

2020 (2020-2021) AUTHORITY BUDGET

Certification Section

2020 (2020-2021)

CAPE MAY COUNTY BRIDGE COMMISSION
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/19/2019

2020 (2020-2021) PREPARER'S CERTIFICATION

CAPE MAY COUNTY BRIDGE COMMISSION

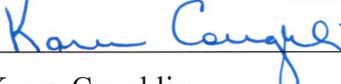
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Karen Coughlin		
Title:	Executive Director		
Address:	4 Moore Road, DN 3010 Cape May Court House, NJ 08210		
Phone Number:	609-465-7806	Fax Number:	609-463-8093
E-mail address	karen.coughlin@co.cape-may.nj.us		

2020 (2020-2021) APPROVAL CERTIFICATION

CAPE MAY COUNTY BRIDGE COMMISSION

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Cape May County Bridge Commission, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 17th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Karen Coughlin		
Title:	Executive Director		
Address:	4 Moore Road, DN 3010 Cape May Court House, NJ 08210		
Phone Number:	609-465-7806	Fax Number:	609-463-8093
E-mail address	karen.coughlin@co.cape-may.nj.us		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.followthegull.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Karen Coughlin

Title of Officer Certifying compliance

Executive Director

Signature



CAPE MAY COUNTY BRIDGE COMMISSION

RESOLUTION APPROVING THE COMMISSION'S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020

19-3347

October 17, 2019

WHEREAS, the Annual Budget and Capital Budget for the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning **JANUARY 1, 2020** and ending **DECEMBER 31, 2020** has been presented before the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION** at its open public meeting of October 17, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,976,406, Total Appropriations, including any Accumulated Deficit if any, of \$3,976,406 and Total Unrestricted Net Position utilized of \$ZERO; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ ZERO and Total Unrestricted Net Position planned to be utilized as funding thereof, of ZERO; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt services requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION**, at an open public meeting held on October 17, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

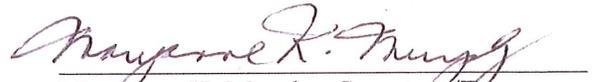
BE IT FURTHER RESOLVED, that the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION** will consider the Annual Budget and Capital Budget/Program for adoption on November 7, 2019.

CAPE MAY COUNTY BRIDGE COMMISSION

19-3447

I, Maryanne K. Murphy, Secretary/Treasurer of the Cape May County Bridge Commission, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the said Commission at a meeting duly held on October 17, 2019, at which a quorum was present.

WITNESS, my hand and the Seal of the **CAPE MAY COUNTY BRIDGE COMMISSION**, this seventeenth day of October 2019.


Maryanne K. Murphy, Secretary/Treasurer

	Motion	Second	VOTE			
			Yea	Nay	Abstain	Absent
BRAND			✓			
HALLIDAY		✓	✓			
MURPHY	✓		✓			

2020 (2020-2021) ADOPTION CERTIFICATION

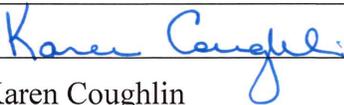
CAPE MAY COUNTY BRIDGE COMMISSION

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Cape May County Bridge Commission, pursuant to N.J.A.C. 5:31-2.3, on the 7th day of November, 2019.

Officer's Signature:			
Name:	Karen Coughlin		
Title:	Executive Director		
Address:	4 Moore Road, DN 3010 Cape May Court House, NJ 08210		
Phone Number:	609-465-7806	Fax Number:	609-463-8093
E-mail address	karen.coughlin@co.cape-may.nj.us		

CAPE MAY COUNTY BRIDGE COMMISSION

RESOLUTION ADOPTING THE COMMISSION'S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020

19-3352

November 7, 2019

WHEREAS, the Annual Budget and Capital Budget for the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning **JANUARY 1, 2020** and ending **DECEMBER 31, 2020** has been presented for adoption before the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION** at its open public meeting of October 17, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,976,406, Total Appropriations, including any Accumulated Deficit if any, of \$3,976,406 and Total Unrestricted Net Position utilized of \$ ZERO; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ ZERO and Total Unrestricted Net Position planned to be utilized as funding thereof, of ZERO;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the **CAPE MAY COUNTY BRIDGE COMMISSION**, at an open public meeting held on November 21, 2019 that the Annual Budget and the Capital Budget of the **CAPE MAY COUNTY BRIDGE COMMISSION** for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

I, Maryanne K. Murphy, Secretary/Treasurer of the Cape May County Bridge Commission, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the said Commission at a meeting duly held on November 7, 2019, at which a quorum was present.

