

**COUNTY of CAPE MAY**  
**RITA M. ROTHBERG, COUNTY CLERK**  
**DIANA L. HEVENER**  
**DEPUTY COUNTY CLERK**



*Location:*  
7 North Main Street  
Cape May Court House  
New Jersey 08210

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[www.capemaycountyvotes.com](http://www.capemaycountyvotes.com)

*Mailing Address:*  
P.O. Box 5000  
Cape May Court House  
New Jersey 08210-5000

## **Notice of Unpaid Balance and Right to File Lien Discharge**

### **Purpose**

The purpose is to discharge the Notice of Unpaid Balance and Right to File Lien of record.

### **Requirements – NJSA 2A:44A-30,34, NJSA 46:26A**

**NJSA 2A:44A-30 form available at**

<http://capemaycountyclerk.com/DocumentCenter/View/5763/44A-30-Filing-of-certificate-to-discharge-lien-claim-of-record-Form>

1. A cover sheet (or electronic synopsis). The fill in cover sheet form is available at this link:  
<http://www.capemaycountyclerk.com/DocumentCenter/View/4226>
2. Name(s) of claimant(s) (N.J.S.A. 2A:44A-30(5))
3. Name(s) of property owner(s) (N.J.S.A. 2A:44A-30(3))
4. Date of discharge (N.J.S.A. 2A:44A-30(1))
5. Description of property (N.J.S.A. 2A:44A-30(4))
6. Reference to original recorded NUB (N.J.S.A. 2A:44A-34)
7. Signature(s) of claimant(s) (N.J.S.A. 46:26A-3(a)(2))
8. Name(s) printed beneath signature(s) (N.J.S.A. 46:26A-3(a)(4))
9. Signature(s) acknowledged (N.J.S.A. 46:26A-3(a)(3))

\*Signature(s) must be fully acknowledged by a notary public or other officer authorized by law to take oaths. Acknowledgment must include the name of the state and county where the acknowledgment is taken, full date, name(s) of the person(s) signing the Notice of Unpaid Balance and Right to File Lien Discharge. If the Claimant is a corporation or other entity there must be a statement that the maker was authorized to execute the instrument on behalf of the entity and that the maker executed the instrument as the act of the entity. Notary or other officer taking the acknowledgment must sign the acknowledgment, print his/her name, title and jurisdiction. Notaries outside New Jersey must apply seal.

### **Fees**

Flat fee	\$15.00 per instrument
Noting fee:	\$ 5.00 per instrument (file number, book and page)

Deliver documents and make check payable to:  
Cape May County Clerk  
7 N Main Street DN 109  
P.O. Box 5000  
Cape May Court House, NJ 08210-5000