

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS, HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY COURT HOUSE, NEW JERSEY ON TUESDAY, AUGUST 9, 2022 AT 3:00 P.M.**

Director Thornton called the meeting to order. The following members answered roll call:

Present: Commissioners Hayes, Morey, Pierson and Thornton (4)  
Absent: Commissioner Desiderio

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Tuesday, January 11, 2022.”

Moment of Silence-Dedicated to John Linnington on his passing.

Flag Salute-Led by Commissioner Pierson

Discussion:

**1. Allison Hansen-** Purchasing Report

Ms. Hansen detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 510-22, 512-22 and 530-22.

Res. 510-22 awarding Contract No. C2-148 to Inservco Insurance Services, Inc., to provide for a third-party administrator for the County of Cape May Self-Insured Workers Compensation Program.

Res. 512-22 authorizing Change Order No. 5 to Contract No. C9-166 with South State Inc. for site work at County Commons in a net credit amount of \$327,192.34.

Res. 530-22 extending Contract No. C1-37 with Colliers Engineering & Design, Inc. for planning and development of a Wastewater Management Plan through completion and adoption.

**2. Bob Church-**County Engineer (Absent)

**3. Kevin Lare-**County Administrator

Mr. Lare indicated Mr. Church had provided a written report for the Board in his absence. He would ensure it was distributed to all board members.

He gave an account on the progress of the Franklin Street School project and where they were in the process. It was anticipated the contract to award the construction of the project would be on the agenda of the August 23rd Commissioners’ meeting, he said. The City of Cape May would need to authorize a resolution prior to the County awarding. It was taking a little longer as they had to go with the next highest bidder, coming in at \$9.1 million. Between the 3 parties there was enough funding to go forward.

August 9, 2022, (Continued)

Commissioner Hayes questioned the reason behind going with the next highest bidder on the Franklin Street School project.

Commissioner Morey asked Mr. Lare to provide additional detail for reconfirming Res. No. 524-22, which authorized work on CR 610, Dennisville-Petersburg Rd. and the corresponding MOU with Cape May Seashore Lines, Res. 505-22. Also, he asked for a brief overview of Res. 517-22, which revised recommendations of the Homelessness Trust Fund Advisory Board for 2022 expenditures. County Counsel Jeffrey Lindsay and Sabrina Hand of Human Services explained.

**4. Commissioner Discussions-** No discussion.

Moved by Ms. Hayes seconded by Mr. Pierson to adjourn the caucus. Roll call: Commissioners Hayes, Morey, Pierson and Thornton (AYE-4) (NAYE-None) (ABSTAIN-None) (ABSENT-One). Carried.

Caucus adjourned at 3:16 p.m.

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Administrator/Clerk of the Board