WITNESS, my hand and the Seal of the **CAPE MAY COUNTY BRIDGE COMMISSION**, this seventh day of November 2019.


Maryanne K. Murphy, Secretary/Treasurer

			VOTE			
	Motion	Second	Yea	Nay	Abstain	Absent
BRAND			✓			
HALLIDAY		✓	✓			
MURPHY	✓		✓			

2020 (2020-2021) AUTHORITY BUDGET

Narrative and Information Section

**2020 (2020-2021) AUTHORITY BUDGET MESSAGE &
ANALYSIS
CAPE MAY COUNTY BRIDGE COMMISSION
(Name)**

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The budget for 2020 is remaining stable compared to the 2019 budget, with only a .4% increase.

The following appropriations have increases or decreases greater than 10%:

Administration – Personnel, Salaries & Wages: Salaries and Wages for administration have increased due to a change in the Shared Services Agreement between the Commission and County of Cape May. The Executive Director's salary was split between the two entities in previous years but will no longer be split in 2020. There was also a split clerk position that is no longer being provided by the County and needed to be filled by the Commission.

Cost of Providing Services, Salaries & Wages: Salaries and wages for toll collectors have decreased due to use of non-manned, E-ZPass only lanes and recent retirements of higher paid employees.

Interest: The proposed increase is reflective upon the actual interest earned according to our latest audit report.

Legal Expense: This line item is anticipated to increase due to pending lawsuits.

Professional Services: Every two years the Commission is required to inspect all five of its bridges. The increase in this line item is due to the contract for these services in the next year.

Audit Fee and Services: This line has decreased due to lower bids received for the annual audit.

Conferences and Permits: This line was decreased due to the lack of funds available for the next budget year.

Telephone: The reduction in this line item is based on actual expenses over the past few years.

Maintenance Supplies: The reduction in this line item is based on actual expenses over the past few years.

Uniforms: The reduction in this line item is based on actual expenses over the past few years.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

Local economy is stable.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Commission is not using Unrestricted Net Position in the 2019 budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

The County of Cape May reimburses the Commission for all debt service requirements.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

The Commission will pay all bills for pension and post-employment benefits as they come due. The Commission will fund the liabilities for Pension and Post-Employment Benefits in the future by increasing tolls. The Commission also made changes to the benefits that employees' spouses will receive for all new hires. The spouses will no longer be able to receive benefits for life as they had been for previous retirees.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (**Answer as "Rates Are Staying the Same"**))

Rates Are Staying the Same

AUTHORITY CONTACT INFORMATION 2020 (2020-2021)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	CAPE MAY COUNTY BRIDGE COMMISSION		
Federal ID Number:	21-600430		
Address:	4 MOORE ROAD, DN 3010		
City, State, Zip:	CAPE MAY COURT HOUSE	NJ	08210
Phone: (ext.)	609-465-7806	Fax:	609-463-8093

Preparer's Name:	KAREN COUGHLIN		
Preparer's Address:	4 MOORE ROAD, DN 3010		
City, State, Zip:	CAPE MAY COURT HOUSE	NJ	08210
Phone: (ext.)	609-465-7806	Fax:	609-463-8093
E-mail:	karen.coughlin@co.cape-may.nj.us		

Chief Executive Officer:(1)	CAROL BRAND		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	609-465-7806	Fax:	609-463-8093
E-mail:			

Chief Financial Officer(1)	BRITTANY SMITH		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	609-465-1170	Fax:	609-463-0587
E-mail:	brittany.smith@co.cape-may.nj.us		

Name of Auditor:	LEON P. COSTELLO		
Name of Firm:	FORD-SCOTT & ASSOCIATES, LLC		
Address:	1535 HAVEN AVENUE		
City, State, Zip:	OCEAN CITY	NJ	08226
Phone: (ext.)	609-390-6333 EXT 225	Fax:	609-390-3710
E-mail:	lcostello@ford-scott.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

CAPE MAY COUNTY BRIDGE COMMISSION

(Name)

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 51
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$1,027,573.97
- 3) Provide the number of regular voting members of the governing body: 3 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) as per statute for your Authority)
- 4)
- 5) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 6) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 7) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 8) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 9) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 10) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 11) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

