

MINUTES OF A CAUCUS MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF CAPE MAY, NEW JERSEY, HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY COURT HOUSE, NEW JERSEY ON TUESDAY, OCTOBER 13, 2020 AT 3:00 P.M.

Deputy Clerk Doyle called the meeting to order. The following members answered roll call:

Freeholders Desiderio and Hayes-Present (2)

Freeholders Morey, Pierson and Thornton via remote access (3)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Friday, January 3, 2020.”

Moment of Silence

Flag Salute- Led by Freeholder Pierson.

Agenda Items

Discussion:

1. Allison Hansen-Purchasing Report

Ms. Hansen detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 613-20, 614-20, 616-20, 617-20, 618-20, 619-20, 626-20, 627-20, 643-20 and 653-20.

Res. 613-20 authorizing Agreement C0-178 with Cellebrite, Inc. to provide proprietary software supplement for Office of Prosecutor in the amount of \$33,500.00.

Res. 614-20 authorizing purchase with SHI International Corp. for add-on module to proprietary software through New Jersey State Contract No. 89851 in the amount of \$55,000.00.

Res. 616-20 authorizing purchase with New Jersey Business Systems, Inc. for emergency upgrade of microwave transceiver utilizing NJ State Contract No. 83899 with NJ Business Systems, Inc. for Office of Emergency Management in the amount of \$116,584.00.

Res. 617-20 authorizing Change Order No. 6 in the amount of \$1,107.00 to Contract No. C9-211 with Arthur J. Ogren, Inc. for additional services less deductions at County Commons, Rio Grande.

Res. 618-20 authorizing Change Order No. 1 to Contract C9-139 with Buell Kratzer Powell, Ltd. awarding Task 4 - Construction Administration and Task 5 - Construction Closeout in the amount of \$36,600.00.

Res. 619-20 authorizing Change Order No. 2 to Contract C0-47 with Straga Brothers, Inc. for design modifications at Cape May County Public Safety Gymnasium in the amount of \$23,545.80.

October 13, 2020, (Continued)

Res. 626-20 awarding Contract No. C0-173 to Churchill Linen dba Wildwood Linen to furnish and deliver Linen Rental Services for various Cape May County Facilities.

Res. 627-20 awarding Contract No. C0-174 to Hy-Point Dairy Farms, Inc. to furnish and deliver dairy products to Crest Haven Nursing and Rehabilitation Center and participating Cape May County Cooperative members.

Res. 643-20 awarding Contract No. C0-161 to Routematch Software, Inc. to provide Transportation Routing and Scheduling System for Fare Free Transportation.

Res. 653-20 awarding Contract No. C0-179 to South State, Inc. for Ocean Drive (CR621) Bridge over Middle Thorofare Rehabilitation in the amount of \$7,464,106.00.

2. Robert Church-Engineer's Update

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged and/or discussed by Mr. Church.

Res. 659-20 authorizing approval to submit Grant Applications and execute a Grant Agreement with the New Jersey Department of Transportation for 2021 Local Bridges Fund Program.

Res. 660-20 accepting the work and closing the contract of Churchill Consulting Engineers for Professional Engineering Services associated with the Resurfacing of Bayshore Road (CR603) from NJ Route 47 to Roosevelt Boulevard, Township of Middle.

Res. 661-20 granting permission to the Township of Lower to close a portion of Bayshore Road (CR603) on November 7, 2020 for their Veteran's Day Parade.

Res. 662-20 accepting the work and closing the contract of Maser Consulting, P.A. for Professional Engineering Services associated with the 34th Street (CR623) Interconnect Improvements, City of Ocean City.

Res. 663-20 authorizing Application for Road Opening Permit to New Jersey American Water for Bay Avenue (CR656), City of Ocean City.

Res. 664-20 accepting the work and closing the contract of NV5, Inc. for Professional Traffic and Roadside Safety Engineering Services for Commonwealth Avenue (CR619) Traffic Review.

Res. 665-20 accepting proposal of Stantec Consulting Services, Inc. in the amount of \$7,000.00 for Professional Traffic and Roadside Safety Engineering Services for Ocean Drive (CR621) Speed Reduction and Speed Zone Adjustment Study.

Res. 666-20 accepting proposal of Stantec Consulting Services, Inc. in the amount of \$6,000.00 for Professional Traffic and Roadside Safety Engineering Services for Hand Avenue (CR658) and Boyd Street All-Way Stop Control Feasibility Study, Township of Middle.

Res. 667-20 accepting proposal of Stantec Consulting Services, Inc. in the amount of \$8,000.00 for Professional Traffic and Roadside Safety Engineering Services for Stone Harbor (CR657) Speed Reduction and No Passing Zone Study, Township of Middle.

October 13, 2020, (Continued)

Res. 668-20 authorizing Modification No. 11 in the amount of \$515,000.00 to the Professional Services Agreement with Tetra Tech, Inc. for Professional Engineering and Licensed Site Remediation Services at the Cape May County Airport.

Res. 669-20 designating No Parking along West Service Road (CR623), City of Ocean City, Cape May County, NJ.

Res. 670-20 authorizing modification of Seasonal Operation of Various Traffic Signals along Beach Avenue (CR604), City of Cape May.

3. Freeholder Discussions

Acting County Administrator-Mr. Donohue thanked all the department heads and employees for their dedicated work throughout the pandemic. The County so far has been fortunate on the COVID front, because of the employees' hard work, following protocols, there had been a very low number of positive cases, he commented. When a positive case was identified quick and effective contact tracing took place.

Information was being made available to county employees regarding the greater risk of becoming sick now, due to more time being spent together indoors. Ninety percent of the spread takes place indoors according to experts, he reminded employees to remain vigilant and aware.

He recognized Leslie Gimeno and Joe Molineaux for putting together a program to distribute funding for the Community Development Block Grants (CV1 and CV2) applied for by the County. There would be a pool of funds becoming available, \$1.4 million for rental and mortgage assistance, along with business assistance to benefit low- and moderate-income residents meeting certain criteria. Shortly, a public information campaign would begin getting the word out regarding these programs. Grant money in the amount of up to \$5,000 would be available for assistance to qualifying individuals. The same would be available for small business owners. Forgivable loans would also be made available for up to \$10,000, for certain businesses and certain nonprofits with a history in the Arts. Besides the County, Triad Associates and ACIA would assist as both have been involved with the administration and distribution of grant funding. A third round of this type of funding was also a possibility and the County was waiting to see if a new round of CARES Act money would appear.

Freeholder Morey- No report. Additional comments inaudible.

Freeholder Pierson-Mr. Pierson reported sending out the latest COVID-19 Actions List and ongoing projects list to the Board.

He reported work would be restarting on the new lab at the Department of Mosquito Control, completion date anticipated to be January 2021.

Atlantic City Electric was encouraging residents that were having difficulty paying their monthly energy bill to apply for the low-income energy grants as quickly as possible. Those seeking assistance should go to the New Jersey Department of Community Affairs website or call 800-510-3102, he stated.

October 13, 2020, (Continued)

Freeholder Hayes- No report. She commented that the program worked on by Michael, Leslie and Joe was another example of what Cape May County had done, the same as the Task Force, to help the people out there as much as possible. Thank you for everything, she commented.

Freeholder Desiderio-No report.

Freeholder Thornton-In follow up to Administrator Donohue's report, he noted the Block Grant being worked on by everyone at Social Services, Human Services and individuals already named was very important for families and businesses needing assistance. Everyone should be recognized for a job well done, he finished.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Freeholder Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

Caucus adjourned at 3:31 p.m.

Deputy Clerk of the Board