

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS, HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY COURT HOUSE, NEW JERSEY ON TUESDAY, SEPTEMBER 13, 2022 AT 3:00 P.M.**

Director Thornton called the meeting to order. The following members answered roll call:

Present: Commissioners Desiderio, Hayes, Morey, Pierson and Thornton (5)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Tuesday, January 11, 2022.”

Moment of Silence-Commissioner Pierson recommended the MOS be dedicated in memory of Philip Matalucci, former Cape May County GOP Chairman on his passing.

Flag Salute-Led by General Pierson

Discussion:

**1. Allison Hansen- Purchasing Report**

Ms. Hansen detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 578-22, 579-22 and 580-22.

Res. 578-22 establishing a pool of firms for as needed mechanical, electrical & plumbing engineering services and awarding Contract No. C2-166 to Remington & Vernick Engineers for task 1 Department of Health HVAC replacement/upgrade in the amount of \$68,950.00.

Res. 579-22 rejecting all proposals submitted June 29, 2022, in response to 2022 Specification No. 32 to provide Medical Services for the Cape May County Correctional Center.

Res. 580-22 authorizing use of Competitive Contracting to provide Accreditation Consulting Services for Office of Emergency Management.

**2. Bob Church-County Engineer**

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged or discussed by Mr. Church.

Res. 601-22 approving contract documents for Pittsburgh Avenue (CR622) Resurfacing Improvements, City of Cape May and authorizing the Clerk of the Board to advertise for bids for same.

Res. 602-22 awarding contract to South State, Inc. in the amount of \$2,476,429.53 for Dennisville-Petersburg Road (CR610) Resurfacing, Township of Dennis.

Res. 603-22 awarding contract to South State, Inc. in the amount of \$3,366,672.04 for Dias Creek Road (CR612) Resurfacing Improvements, Township of Middle.

September 13, 2022, (Continued)

Res. 604-22 authorizing Change Order No. 14 in the amount of \$309,320.00 to the Professional Services Agreement with Tetra Tech, Inc. for Professional Engineering and Licensed Site Remediation Services at the Cape May County Airport.

*Originally there were 103 areas of concern. Ninety-nine percent have been investigated and ninety present have been remediated. This should be the last modification on this project, Mr. Church stated. With this change order they should be able to close out all existing areas of concern, Mr. Church explained, and to delineate any questionable areas of concern, so the lease agreement with the DRBA can be amended, and they can begin to isolate portions of that project so they can lease it and secure grant funding for those properties. Part of the problem is the state continuing to change regulations.*

### **3. Kevin Lare-County Administrator**

A few pieces of positive correspondence were brought to the Board's attention by the Administrator. One such letter came from DeSatnick Real Estate of Cape May City commending the Department of Public Works for the job they did fixing the traffic control light at Lafayette Street and Madison Avenue in Cape May. The letter expressed gratitude to Bob Church, Drew Helmandollar and the department crew for a job well done.

Additionally, an e-mail was received complimenting the professionalism and treatment they received when they contacted the Animal Shelter about adopting three cats.

Kevin and primarily Ron Simone sent notification of the opportunity for department heads only, to partake of a training class (14 weeks) offered by the National Association of Counties. The county may expand the training to others later down the road, such as second level supervisors.

### **4. Commissioner Discussions-**

Commissioner Pierson discussed devising a military service medal to be given out to residents of the County. It was something he wanted to investigate. Some of the other counties already do it, he said. All veterans of the armed forces of the United States would be eligible to receive the medal if they served 20 years or more and were a resident here for the same amount of time.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Commissioners Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

Caucus adjourned at 3:22 p.m.

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Administrator/Clerk of the Board