- 12) Did the Authority pay for meals or catering during the current fiscal year? **No** *If “yes,” attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No** *If “yes,” **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 14) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is “yes,” attach a description of the transaction including the name and position of the individual and the amount expended.*
- 15) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If “no,” attach an explanation of the Authority’s process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 16) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If “yes,” attach explanation including amount paid.*
- 17) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If “yes,” attach explanation including amount paid.*
- 18) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board’s Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If “no,” attach a description of the Authority’s plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 19) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority’s systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If “yes,” attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority’s plan to address the conditions identified.*
- 20) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If “yes,” attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Question 11. Explain the Authority's process for determining compensation for all persons listed on Page N-4.

The Commissioners of the Cape May County Bridge Commission are approved by the Freeholder Board of the County of Cape May. The salary paid to the Commissioners is comparative to what is given to those in similar entities in similar positions. The Executive Director's salary is reviewed and approved by the Commissioners. The Chief Engineer's salary is reviewed and approved by the Commissioners.

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
CAPE MAY COUNTY BRIDGE COMMISSION**

(Name)

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Cape May County Bridge Commission

For the Period January 1, 2020 to December 31, 2020

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1)	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
																			Commissioner
1 Carol Brand	Chairman		X					8,500				8,500	None					8,500	8,500
2 Robert Scott Halliday	Vice Chairman		X					8,500				8,500	Ocean City Housing Authority	Vice Chairperson				8,500	8,500
3 Maryanne Murphy	Secretary/Treasurer		X					8,500				8,500	None					8,500	8,500
4 Karen Coughlin	Executive Director	40		X				28,685		22,246		50,931	County of Cape May	Private Clerk	0		31,701	82,632	
5 Lewis Donofrio, Jr	Chief Engineer	40		X				103,988		33,790		137,778	None					137,778	
6												0						0	0
7												0						0	0
8												0						0	0
9												0						0	0
10												0						0	0
11												0						0	0
12												0						0	0
13												0						0	0
14												0						0	0
15												0						0	0
Total:								158,173	0	56,036	214,209	214,209	See note below		0	31,701	0	245,910	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Cape May County Bridge Commission
 For the Period January 1, 2020 to December 31, 2020

If Not Applicable X this box Below

	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost (Decrease)	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate Proposed Budget							
Active Employees - Health Benefits - Annual Cost									
Single Coverage	1	\$ 11,543	\$ 11,543	1	1	\$ 12,086	\$ 12,086	\$ (543)	-4.5%
Parent & Child	2	20,663	41,326	3	3	21,634	64,902	(23,576)	-36.3%
Employee & Spouse (or Partner)	2	23,087	46,174	2	2	24,172	48,344	(2,170)	-4.5%
Family	2	32,206	64,412	2	2	33,720	67,440	(3,028)	-4.5%
Employee Cost Sharing Contribution (enter as negative -)			(45,477)				(47,614)	2,137	-4.5%
Subtotal	7		117,978	8	8		145,158	(27,180)	-18.7%
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-				-	-	#DIV/0!
Parent & Child			-				-	-	#DIV/0!
Employee & Spouse (or Partner)			-				-	-	#DIV/0!
Family			-				-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0		-	0	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage	15	6,679	100,185	16	16	6,072	97,152	3,033	3.1%
Parent & Child	1	14,416	14,416	0	0	-	-	14,416	#DIV/0!
Employee & Spouse (or Partner)	11	12,445	136,895	11	11	11,314	124,454	12,441	10.0%
Family			-				-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	27		251,496	27	27		221,606	29,890	13.5%
GRAND TOTAL	34		\$ 369,474	35	35		\$ 366,764	\$ 2,710	0.7%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Page N-5, Schedule of Health Benefits – Detailed Cost Analysis

The number of employees covered for the year 2020 is anticipated to decrease from 2019. The cost for health benefits for plan year 2020 was determined by using actual costs provided by the New Jersey Division of Pensions and Benefits for both active and retired employees.

Page N-5, Health Benefits – Retirees Cost Sharing Contribution

Statement explaining Retirees Cost Sharing for Health Benefits.

