

COUNTY of CAPE MAY
RITA M. ROTHBERG, COUNTY CLERK
DIANA L. HEVENER
DEPUTY COUNTY CLERK



Location:
7 North Main Street
Cape May Court House
New Jersey 08210

Telephone: (609) 465-1010 ■ Fax: 465-8625
E-mail: coclerk@co.cape-may.nj.us
Websites: www.capemaycountygov.net
www.capemaycountyvotes.com

Mailing Address:
P.O. Box 5000
Cape May Court House
New Jersey 08210-5000

Documents Presented for Re-Recording

Requirements

Documents presented for re-recording must:

1. Have a cover sheet (or electronic synopsis). The fill in cover sheet form is available at this link:
<http://www.capemaycountyclerk.com/DocumentCenter/View/4226>
2. Name(s) of grantor(s) or 1st party (N.J.S.A. 46:26A-5(b)(3))
3. Name(s) of grantee(s) or 2nd party (N.J.S.A. 46:26A-5(b)(3))
4. Description of real property (N.J.S.A. 46:26A-3(a)(5)(b))
5. Signature(s) of grantor(s) or 1st party (N.J.S.A. 46:26A-3(a)(2))
6. Signature(s) acknowledged (N.J.S.A. 46:26A-3(a)(3))
7. Name(s) printed beneath signature(s) (N.J.S.A. 46:26A-3(a)(4))
8. Record and return information on document (N.J.S.A. 46:26A-7)
9. If a deed is being re-recorded it must have the appropriate [RTF-1 Affidavit of Consideration for Use by Seller](#) attached
10. A deed presented for re-recording must also have a [GIT/REP-4a Waiver of Seller's Filing Requirement of GIT/REP Forms and Payment for Corrected Deed with No Consideration](#)

Reason for re-recording must be stated on the first page of the document

Please do not obliterate any of the original recorded document. Do not remove any recorded pages. Do not cover, or alter in any way, the first acknowledgment. All changes must be initialed.

Fees

Deeds -

Regular recording fee:	\$30.00 first page of document (front) plus \$10.00 each additional recorded page plus
Homelessness Trust Fund:	\$ 5.00 per instrument
Abstracting fee:	\$10.00 per instrument
Noting fee:	\$10.00 per instrument (file number, book and page)
If applicable, Names fee	\$ 6.00 per name, beginning with the sixth name

Mortgages, Collateral Assignment of Leases and Rents, Mortgage Discharge

Regular recording fee:	\$30.00 first page of document (front) plus \$10.00 each additional recorded page plus
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Homelessness Trust Fund: \$ 5.00 per instrument
Noting fee: \$10.00 per instrument (file number, book and page)
If applicable, Names fee \$ 6.00 per name, beginning with the sixth name

Mortgage Assignment, Mortgage Modification Agreement

Regular recording fee: \$30.00 first page of document (front) plus
\$10.00 each additional recorded page plus
Noting fee: \$10.00 per instrument (file number, book and page)
If applicable, Names fee \$ 6.00 per name, beginning with the sixth name

Deliver documents and make check payable to: Cape May County Clerk
7 N Main Street DN 109
P.O. Box 5000
Cape May Court House, NJ 08210-5000