

MINUTES OF THE REGULAR MEETING  
OF THE MEMBERS OF THE  
CAPE MAY COUNTY BRIDGE COMMISSION

November 18, 2021

The regular meeting of the members of the Cape May County Bridge Commission was held on the eighteenth day of November 2021 in the County Administration Building, Cape May Court House, New Jersey.

The meeting was called to order by Chairman Carol Brand with the announcement that the meeting was being conducted pursuant to the requirements of the "Open Public Meeting Act."

Mrs. Brand then led everyone in the Pledge of Allegiance.

The following answered "present" as their names were called:

Carol Brand, Chairman  
Scott Halliday, Vice Chairman  
Maryanne K. Murphy, Secretary/Treasurer

Also present were Karen Coughlin, Executive Director, Lewis Donofrio, Commission Engineer and Jeffrey Lindsay, Commission Counsel.

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Ms. Coughlin reported the cash analysis for the month of October 2021, which indicated a decrease in total monthly revenue in the amount of \$16,458 compared to October 2020.

	FY 2021	FY 2020	Change from 2020
Middle Thorofare	\$55,988	\$65,709	- \$9,720
Grassy Sound	\$24,308	\$25,246	\$4,071
Townsend's Inlet	\$33,298	\$36,971	- \$3,674
Corsons Inlet	\$22,776	\$29,206	- \$6,430
Ocean City Longport	\$63,417	\$59,113	\$4,304
<b>MONTHLY CASH TOTALS</b>	<b>\$199,787</b>	<b>\$216,245</b>	<b>- \$16,458</b>

The E-ZPass percentage rate for the month was 83.99%.

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The next topic of the meeting was the resolutions.

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The following resolution numbers 21-3493 through 21-3495 were part of the Consent Agenda:

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE OFFICER'S CERTIFICATE**

**BE IT RESOLVED**, by the **CAPE MAY COUNTY BRIDGE COMMISSION**, that the Chairman be and is hereby authorized to sign the Officer's Certificate certifying that all expenditures made by the Commission from the Operating Fund during October 2021 were for operating expenses and were in accordance with the terms of the annual budget.

**BE IT FURTHER RESOLVED**, that said certification be filed with the Trustee, in accordance with Article V, Section 505, item (3), of the General Bond Resolution adopted December 11, 1990.

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**RESOLUTION CERTIFYING MONTHLY DEPOSITS IN THE REVENUE ACCOUNT FOR OCTOBER 2021**

**BE IT RESOLVED**, by the **CAPE MAY COUNTY BRIDGE COMMISSION**, that the revenue deposited, prior to full reconciliation, in our in-house revenue account at the Sturdy Savings Bank, located in Cape May Court House, New Jersey, amounted to \$624,865.61 for the month of October 2021.

**BE IT FURTHER RESOLVED**, that said Resolution be filed with the Trustee, in accordance with Article V, Section 503, of the General Bond Resolution adopted December 11, 1990.

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**RESOLUTION APPROVING A CEILING AMOUNT FOR HEALTH BENEFITS AND PAYROLL EXPENSES IN BETWEEN BRIDGE COMMISSION MEETINGS**

**WHEREAS**, the Cape May County Bridge Commission (hereinafter referred to as "Commission") must approve the payment of Health Benefits for its active and retired employees in addition to all payroll expenses for periods in between Commission meetings; and

**WHEREAS**, the precise amount of this payment is not known until after the Commission meeting each month and cannot wait until the subsequent monthly meeting; and

**WHEREAS**, the most practical solution to this problem is to allow the Commission to endorse and approve payment for these items at a ceiling amount, and be informed of the precise amount at the following monthly meeting;

**NOW, THEREFORE, BE IT RESOLVED**, that the **CAPE MAY COUNTY BRIDGE COMMISSION**, hereby approves payment for Health Benefits for Retirees not to exceed \$40,000, payment for Health Benefits for Active Employees not to exceed \$30,000, and monthly payroll expenses not to exceed \$300,000.

**BE IT FURTHER RESOLVED**, that the Commission acknowledges that the precise amount of the payment will be recorded on next month's bill list.

Resolutions 21-3493 through 21-3495 were moved by Mrs. Murphy, seconded by Mr. Halliday, and unanimously approved.

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**RESOLUTION ADOPTING THE COMMISSION’S ANNUAL BUDGET  
FOR THE FISCAL YEAR BEGINNING  
JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning **JANUARY 1, 2022** and ending **DECEMBER 31, 2022** has been presented for adoption before the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION** at its open public meeting of October 21, 2021; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$5,185,507, Total Appropriations, including any Accumulated Deficit if any, of \$5,026,999 and Total Unrestricted Net Position utilized of \$ZERO; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$ ZERO and Total Unrestricted Net Position planned to be utilized as funding thereof, of ZERO; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION**, at an open public meeting held on November 18, 2021 that the Annual Budget and the Capital Budget of the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Resolution 21-3496 was moved by Mrs. Murphy, seconded by Mrs. Brand, and unanimously approved.

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Update on Capital Projects:

Mr. Donofrio provided his report on capital improvement projects for the month to the Commissioners. A copy of the report is attached to the minutes.

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There was no correspondence received to be discussed.

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Under new business, Mrs. Brand asked Mr. Donofrio about a recent conversation that occurred during a meeting regarding a possible jurisdictional swap of the Middle Thorofare Bridge with the West Cape May bridge. The topic came up in discussion as a possible way to have the State fund the bridge replacements along Ocean Drive in Lower Township, but says it just stated as a possible idea. The Commissioners agreed that if this becomes a serious discussion with the State regarding jurisdictional swap with a Commission bridge, then someone from the Commission should be at the table for those conversations. Mr. Halliday was going to reach out to the County to get some more information on the topic.

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There were no comments from the Public:

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There was no need for an Executive Session.

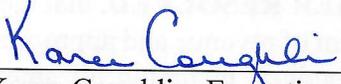
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A motion to pay the bills was moved by Mrs. Murphy, seconded by Mr. Halliday and unanimously approved.

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A motion to adjourn was moved by Mrs. Murphy, seconded by Mr. Halliday, and unanimously approved.

Respectfully submitted,

  
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Karen Coughlin, Executive Director