Under Chapter 78, P. L. 2011, approved on June 28, 2011, retirees of the State, employers other than the State, and units of local government who accrue 25 years of service after the law's effective date, or on or after the expiration of an applicable collective bargaining agreement in effect on that date, and retire after that, will be required to contribute a percentage of the cost of health care benefits coverage in retirement, but as based on their retirement benefit.

Retired employees that receive health benefits paid by their employers are exempt from paying health benefit contributions if they had 20 years of service in a state or local retirement system as of June 28, 2011 and meet eligibility requirements pursuant to N.J.S.A. 40A:10-23.

A review of retirees with benefits being paid by the Cape May County Bridge Commission show that all had more than 25 years of service in the state pension system when they retired and all had at least 20 years of service as of June 28, 2011. Therefore, there are currently no retired employees who are required to contribute to the cost of their benefits. See list on following page with exact retirement dates and years of service.

	Date of PERS enrollment	Retirement Date	No. Years of Service as of 6/28/2011
Edward Andress, Sr.		1/1/1992	
Edward Andress, Jr.	6/1/1983	4/1/2015	28
James Balzer	10/1/1986	8/1/2014	24
John Bossuyt		2/1/2010	
Salvatore DeSimone		7/1/2010	
Salvatore DeVico		1/1/1996	
Frank Distro		11/1/2002	
Maria Foglio		5/1/2001	
Linda Gilles	6/1/1993	8/1/2014	24
Veronica Hall		11/1/2001	
Diane Henfey		3/1/2010	
William Livingston		11/1/2007	
Robert Macbride		5/1/2011	
Dennis Maguire	2/1/1985	2/1/2020	25
Nathan McFarland		9/1/2004	
Florence Mears		8/1/1996	
Milton Nagel		12/31/2008	
Stephen O'Connor	9/1/1980	6/1/2012	30
Theodore Peters	4/1/1983	4/1/2015	28
Geraldine Purcell		8/1/2007	
Roxanne Robinson-Catarcio		1/2/2002	
Robert Rossi		3/31/2008	
Katherine Stickney		8/1/2005	
Richard Straup		9/1/2001	
David Turner	10/1/1977	2/1/2014	33
George Ward		3/1/1996	
Thomas Wilsey	6/1/1981	4/1/2015	30

purchased 69 months service 3/1/1996

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Brian Ackley	15	\$ 2,795	X		
Louise Andress	9	1,936	X		
Jack Ballard	6	980	X		
Vincent Caltagirone	1	138	X		
Louis Cole	14	1,674	X		
Gene Daly	7	1,244	X		
Walter Deegan	16	1,346	X		
Patricia Donohue	7	552	X		
Roger Doria	1	92	X		
Doug Gallagher	67	11,525	X		
Eric Hughes	2	294	X		
Gerald Kilkenny	24	2,474	X		
Conrad Lea	18	2,752	X		
Gerald Mackey	1	105	X		
Nancie McBrearty	7	923	X		
Ed Pisarek	13	1,393	X		
Stanley Posluszny	1	138	X		
David Reynolds	20	1,645	X		
Stephen Rosenello	3	372	X		
Peter Sharkey	1	46	X		
Richard Tierney	1	69	X		
Linda Voegtlin	2	482	X		
George Whitehouse	21	2,613	X		
William Wilson	5	1,003	X		
Denise Zaleski	1	70	X		
John Zimmer	24	2,632	X		
		39,292			

2020 (2020-2021) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Cape May County Bridge Commission
 For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Toll Bridges	N/A	N/A	N/A	Total All Operations	Total All Operations		
	N/A	N/A	N/A	N/A	N/A	N/A		
REVENUES								
Total Operating Revenues	\$ 2,900,000	\$ -	\$ -	\$ -	\$ 2,900,000	\$ 2,900,000	\$ -	0.0%
Total Non-Operating Revenues	1,076,406	-	-	-	1,059,136	1,059,136	17,270	1.6%
Total Anticipated Revenues	3,976,406	-	-	-	3,959,136	3,959,136	17,270	0.4%
APPROPRIATIONS								
Total Administration	835,000	-	-	-	835,000	666,500	168,500	25.3%
Total Cost of Providing Services	2,083,000	-	-	-	2,083,000	2,235,030	(152,030)	-6.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	745,000	-	-	-	745,000	715,000	30,000	4.2%
Total Operating Appropriations	3,663,000	-	-	-	3,663,000	3,616,530	46,470	1.3%
Total Interest Payments on Debt	313,406	-	-	-	313,406	342,606	(29,200)	-8.5%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	313,406	-	-	-	313,406	342,606	(29,200)	-8.5%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,976,406	-	-	-	3,976,406	3,959,136	17,270	0.4%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	3,976,406	-	-	-	3,976,406	3,959,136	17,270	0.4%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	#DIV/0!

