- 347-23 Resolution awarding Contract No. C3-80 to Colliers Engineering & Design, Inc. to provide Phase 2 Construction Engineering Services for Grassy Sound Fishing Pier Improvements.
(This Resolution awards Contract No. C3-80 to Collier’s Engineering & Design, Inc. to provide phase 2 construction engineering services for improvements to the bulkhead and fishing pier, commencing May 24, 2023, and expiring upon project completion and closeout pursuant to N.J.S.A. 40A:11-15(9).)

- 348-23 Resolution authorizing use of competitive contracting to solicit proposals for a County Re-Entry Coordinator Program for the Cape May County Correctional Center.
(This Resolution authorizes the use of Competitive Contracting for a County Re-Entry Coordinator program at the Cape May County Correctional Center, pursuant to N.J.S.A.40A:11-4.1 through 40A:11-4.5 et seq.)

- 349-23 Resolution establishing Pool of Firms for Bridge Engineering Services for County of Cape May and Cape May County Bridge Commission on an as-needed basis.
(This Resolution establishes a pool of bridge engineering firms, to be used on an as-needed basis, commencing May 24, 2023, for a term of one (1) year, with two (2) one-year options.)

- 350-23 Resolution establishing a new bank account with TD Bank and authorizing signatories for the account.
(This Resolution authorizes opening a new bank account and designates signatories for Cape May County CD.)

- 351-23 Resolution authorizing expenditure from the Capital Improvement Fund for preliminary expenses for professional services for the construction of Grassy Sound Fishing Pier.
(This Resolution authorizes expenditures from the Capital Improvement Fund for preliminary expenses for the construction of the Grassy Sound Fishing Pier.)

MOTION TO PAY BILLS AND CHECKS BE TRANSFERRED TO THE COUNTY

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Pierson	X					X
Mr. Desiderio	X					

PUBLIC COMMENTS:

Motion to open Public Comment

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson	X					X
Mr. Desiderio	X					

Motion to Close Public Comment and Adjourn

Commissioners	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Bulakowski				X		
Ms. Hayes	X					X
Mr. Morey	X				X	
Mr. Pierson	X					
Mr. Desiderio	X					

3:47 P.M. time

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD