

**COUNTY of CAPE MAY**  
**RITA M. ROTHBERG, COUNTY CLERK**  
**DIANA L. HEVENER**  
**DEPUTY COUNTY CLERK**



*Location:*  
7 North Main Street  
Cape May Court House  
New Jersey 08210

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[www.capemaycountytvotes.com](http://www.capemaycountytvotes.com)

*Mailing Address:*  
P.O. Box 5000  
Cape May Court House  
New Jersey 08210-5000

## Assessment Lien for Condominium or Homeowner Association

### Purpose

The purpose is to create a lien against the real property of a member of a Condominium or Homeowner Association due to unpaid assessment(s) or maintenance fees.

### Requirements – NJSA 46:26A, NJSA 46:8B-21

1. A cover sheet (or electronic synopsis). The fill in cover sheet form is available at this link: <http://www.capemaycountyclerk.com/DocumentCenter/View/4226>
2. Name(s) of unit owner(s) (NJ.SA 46:8B-21)
3. Name of Condominium Homeowner's Association (N.J.SA 46:8B-21)
4. Date of lien (N.J.S.A. 46:26A-5(b)(2))
5. Amount of unpaid assessment(s) (NJ.SA 46:8B-21)
6. Identification of property (Unit#) (N.J.SA 46:26A-3(a)(5)(b))
7. Signature(s) of authorized representative(s) of association (NJ.SA 46:26A-3(a)(2))
8. Name(s) printed beneath signature(s) (N.J.S.A. 46:26A-3(a)(4))
9. Signature(s) acknowledged (N.J.S.A. 46:26A-3(a)(3))
10. Record and return information on document (N.J.S.A. 46:26A-7)

### Fees

Regular recording fee:	\$30.00 first page of document (front) plus \$10.00 each additional recorded page plus
Homelessness Trust Fund:	\$ 5.00 per instrument
If applicable, Names Fee	\$ 6.00 per name, beginning with the sixth name

Deliver documents and make check payable to: Cape May County Clerk  
7 N Main Street DN 109  
P.O. Box 5000  
Cape May Court House, NJ 08210-5000