Revenue Schedule

Cape May County Bridge Commission

For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						Total All	FY 2019 Adopted	Budget	Proposed vs.	Adopted	Proposed vs.	Adopted
	Toll Bridges	N/A	N/A	N/A	N/A	N/A	Operations	Total All	Operations	All Operations	All Operations	All Operations	All Operations
													\$ Increase (Decrease)
OPERATING REVENUES													
<i>Service Charges</i>													
Residential							\$ -	\$ -	\$ -				#DIV/0!
Business/Commercial							-	-	-				#DIV/0!
Industrial							-	-	-				#DIV/0!
Intergovernmental							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
Total Service Charges							-	-	-				#DIV/0!
<i>Connection Fees</i>													
Residential							-	-	-				#DIV/0!
Business/Commercial							-	-	-				#DIV/0!
Industrial							-	-	-				#DIV/0!
Intergovernmental							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
Total Connection Fees							-	-	-				#DIV/0!
<i>Parking Fees</i>													
Meters							-	-	-				#DIV/0!
Permits							-	-	-				#DIV/0!
Fines/Penalties							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
Total Parking Fees							-	-	-				#DIV/0!
<i>Other Operating Revenues (List)</i>													
Toll Collection	2,900,000						2,900,000	2,900,000					0.0%
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Type in (Grant, Other Rev)							-	-	-				#DIV/0!
Total Other Revenue	2,900,000						2,900,000	2,900,000					0.0%
Total Operating Revenues	2,900,000						2,900,000	2,900,000					0.0%
NON-OPERATING REVENUES													
<i>Other Non-Operating Revenues (List)</i>													
Cape May County Debt Service Reimb.	1,058,406						1,058,406	1,057,606		800			0.1%
Type in							-	-	-				#DIV/0!
Type in							-	-	-				#DIV/0!
Type in							-	-	-				#DIV/0!
Type in							-	-	-				#DIV/0!
Type in							-	-	-				#DIV/0!
Total Other Non-Operating Revenue	1,058,406						1,058,406	1,057,606		800			0.1%
<i>Interest on Investments & Deposits (List)</i>													
Interest Earned							18,000	18,000	1,530		16,470		1076.5%
Penalties							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
Total Interest							18,000	18,000	1,530		16,470		1076.5%
Total Non-Operating Revenues	1,076,406						1,076,406	1,059,136		17,270			1.6%
TOTAL ANTICIPATED REVENUES	\$ 3,976,406	\$ -	\$ 3,976,406	\$ 3,959,136		\$ 17,270			0.4%				

Prior Year Adopted Revenue Schedule

Cape May County Bridge Commission

FY 2019 Adopted Budget

	Toll Bridges	N/A	N/A	N/A	N/A	N/A	Total All Operations	
OPERATING REVENUES								
<i>Service Charges</i>								
Residential							\$	-
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Service Charges	-	-	-	-	-	-	-	
<i>Connection Fees</i>								
Residential							-	
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Connection Fees	-	-	-	-	-	-	-	
<i>Parking Fees</i>								
Meters							-	
Permits							-	
Fines/Penalties							-	
Other							-	
Total Parking Fees	-	-	-	-	-	-	-	
<i>Other Operating Revenues (List)</i>								
Toll Collection	2,900,000						2,900,000	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Total Other Revenue	2,900,000	-	-	-	-	-	2,900,000	
Total Operating Revenues	2,900,000	-	-	-	-	-	2,900,000	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Cape May County Debt Service Reimb.							1,057,606	1,057,606
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Other Non-Operating Revenues	1,057,606	-	-	-	-	-	1,057,606	
<i>Interest on Investments & Deposits</i>								
Interest Earned							1,530	1,530
Penalties							-	
Other							-	
Total Interest	1,530	-	-	-	-	-	1,530	
Total Non-Operating Revenues	1,059,136	-	-	-	-	-	1,059,136	
TOTAL ANTICIPATED REVENUES	\$3,959,136	\$	-	\$	-	\$	-	\$3,959,136

Appropriations Schedule

Cape May County Bridge Commission

For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Toll Bridges	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 312,500						\$ 312,500	\$ 276,000	\$ 36,500	13.2%
Fringe Benefits	185,900						185,900	195,900	(10,000)	-5.1%
Total Administration - Personnel	498,400	-	-	-	-	-	498,400	471,900	26,500	5.6%
<i>Administration - Other (List)</i>										
See Attached	336,600						336,600	194,600	142,000	73.0%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	336,600	-	-	-	-	-	336,600	194,600	142,000	73.0%
Total Administration	835,000	-	-	-	-	-	835,000	666,500	168,500	25.3%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	911,900						911,900	1,020,000	(108,100)	-10.6%
Fringe Benefits	743,600						743,600	783,600	(40,000)	-5.1%
Total COPS - Personnel	1,655,500	-	-	-	-	-	1,655,500	1,803,600	(148,100)	-8.2%
<i>Cost of Providing Services - Other (List)</i>										
See Attached	427,500						427,500	431,430	(3,930)	-0.9%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	427,500	-	-	-	-	-	427,500	431,430	(3,930)	-0.9%
Total Cost of Providing Services	2,083,000	-	-	-	-	-	2,083,000	2,235,030	(152,030)	-6.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	745,000	-	-	-	-	-	745,000	715,000	30,000	4.2%
Total Operating Appropriations	3,663,000	-	-	-	-	-	3,663,000	3,616,530	46,470	1.3%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	313,406	-	-	-	-	-	313,406	342,606	(29,200)	-8.5%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	313,406	-	-	-	-	-	313,406	342,606	(29,200)	-8.5%
TOTAL APPROPRIATIONS	3,976,406	-	-	-	-	-	3,976,406	3,959,136	17,270	0.4%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,976,406	-	-	-	-	-	3,976,406	3,959,136	17,270	0.4%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized							-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,976,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,976,406	\$ 3,959,136	\$ 17,270	0.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 183,150.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 183,150.00

2020 Appropriations Schedule

CAPE MAY COUNTY BRIDGE COMMISSION
CAPE MAY COUNTY

Schedule for Administration - Other & Cost of Operations & Maintenance - Other

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
Administration - Other				
Legal Expense	40,000	26,000	14,000	54%
Deferred Compensation	2,600	2,600	0	0%
Trustee Fee	4,000	4,000	0	0%
Professional Services	260,000	125,000	135,000	108%
Audit Fee and Services	20,000	23,000	-3,000	-13%
Conferences and Permits	10,000	14,000	-4,000	-29%
Total Administration - Other	336,600	194,600	142,000	42%

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	
Cost of Operations & Maint. - Other				
Advertising	500	500	0	0%
Armored Car Service	48,000	45,930	2,070	5%
Telephone	8,000	9,000	-1,000	-11%
Office and Toll Supplies	20,000	20,000	0	0%
Maintenance Contracts	32,000	32,000	0	0%
Utilities	38,000	41,000	-3,000	-7%
Maintenance Supplies	8,000	9,000	-1,000	-11%
Toll Maintenance	20,000	20,000	0	0%
Uniforms	3,000	4,000	-1,000	-25%
Insurance	250,000	250,000	0	0%
Total Cost of Operations - Other	427,500	431,430	-3,930	-1%

Prior Year Adopted Appropriations Schedule

Cape May County Bridge Commission

FY 2019 Adopted Budget

	Toll Bridges	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 276,000						\$ 276,000
Fringe Benefits	195,900						195,900
Total Administration - Personnel	471,900	-	-	-	-	-	471,900
<i>Administration - Other (List)</i>							
See Attached	194,600						194,600
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	194,600	-	-	-	-	-	194,600
Total Administration	666,500	-	-	-	-	-	666,500
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,020,000						1,020,000
Fringe Benefits	783,600						783,600
Total COPS - Personnel	1,803,600	-	-	-	-	-	1,803,600
<i>Cost of Providing Services - Other (List)</i>							
See Attached	431,430						431,430
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	431,430	-	-	-	-	-	431,430
Total Cost of Providing Services	2,235,030	-	-	-	-	-	2,235,030
Total Principal Payments on Debt Service in Lieu of Depreciation	715,000	-	-	-	-	-	715,000
Total Operating Appropriations	3,616,530	-	-	-	-	-	3,616,530
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	342,606	-	-	-	-	-	342,606
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	342,606	-	-	-	-	-	342,606
TOTAL APPROPRIATIONS	3,959,136	-	-	-	-	-	3,959,136
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,959,136	-	-	-	-	-	3,959,136
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 3,959,136	\$ -	\$ 3,959,136				

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 180,826.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,826.50
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Debt Service Schedule - Interest

Cape May County Bridge Commission

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding	
Toll Bridges										
2012 Refunding	\$ 342,606	\$ 313,406	\$ 290,756	\$ 274,175	\$ 255,784	\$ 235,913	\$ 212,925	\$ 723,975	\$ 2,306,934	
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	342,606	313,406	290,756	274,175	255,784	235,913	212,925	723,975	2,306,934	
N/A										
Type in Issue Name										
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Total Interest Payments	-	-	-	-	-	-	-	-	-	
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Total Interest Payments	-	-	-	-	-	-	-	-	-	
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Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
N/A										
Type in Issue Name										

Net Position Reconciliation

Cape May County Bridge Commission

For the Period

January 1, 2020

to

December 31, 2020

FY 2020 Proposed Budget

	Toll Bridges	N/A	N/A	N/A	N/A	N/A	Total All Operations
	\$ 33,457,332						\$ 33,457,332
	47,358,130						47,358,130
	49,670						49,670
	42,492						42,492
	(13,992,961)						(13,992,961)
	3,151,768						3,151,768
	12,558,528						12,558,528
	-						-

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget	1,717,336	-	-	-	-	-	1,717,336
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)	\$ 1,717,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,717,336
------------------------------	--------------	------	------	------	------	------	--------------

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 183,150 \$ - \$ - \$ - \$ - \$ 183,150

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Page F-8, Item 4

Statement explaining the Authority's deficit reduction plan.

The Cape May County Bridge Commission is taking the following steps to reduce the deficit in the budget:

- Full time employees who retire are replaced with lower salaried part time employees.
- Starting salary has decreased.
- Installation of more efficient E-ZPass toll collection system. We have seen an increase in revenue due to the new system.
- Use of automatic toll system at select locations to reduce employee costs.
- Possible toll increase in the next twelve to eighteen months.

By cutting salary costs and working to create a more efficient toll collection system, the Commission is working to reduce the deficit of our budget.

2020 (2020-2021)

**CAPE MAY COUNTY
BRIDGE COMMISSION**

(Name)

**AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

CAPE MAY COUNTY BRIDGE COMMISSION (Name)

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the _____ Authority, on the _____ day of _____, _____.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the Cape May County Bridge Commission have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): **ALL CAPITAL PROJECT EXPENSES IN THE FUTURE WILL BE HANDLED BY THE COUNTY OF CAPE MAY.**

Officer's Signature:			
Name:	Karen Coughlin		
Title:	Executive Director		
Address:	4 Moore Road, DN 3010 Cape May Court House, NJ 08210		
Phone Number:	609-465-7806	Fax Number:	609-463-8093
E-mail address	karen.coughlin@co.cape-may.nj.us		

2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

CAPE MAY COUNTY BRIDGE COMMISSION

(Name)

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: DECEMBER 31, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes, Cape May County is responsible for all Capital Improvements.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes, Cape May County is responsible for all Capital Improvements.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes, Cape May County is responsible for all Capital Improvements.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

None

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

Cape May County Bridge Commission

For the Period January 1, 2020 to

December 31, 2020

		<i>Funding Sources</i>				
		Estimated Total	Unrestricted Net	Renewal & Replacement	Debt	Other
		Cost	Position Utilized	Reserve	Authorization	Capital Grants
						Sources
<i>Toll Bridges</i>						
	Type in Description	\$ -				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-				
<i>N/A</i>						
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-				
<i>N/A</i>						
	Type in Description	-				
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	Total	-				
<i>N/A</i>						
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	Total	-				
<i>N/A</i>						
	Type in Description	-				
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	Type in Description	-				
	Type in Description	-				
	Total	-				
TOTAL PROPOSED CAPITAL BUDGET		\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Cape May County Bridge Commission

For the Period January 1, 2020 to December 31, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Toll Bridges</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
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Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
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Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
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Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Cape May County Bridge Commission

For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Toll Bridges</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
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Total	-					
<i>N/A</i>						
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Total	-					
<i>N/A</i>						
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Type in Description	-					
Total	-					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.